

IMLAY CITY COMMISSION

**150 N. Main Street
IMLAY CITY, MI 48444**

**REGULAR MEETING
Tuesday, March 5, 2019
7:00 P.M.**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf
Commissioner Ted Sadler
Commissioner Stu Davis

Pro-Tem Frank Demske
Commissioner Al Ramirez
Commissioner Kelly Villanueva

Absent: Commissioner Mike Romine

Also Present, City Manager Tom Youatt, City Clerk/Treasurer Lynn Eutsler, Fire Chief Rick Horton and several of his Fire Fighters, City Chamber Director Shannon Hamel, five members of the community, and one member of the media.

4. APPROVAL OF AGENDA

Motion by Ramirez, seconded by Davis to approve the agenda with the addition of New Business as follows: 8.G. DDA Director Dana Walker's Resignation, 8.H. Receptionist Shannon Hamel's Resignation, 8.I. Resolution 2019-3 Bond Issuance, 8.J. DDA Director Dana Walker's Proclamation, 8.K. H2A Invoice, 8.L. Street Projects, and 8.M. Change in Meeting Schedule Dana Walkers' Resignation.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Demske, seconded by Sadler to approve the Consent Agenda to include payables in the amount of \$ 1,386,452.98 as presented.

A. Approval of Commission Minutes – February 12, 2019

B. Payment of Bills in the amount of – Tri-County Bank - \$ 856,169.54
Lakestone Bank - \$ 528,874.41
HRA - \$ 1,409.03
\$1,386,452.98

ROLL CALL VOTE

Ayes: Demske, Ramirez, Sadler, Davis, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbalm – Condolences to the family that was involved in a fire. Thanked the DPW for staying on top of the roads, they have done a fabulous job.

Deputy Fire Chief Scott Stone – Officer Stone presented information on the Making Michigan S.A.F.E. “Smoke Alarms for Everyone” Program. The Imlay City Firemen Association in conjunction with the program, are currently seeking donations from companies and organizations to help purchase smoke detectors. Several manufacturers of the detectors are going to donate detectors. They are going to start knocking on the doors of Maple Grove Community in April to offer to install the detector or give them the detectors for self-installation.

7. OLD BUSINESS

A. Present Proclamation to McDonalds

Mayor Kempf presented a proclamation from the City to the Owner of Imlay City’s McDonalds along with several of his employees. The Proclamation stated that the McDonalds reaches and touches the lives of many with their humanitarian efforts. The Fire Department thanks them for the donation of food during times that they are fighting fires.

B. Spicer Progress Payment #1

City Manager presented an Invoice for progress payment #1 for the Assisted Living Water Main Extension.

Motion by Demske, seconded by Sadler to approve payment to the Northwest Earth Movers LLC in the amount of \$ 33,141.50 as presented.

ROLL CALL VOTE

Ayes: Ramirez, Sadler, Davis, Villanueva, Demske, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. Chamber of Commerce Road Closure Request

Chairman Director Shannon Hamel stated that the Busker Festival was June 14 & 15, 2019. Hamel requested road closures for Third St, from M53 to Almont Ave. and Main Street from Depot Drive to just south of the City Hall entrance. Hamel also requested the City Services of the Police, DPW, and EMS.

Motion by Davis, seconded by Ramirez to approve the Road Closures and the use of the City Services of Police, DPW, and EMS as presented.

MOTION CARRIED UNANIMOUSLY

B. Appoint Board of Review Member

There was no one to appoint at this time

C. Umbaugh Financial Services Agreement – Fire Hall

City Manager Youatt presented an agreement with H.J. Umbaugh & Associates, Certified Public Accountants, LLP to provide services required in the process of issuing bonds for the new Fire Hall.

Motion by Ramirez, seconded by Sadler to approve the contract with Umbaugh & Associates for the process of issuing bonds for the Fire Hall Project in the amount of \$21,500.00 as presented.

