

**IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, DECEMBER 05, 2023
7:00 PM**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: Commissioner Joe DeLuca, Commissioner Al Ramirez

Also Present: City Manager Craig Horton, Attorney Robert Seibert, Assessor Nathan Hager, County Commissioner Truman Mast, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. APPROVAL OF AGENDA

MOTION by Tanis seconded by Yockey to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA

MOTION by Sadler seconded by Tanis to approve the consent agenda to include:

A. APPROVAL OF MINUTES November 21, 2023 – Regular Meeting

B. OTHER MINUTES July 27, 2023 – Zoning Board of Appeals

September 26, 2023 – Planning Commission

C. PAYMENT OF BILLS IN THE AMOUNT OF:	General Fund Checking	\$	324,633.23
	Tax Account	\$	600.00
	HRA Account	\$	<u>000.00</u>
	Total	\$	<u><u>325,233.23</u></u>

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, Kempf

Nays: None

Absent: DeLuca, Ramirez,

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

County Commissioner Truman Mast gave an update from the Lapeer County Commissioners Board.

7. DEPARTMENT HEAD REPORT

None

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8. PUBLIC HEARING

A. NOTICES AND PUBLICATIONS TO RECORD

MOTION by Yockey seconded by Sadler to enter all notices and publications to record.
MOTION CARRIED UNANIMOUSLY

B. PUBLIC HEARING – OPEN

MOTION by Tanis and seconded by Sadler to Open the Public Hearing at 7:06 PM.

ROLL CALL VOTE

Ayes: Tanis, Sadler, Yockey, Collison, Kempf

Nays: None

Absent: DeLuca, Ramirez,

MOTION CARRIED UNANIMOUSLY

City Manager Horton gave a brief overview of the Imlay Township – Imlay City 425 Agreement and then deferred to City Attorney Seibert and City Assessor Hager for explanation and information.

C. PUBLIC HEARING – CLOSE

Mayor Kempf Closed the Public Hearing at 7:11 PM after all had an opportunity to speak.

D. ACTION

MOTION by Yockey seconded by Collison to move to approve the 425 Agreement between Imlay Township and the City of Imlay City and to authorize the City Manager or Mayor to execute the agreement as presented.

ROLL CALL VOTE

Ayes: Yockey, Collison, Sadler, Tanis, Kempf

Nays: None

Absent: DeLuca, Ramirez

MOTION CARRIED UNANIMOUSLY

9. UNFINISHED BUSINESS

A. CITY OWNED PROPERTIES UPDATE (SAGE CREEK)

City Manager Horton informed that he was part of a brief meeting with EGLE (Department of Environment, Great Lakes, and Energy) and Sage Creek recently. Horton continued by giving a short report and stated that another meeting is scheduled with them on the 14th of December in hopes that we can move forward once the lab reports have been received.

NO MOTION, INFORMATIONAL ONLY

10. NEW BUSINESS

A. 2024 SCHEDULE OF MEETINGS

City Manager Horton presented to the Commission for approval the Schedule of Meetings for the 2024 year.

MOTION by Collison seconded Sadler to approve the Schedule of Meetings for the 2024 year as presented.

MOTION CARRIED UNANIMOUSLY

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B. RESOLUTION 2023-19 EARLY VOTING SITE ESTABLISHMENT AND LOCATION

Clerk/Treasurer Sawicki-Franz informed the Commission that the Election Commission has met and approved Resolution 2023-18 to establish the Early Voting Site for the February 27, 2024 Election to be held conjointly with Imlay Township. This would mean that the nine (9) days of Early Voting would be held 8 AM - 4 PM at Imlay Township Hall located at 682 N Fairgrounds Road, Imlay, MI 48444.

MOTION by Yockey seconded by Tanis to approve Resolution 2023-19 Early Voting Site Establishment and Location as presented.

ROLL CALL VOTE

Ayes: Yockey, Tanis, Collison, Sadler, Kempf

Nays: None

Absent: DeLuca, Ramirez,

MOTION CARRIED UNANIMOUSLY

C. E-NOTIFICATION INFORMATION

Clerk/Treasurer Sawicki-Franz shared a snip of the City of Imlay City website that houses the eNotification portion of the website. Sawicki-Franz stated that information is “pushed out” to the residents that sign up for the service when the City has special events or meeting notices and all that is required is a name and email address.

NO MOTION, INFORMATIONAL ONLY

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION

None

13. CITY MANAGER REPORT

City Manager Horton reported on the M-53/Fourth Street Sewer Project and answered questions regarding the crossing of M-53 and the easements that are in place and distributed a map with the crossings. Horton continued with information pertaining to the last meeting item of the wage reopener for the TPOAM and presented a signed Letter of Understanding from their union regarding this agreement. Horton thanked City Attorney Seibert and City Assessor for being present at the meeting in case questions arose regarding the 425 Agreement.

14. CITY COMMISSIONER TIME

Commissioner Yockey invited everyone to the Chamber of Commerce/DDA’s Winter Fest with parade and some new events this Saturday, December 9th from 10 AM until 6 PM.

Commissioner Collison thanked City Manager Horton for the work on the 425 Agreement with Imlay Township.

Commissioner Tanis said he is glad to be back.

Commissioner Sadler shared that on December 11th will be a planning meeting for the “Off the Rails” event.

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Mayor Kempf thanked City Manager Horton for the work on the 425 Agreement and thanked Clerk/Treasurer Sawicki-Franz for the work on the ad hoc Marihuana Department and thank you to Assessor Hager for being at the meeting to answer questions regarding the 425 Agreement.

15. ADJOURNMENT

MOTION by Sadler seconded by Tanis to adjourn at 7:25 PM

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, December 19, 2023 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: December 19, 2023