

**ZONING BOARD OF APPEALS APPLICATION
VARIANCE APPLICATION**

**City of Imlay City
150 North Main Street
Imlay City, MI 48444
(810) 724-2135 Fax (810) 724-1861**

ZONING BOARD OF APPEALS MEETING DATES	SUBMITTAL DATE
January 25, 2018	December 18, 2017
February 22, 2018	January 26, 2018
March 22, 2018	February 23, 2018
April 26, 2018	March 23, 2018
May 24, 2018	April 27, 2018
June 28, 2018	May 25, 2018
July 26, 2018	June 29, 2018
August 23, 2018	July 27, 2018
September 27, 2018	August 24, 2018
October 25, 2018	September 28, 2018
November 21, 2018 (Wednesday)	October 26, 2018
December 27, 2018	November 21, 2018
January 24, 2019	December 28, 2018

The Zoning Board of Appeals meets on the 4th Thursday of each month on an as needed basis. The meetings will begin at 7:30 P.M. unless otherwise noted and are held at Imlay City, 150 North Main Street.

Applications will be accepted for Zoning Board of Appeals review until 4:00 P.M. on the submittal deadline date. Incomplete applications will be refused.

Zoning Ordinance – Zoning Board of Appeals

Section 28.6 Jurisdiction, Duties and Responsibilities

The Board shall have all jurisdiction and powers granted by Act 207 of the Public Acts of 1921 (M.C.L.A. §§ 125.581 et seq., M.S.A. §§ 5.2931 et seq.), as amended, all jurisdiction and powers prescribed in other articles of this ordinance or in other chapters of the Code of Ordinances, and the following specific jurisdiction and powers:

- A. To hear and decide appeals from and review any order, requirements, permit, decision or determination made by the Building Official and Zoning Administrator, Planning Commission or any other administrative official in enforcing the provisions of this ordinance. The Board may reverse or affirm, wholly or in part, or may modify the order, requirement, permit, decision or determination as in the Board's opinion ought to be made in the premises, and to that end shall have all the powers of the administrative official from whom the appeal is taken.
- B. To hear and decide matters referred to it or upon which it is required to pass under any ordinance adopted pursuant to Act 207 of 1921 (M.C.L.A. §§ 125.581 et seq., M.S.A. §§ 5.2931 et seq.), as amended, of the state, or by other chapters of the Code of Ordinances.
- C. Where there are practical difficulties or unnecessary hardship in the way of carrying out the strict letter of the ordinance, chapter or code applicable to the matter appealed from, the Zoning Board of Appeals shall have power in passing upon appeals to vary or modify any of its rules, regulations or provisions relating to the construction, structural changes in, equipment, or alteration of buildings or structures or the uses of land, buildings or structures, so that the spirit of the particular chapter shall be preserved, public safety secured and substantial justice done.

CITY OF IMLAY CITY

ADMINISTRATIVE APPEAL APPLICATION

ZONING BOARD OF APPEALS

To be completed by petitioner and returned to the City Office

1. **Petitioner Name** _____

2. **Location of Property**

Address _____

Property Tax ID Number _____

Cross Streets _____

3. **Identification**

Petitioner _____

Address _____

City/State/Zip _____

Phone _____ **Fax** _____

Interest in the Property

Property Owner **Other (specify)** _____

Property Owner _____

Address _____

City/State/Zip _____

Phone _____ **Fax** _____

Length of Ownership _____

4. **Property Information**

Zoning District _____ **Current use** _____

Depth _____ **Width** _____

5. **Appeals Request: Please describe the administrative determination(s) you are appealing:**

6. **Please list your reason(s) for the Appeal:**

I, _____ (applicant), do hereby swear that the above statement(s) are true.

Signature of Applicant

Date

Signature of Property Owner

Date

I, _____ (property owner), hereby give permission for Imlay City, city officials, staff, and consultants to go on the property for which the above referenced petition is proposed for purposes of verifying information provided on the submitted application.