ROLL CALL VOTE

Ayes: Sadler, Davis, Villanueva, Demske, Ramirez, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

D. Set Board of Review Dates

Dates presented as follows:

Organizational Meeting: Tuesday, March 12, 2019 8:00am

Public Appeal Meeting: Thursday, March 21, 2019 from 3 – 9pm

Public Appeal Meeting: Friday, March 22, 2019 from 9am – 3pm

Motion by Davis, seconded by Sadler, to approve the schedule for the March Board of Review as presented.

MOTION CARRIED UNANIMOUSLY

E. Personnel Amendment 2019-1

City Manager Youatt presented an Amendment pursuant to Michigan Paid Medical Leave Act, MCL §§408.961 et seq. The Amendment gives “Paid Time Off” to Part-Time employees who are scheduled to work 25-32 hours per week. Each eligible employees shall be provided a bank of 40 hours of paid medical leave per year, beginning April 1st of each year.

Motion by Davis, seconded by Sadler to approve the Personnel Amendment 2019-1 as presented.

ROLL CALL VOTE

Ayes: Sadler, Davis, Villanueva, Demske, Ramirez, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

F. Authorization to remove Dana Walker and Nicole Frost from the DDA Facade Grant Loan and add Lynn Eutsler

Motion by Davis, seconded by Demske to remove Dana Walker and Nicole Frost and add Lynn Eutsler to the DDA Facade Grant Loan as presented.

ROLL CALL VOTE

Ayes: Davis, Villanueva, Demske, Ramirez, Sadler, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

G. DDA Dana Walker's Resignation

Ted Sadler stated that the Resignation had been accepted by the DDA Board.
No Action Taken.

H. Receptionist Shannon Hamel's Resignation

Motion by Demske, with great regret, and seconded by Davis, and wishing her well, to accept the Resignation of Shannon Hamel as presented.

MOTION CARRIED UNANIMOUSLY

I. Resolution 2019-3

City Manager Youatt presented a Resolution for approval. The Resolution is for Authorizing Issuance of 2019 Unlimited Tax General Obligation Bonds in the amount of \$3,000,000.00 for construction of the new Fire Hall.

Motion by Davis, seconded by Demske to approve the Resolution for Issuance of 2019 Unlimited Tax General Obligation Bonds to be in the amount of \$3,000,000.00 as presented.

ROLL CALL VOTE

Ayes: Villanueva, Demske, Ramirez, Sadler, Davis, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

J. Proclamation for Dana Walker

City Manager presented a proclamation to be given to Dana Walker recognizing her work with the Imlay City DDA.

Motion by Davis, seconded by Sadler to approve the proclamation for Dana Walker as presented.

MOTION CARRIED UNANIMOUSLY

K. H2A Invoice

City Manager Youatt presented an invoice for a partial payment per contract with H2A Architects for work on the Fire Hall project.

Motion by Ramirez, seconded by Sadler to approve payment to H2A Architects in the amount of \$2,880.00 as presented.

ROLL CALL VOTE

Ayes: Demske, Ramirez, Sadler, Davis, Villanueva, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

L. Street Projects

City Manager Youatt presented a listing of potential street projects with estimated costs to be discussed at the Budget Workshops.

M. Change in the meeting schedule

City Manager Youatt stated the need to change the next City Commissioners meeting from Tuesday March 19th to Wednesday March 20th at 7:00pm. The majority of Commissioners and the City Manager will be attending a conference in Lansing.

Motion by Davis, seconded by Sadler to accept the meeting date schedule change from March 19th to March 20th as presented.

MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Tom Youatt recognized the Fire Department for their courage during the Fatal Fire at Maple Grove. They did an outstanding job. Recommendations for Fire Hall Bids will be presented at the March 20th Commissioners Meeting. Grant application is into the USDA Rural Development. We should be receiving a letter next week with the amount of the grant. The Splash Pad is going well. Rowe is helping us move it along. The application needs to be in by April 1st.

10. OTHER

None

11. ADJOURNMENT

Motion by Davis, seconded by Demske, to adjourn at 7:41 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____
Lynn Eutsler, City Clerk/Treasurer