

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, MAY 2, 2023
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: Commissioner Shane Collison

Also Present: City Manager Craig Horton, Police Chief Brett Selby, Waste Water Treatment Plant Supervisor Patrick Rankin, DDA Director Christine Malzahn, Executive Director-Lapeer Development Corporation Sam Moore, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

- A. **MOTION** by Ramirez seconded by Tanis to approve the agenda as presented.
MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Yockey to approve the consent agenda to include:

- A. **APPROVAL OF MINUTES** March 20, 2023 – Budget Work Session
April 18, 2023 – Regular Meeting

- B. **OTHER MINUTES** None

- C. **PAYMENT OF BILLS IN THE AMOUNT OF:**
- | | | |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 123,552.71 |
| Tax Account | \$ | 603.00 |
| HRA Account | \$ | 98.10 |
| Total | \$ | <u>124,253.81</u> |

ROLL CALL VOTE

Ayes: Sadler, Yockey, DeLuca, Ramirez, Tanis, Kempf

Nays: None

Absent: Collison

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **DEPARTMENT HEAD REPORT**

Police Chief Selby informed that April 22nd was Drug Takeback Day and Imlay City residents and area residents dropped off 72 lbs of pill form medication which is up by 10 lbs from last year. Chief Selby also updated on the recent case closures and recent staff trainings that have been completed.

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DDA Director Malzahn shared information regarding the recent hiring of Farmer's Market Manager, Patty Biolchini and that they are both getting acclimated to everything Farmer's Market and preparing for that season. Malzahn continued with information about the downtown landscaping company Greenscape Solutions and invited everyone to join in the ribbon cutting ceremony at Botanas on Friday at noon at their new location.

8. FY 2023-2024 BUDGET

A. NOTICE AND PUBLICATIONS TO RECORD

MOTION by Yockey seconded by DeLuca to enter all notices and publications to record.
MOTION CARRIED UNANIMOUSLY

B. PUBLIC HEARING – OPEN

MOTION by Tanis seconded by Ramirez to open the public hearing at 7:05PM.
MOTION CARRIED UNANIMOUSLY

City Manager Horton briefed the Commission on the FY 2023-2024 Budget and stated that the Commission has had a Budget Workshop for discussion and it has been open for viewing at the City Office and a summary was published in the paper.

No other comments.

C. PUBLIC HEARING – CLOSED

Mayor Kempf closed the public hearing at 7:06PM.

D. ACTION – RESOLUTION 2023-08 BUDGET FY 2023-2024 ADOPTION

MOTION by Yockey seconded by Sadler to adopt Resolution 2023-08 which includes the FY 2023-2024 Budget, setting supporting millage rates and the exemption of PA 152 of 2011 as presented.
ROLL CALL VOTE

Ayes: Yockey, Sadler, Tanis, DeLuca, Ramirez, Kempf

Nays: None

Absent: Collison

MOTION CARRIED UNANIMOUSLY

9. UNFINISHED BUSINESS

A. DRINKING WATER STATE REVOLVING FUND (DWSRF)

i. NOTICE AND PUBLICATION TO RECORD

All notices and publications for the DWSRF have been put into record.

ii. PUBLIC COMMENT

Doug Skylis from Rowe Professional Services Company displayed a diagram showing the streets and areas that the DWSRF program will impact. Skylis explained the city income requirements that make Imlay City eligible for this type of grant to implement much needed improvements to its existing water distribution system. This project plan has been on display at the City offices for public viewing and the DWSRF plan has been published and posted for the public for today's meeting as required. Questions and comments from both the Commissioners and the public were accepted and answered at this time.

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iii. RESOLUTION 2023-09 ADOPTING A FINAL PROJECT PLANNING DOCUMENT FOR WATER SYSTEM IMPROVEMENTS AND DESIGNATING AN AUTHORIZED PROJECT REPRESENTATIVE

MOTION by Yockey seconded by DeLuca to adopt Resolution 2023-09 the final project planning document for water system improvements and designating an authorized project representative as presented.

ROLL CALL VOTE

Ayes: Yockey, DeLuca, Ramirez, Sadler, Tanis, Kempf

Nays: None

Absent: Collison

MOTION CARRIED UNANIMOUSLY

B. REQUEST FOR PROPOSAL; BUSINESS ACTION PLAN – SAGE CREEK WINTERY

A PowerPoint presentation by Sage Creek Winery from Memphis, MI with an RFP plan for the former fire hall, former sign shop and former DPW building was presented. Questions were answered and comments were taken regarding this proposal.

i. LETTER OF SUPPORT – IMLAY CITY POLICE CHIEF BRETT SELBY

Noted

ii. LETTER OF SUPPORT – IMLAY CITY DDA DIRECTOR CHRISTINE MALZAHN

Noted

MOTION by Sadler seconded by DeLuca to authorize the City Manager with the assistance of the City Attorney to negotiate a purchase agreement for all three parcels for Sage Creek Winery and bring this back to the May 16th meeting for Commission review.

ROLL CALL VOTE

Ayes: Sadler, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: Collison

MOTION CARRIED UNANIMOUSLY

C. IMLAY CITY – IMLAY TOWNSHIP INTERGOVERNMENTAL FIRE PROTECTION AGREEMENT

City Manager Horton recommended that the Commission approve the fire contract as presented.

MOTION by Tanis seconded by Ramirez to approve the Imlay City-Imlay Township Intergovernmental Fire Protection Agreement as presented.

ROLL CALL VOTE

Ayes: Tanis, Ramirez, Sadler, Yockey, DeLuca, Kempf

Nays: None

Absent: Collison

MOTION CARRIED UNANIMOUSLY

10. NEW BUSINESS

A. NONE

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION

None

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13. CITY MANAGER TIME

City Manager Horton stated that he is hopeful to be able to bring something back to the next meeting from the attorney regarding the winery RFP.

Clerk/Treasurer Sawicki-Franz informed the City Commission that the City received a grant from the Four County Foundation to subsidize the salary of an intern and Sam Howard has started training at the City as of Monday, May 1st. Sam is a student at Eastern Michigan University and is here at the City on a part-time basis from May 1st, 2023 until August. Also, three candidates were interviewed for the Utility Biller/Deputy Clerk position and a candidate has been chosen that will start on Monday, May 8, 2023. The plan is to have both new hires attend the City Commission Meeting on Tuesday, May 16, 2023 for introduction.

14. CITY COMMISSIONER TIME

Mayor Kempf asked Police Chief Selby to discuss the new Police Department Plan and Chief Selby stated that he has a packet of information to distribute to the Commissioners and will discuss this more at the May 16, 2023 meeting after the Commissioners have had time to read the through the proposal.

Commissioner Ramirez stated that he has questions regarding officer burn-out and he will hold his questions until the next meeting after reading the material presented.

Commissioner DeLuca commented that he is impressed with the Sage Creek Winery RFP Plan and it looks like a good business plan.

Commissioner Sadler stated that he echoes Commissioner DeLuca's comments on the winery proposal and appreciates the opportunity for investment in our City.

15. ADJOURNMENT

MOTION by Yockey seconded by Tanis to adjourn at 7:59PM
MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, May 16, 2023 at 7:00PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: May 16, 2023