

**IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, DECEMBER 19, 2023
7:00 PM**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: None

Also Present: City Manager Craig Horton, DDA Director Christine Malzahn, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. APPROVAL OF AGENDA

MOTION by Tanis seconded by Yockey to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA

MOTION by Sadler seconded by Collison to approve the consent agenda to include:

- A. APPROVAL OF MINUTES** December 05, 2023 – Regular Meeting
- B. OTHER MINUTES** November 30, 2023 – Lapeer County Board of Commissioners
November 13, 2023 – Downtown Development Authority
- C. PAYMENT OF BILLS IN THE AMOUNT OF:**

General Fund Checking	\$	243,934.08
Tax Account	\$	4,126.84
HRA Account	\$	<u>1,121.24</u>
Total	\$	<u>249,182.16</u>

ROLL CALL VOTE

Ayes: Sadler, Collison, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Tom Germaine spoke regarding remediating the properties for sale.

7. DEPARTMENT HEAD REPORT

DDA Director Christine Malzahn presented the DDA's Informational Meeting report and highlighted some of the events, funding sources and new businesses in the DDA District as well as the revised event of Winter Fest recently held in conjunction with the Imlay City Chamber of Commerce and its resounding success.

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8. **UNFINISHED BUSINESS**

A. **CITY OWNED PROPERTIES UPDATE (SAGE CREEK)**

City Manager Horton updated the City Commission on the recent meeting held with EGLE (Department of Environment, Great Lakes, and Energy) and Sage Creek, there was a lot of discussion and for clarification and the City is not spending any money on the remediation. All testing and plans for remediation are being paid for by EGLE.

NO MOTION, INFORMATIONAL ONLY

9. **NEW BUSINESS**

A. **VC3 – LAPTOP QUOTE**

Clerk/Treasurer Sawicki-Franz presented a quote from VC3 for a laptop as recommended for use as an Emergency Management means if the City office would need to evacuate for any emergency reasons and still have access to the programs needed for payroll and other necessary things.

MOTION by Yockey seconded DeLuca to approve the the purchase of a Dell Latitude 3540 Notebook laptop as quote was presented not to exceed \$1,500.00.

ROLL CALL VOTE

Ayes: Yockey, DeLuca, Sadler, Ramirez, Tanis, Collison, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

B. **RESOLUTION 2023-20 AUTHORIZED DEPOSITORIES OF PUBLIC FUNDS**

Clerk/Treasurer Sawicki-Franz informed the Commission that the current resolution regarding depositories for public funds is out of date and needed to be updated to include the current bank names that have changed due to mergers and acquisitions.

MOTION by Sadler seconded by Collison to approve Resolution 2023-20 Authorized Depositories of Public Funds as presented.

ROLL CALL VOTE

Ayes: Sadler, Collison, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

10. **CITIZENS FROM THE FLOOR**

Stu Davis spoke regarding the City owned properties.

11. **CLOSED SESSION**

None

12. **CITY MANAGER REPORT**

City Manager Horton presented his 2023 year-end summary highlighting the past, current and upcoming projects for 2023-2024. Horton continued summarizing the 425 Agreement with Imlay Township, the Sale of City owned Properties, the M-53 & Fourth Street Project, the Blacks Corners Road Project, the Traffic Study for M-53, Lamb Steele Building HVAC, Parking Lot at City Hall, the Re-application of the Fourth Street to Blacks Corners (DWSRF) Grant, New City Master Plan and CIP. In addition, the completed projects of Connecting the North and South halves of Imlay City under the railroad train trestle on M-53, the construction of a pavilion at Old School Park, a lighted Flagpole at Veterans Park, the bricks replaced with stamped concrete in the Downtown area, Cameras on the Polly Ann Trail and a \$959,937 Pumper Fire Truck Ordered.

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City Manager Horton stated he had a discussion with Mayor Kempf and would propose that City Hall be closed on Wednesday, December 27th and Thursday, December 28th, in addition to the holiday closings with staff using PTO time for those days.

MOTION by Tanis seconded by Sadler that City Office be Closed on Wednesday, December 27th and Thursday, December 28th with staff using PTO time for those days.

ROLL CALL VOTE

Ayes: Tanis, Sadler, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

13. CITY COMMISSIONER TIME

Commissioner Yockey wanted to thank everyone for a wonderful and very productive year for the City of Imlay City. We have gotten a lot done and I certainly want to thank all of the employees and everyone for their efforts this year. This has been a good year!

Commissioner Collison wished everyone a Merry Christmas and Ditto all the great things that Commissioner Yockey said.

Commissioner Tanis wished everyone a Merry Christmas and Happy New Year and we will see everyone in the New Year.

Commissioner DeLuca wished everyone a Merry Christmas and continued stating that we certainly look forward to the new year also, for the good things here in our community.

Commissioner Sadler agreed with all, and that we have much to be grateful for. In addition, another Emergency Management Meeting was held on the 11th of December at the Imlay City Fire Hall with Emergency Management Coordinator Sarah Whaley and the group have narrowed the incident down to two tentative dates in May for a full-scale event with more details to follow.

Mayor Kempf thanked the staff and everybody for a great year and thanks to the Commissioners too for volunteering all your time and see you all next year. Merry Christmas.

14. ADJOURNMENT

MOTION by Sadler seconded by Tanis to adjourn at 7:52 PM

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, January 02, 2024 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: January 02, 2024