

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, AUGUST 15, 2023  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Barbara Yockey

**Absent:** Commissioner Al Ramirez, Commissioner, Bob Tanis

**Also Present:** City Manager Craig Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

- A. **MOTION** by Collison seconded by Sadler to approve the agenda as presented.  
**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by Yockey to approve the consent agenda to include:

- A. **APPROVAL OF MINUTES** August 01, 2023 – Regular Meeting  
B. **OTHER MINUTES** July 11, 2023 – Parks and Recreation Meeting  
June 01, 2023 – Ruth Huges Memorial Library Meeting  
C. **PAYMENT OF BILLS IN THE AMOUNT OF:**
- |                       |    |                   |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 362,210.61        |
| Tax Account           | \$ | 427.22            |
| HRA Account           | \$ | 118.19            |
| Total                 | \$ | <u>362,756.02</u> |

**ROLL CALL VOTE**

Ayes: Sadler, Yockey, Collison, DeLuca, Kempf

Nays: None

Absent: Ramirez, Tanis

**MOTION CARRIED UNANIMOUSLY**

6. **GUEST SPEAKER**

Shannon White from the Historical Society of Michigan was in attendance to present the City of Imlay City's Sesquicentennial Plaque to the City Commission. White along with the Commission displayed the plaque in the vestibule of the City Hall. City Manager Horton and the Commission thanked Intern Sam Howard for his dedication on getting the proper paper filed and the plaque delivered to City Hall to allow for this memorable presentation.

7. **CITIZENS FROM THE FLOOR**

None.

8. **DEPARTMENT HEAD REPORT**

None

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, AUGUST 15, 2023  
7:00 PM

9. UNFINISHED BUSINESS

A. 425 AGREEMENT – IMLAY TOWNSHIP UPDATE

*City Manager Horton* shared that Imlay Township Supervisor Rick Farkas met with Horton, Mayor Kempf and Clerk/Treasurer Sawicki-Franz with a proposed agreement for each to discuss the highlighted areas of the agreement and bring the draft to the Commission for discussion.

**NO MOTION, DISCUSSION ONLY**

B. IMLAY CITY POLICE DEPARTMENT SUCCESSION PLAN

1. PUBLIC SAFETY DEPARTMENT DISCUSSION

*City Manager Horton* shared a draft Public Safety Ordinance for the Commission to review.

**DISCUSSION ONLY, NO MOTION**

2. SPECIAL ASSESSMENT, MILLAGE DISCUSSION

*City Manager Horton* informed that options are available for a special assessment or a millage option for funding the public safety department.

**DISCUSSION ONLY, NO MOTION**

C. CITY OWNED PROPERTIES UPDATE

*City Manager Horton* informed that a Zoom meeting was held with Sage Creek and their attorneys as well as our attorney regarding a proposed purchase agreement.

**NO MOTION, DISCUSSION ONLY**

10. NEW BUSINESS

A. RESOLUTION 2023-13 NATIONAL RAIL SAFETY WEEK

**MOTION** by Yockey seconded by Collison to adopt the Proclamation-Resolution 2023-13 National Rail Safety Week recognizing September 18-24, 2023 as National Rail Safety Week.

**ROLL CALL VOTE**

Ayes: Yockey, Collison, DeLuca, Sadler, Kempf

Nays: None

Absent: Ramirez, Tanis

**MOTION CARRIED UNANIMOUSLY**

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION

None

13. CITY MANAGER TIME

*City Manager Horton* shared that our intern Sam is done is done in one week and our Administrative Assistant Leah Mills has taken a family medical leave and will be off for a number of weeks and the office staff is asking that the office be closed 8:00 AM until 1:00 PM on Wednesdays to get caught up on work without interruption.

**MOTION** by Sadler seconded by DeLuca to allow the City to close the business door on Wednesday's from 8:00 AM to 1:00 PM on a temporary basis due to staff shortage.

**ROLL CALL VOTE**

Ayes: Sadler, DeLuca, Collison, Yockey, Kempf

Nays: None

Absent: Ramirez, Tanis

**MOTION CARRIED UNANIMOUSLY**

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
TUESDAY, AUGUST 15, 2023  
7:00 PM**

**14. CITY COMMISSIONER TIME**

*Commissioner Yockey* reported that Chris Bishop with the Chamber of Commerce said how thankful she was for the City's support during the Summerfest and expressed her appreciation for City Manager Horton for his assistance.

*Commissioner Collison* shared that the Summerfest was great and the Fire Department demonstration with the new Jaws of Life that the City purchased was awesome to see.

*Commission DeLuca* stated "hats off" to the City Employees-DPW, Police Department and Fire Department who worked extra time, extra hard to help make the Summerfest successful.

*Commissioner Sadler* echoed the comments of the previous Commissioners. Sadler continued informing that a table top meeting will be held next week for the hazmat response event coming next spring.

Mayor Kempf thanked Intern Sam Howard for staying a couple of extra weeks helping out the City during staff shortage.

**15. ADJOURNMENT**

**MOTION** by Yockey seconded by Sadler to adjourn at 7:31 PM  
**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, September 05, 2023 at 7:00 PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: September 05, 2023**