

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, April 04, 2023  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

**Absent:** None

**Also Present:** City Manager Craig Horton, DPW Superintendent Ed Priehs, Sam Szaroletta-Spicer Group, Andy Campbell-Baker Tilly, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

- A. **MOTION** by Ramirez seconded by DeLuca to approve the agenda with the addition of **NEW BUSINESS E. RESOLUTION 2023-06 TO AUTHORIZE MERS FIVE-YEAR SERVICE CREDIT PURCHASE.**  
**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Tanis seconded by Collison to approve the consent agenda to include:

- A. **APPROVAL OF MINUTES** March 21, 2023 – Regular Meeting  
B. **OTHER MINUTES** February 28, 2023 – DDA Special Meeting  
C. **PAYMENT OF BILLS IN THE AMOUNT OF:** General Fund Checking \$ 145,105.09  
Tax Account \$ 18,253.51  
HRA Account \$ 753.10  
Total \$ 164,111.70

**ROLL CALL VOTE**

Ayes: Tanis, Collison, Ramirez, DeLuca, Sadler, Yockey, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

6. **CITIZENS FROM THE FLOOR**

Dave Frederick introduced himself with a brief background and informed that he is now with the Tri-City Times.

7. **DEPARTMENT HEAD REPORT**

None

8. **UNFINISHED BUSINESS**

A. **WATER SYSTEM RELIABILITY STUDY AND GENERAL PLAN**

DPW Superintendent Priehs introduced Sam Szaroletta with Spicer Group and informed that Spicer Group is assisting the City with the Water Reliability Study and General Plan Update that

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is required by Egle. Priehs recommends approving Spicer for the standard hourly rates with an estimate of approximately \$25,000.00 as presented in the proposal. Szaroletta expanded on the reports that are necessary and how they are accomplished to meet the timelines set forth.

**MOTION** by Ramirez seconded by Sadler to approve the Water System Reliability Study and General Plan with Spicer for the standard hourly rates with an estimate of approximately \$25,000.00 as presented in their proposal.

**ROLL CALL VOTE**

Ayes: Ramirez, Sadler, Tanis, Yockey, Collison, DeLuca, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**B. M-53 SANITARY SEWER PROJECT**

**I. SPICER – SAM SZAROLETTA**

Priehs informed that two bids were received for the Sanitary Sewer Project. Spicer reviewed the references for the low bid and recommended that the Commission approve the low bid contingent on the grant funding. Szaroletta described the bid review process and stated that Boddy Construction out of Port Huron came with high praise from the references that were contacted.

**MOTION** by Yockey seconded by Tanis to approve the bid for the Sanitary Sewer Project from Boddy Construction in the amount of \$3,889,280.00 as presented contingent on CDGB Grant funding being awarded to the City. (*\*See Amended Motion below*)

**ROLL CALL VOTE**

Ayes: Yockey, Tanis, Collison, DeLuca, Ramirez, Sadler, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**II. BAKER TILLY – ANDY CAMPBELL**

Andy Campbell explained the bond issuance and the bond processing, including an RFP process for banks for financing. Campbell also suggested that the bid acceptance motion should include “subject to financing” and presented a tentative timeline and some possible numbers for financing and amortization of example terms.

**\*AMENDED MOTION** by Yockey seconded by DeLuca to approve the bid for the Sanitary Sewer Project from Boddy Construction in the amount of \$3,889,280.00 as presented contingent on CDGB Grant funding being awarded to the City and subject to approved financing for the City.

**ROLL CALL VOTE**

Ayes: Yockey, DeLuca, Ramirez, Sadler, Tanis, Collison, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

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**C. BUDGET FY 2023-2024**

**I. DRAFT REVIEW**

City Manager Horton presented the FY 2023-2023 Budget binders and stated that this is the same budget that was utilized during the recent Budget Work Shop and is for your review.

**NO MOTION, DISCUSSION ONLY**

**II. PUBLIC NOTICE AND SET PUBLIC HEARING**

**MOTION** by Sadler seconded by Tanis to accept the Public Notice as presented for publication on April 12, 2023 and set the Budget Public Hearing for Tuesday, May 2, 2023 at the regular Commission Meeting at 7PM.

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**9. NEW BUSINESS**

**A. NOTICE OF UNPAID CHARGES ASSESSED TO 2023 SUMMER TAXES**

**I. 210 E Third Street, Parcel ID #19-59-500-100-00 \$185.03 Utility Bill**

Clerk/Treasurer Sawicki-Franz informed the Commission that the owner of 210 E Third Street came into the office on Friday, March 31, 2023 and made a payment toward this delinquent account and stated that she would be in on Wednesday to pay the remaining balance. Sawicki-Franz suggested that the Commission postpone this item to the next agenda to allow the resident to pay the balance.

**MOTION** by Tanis seconded by Yockey to postpone this item to the next meeting.

**MOTION CARRIED UNANIMOUSLY**

**B. MAPLE VISTA EASEMENT SANITARY SEWER**

DPW Superintendent Priehs referred to the information included in the packet - Maple Vista between Borland and Palmer with a proposal from Michigan Pipe Inspection to robotically cut and install a patch at a cost of \$9,250.00.

**MOTION** by Ramirez and seconded by DeLuca to accept proposal as presented from Michigan Pipe Inspection at a cost of \$9,250.00 as recommended by DPW Superintendent Priehs.

**ROLL CALL VOTE**

Ayes: Ramirez, DeLuca, Sadler, Tanis, Yockey, Collison, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**C. SIDEWALK TRIP HAZARD ELIMINATION – PRECISION CONCRETE CUTTING**

DPW Superintendent Priehs stated that the DPW reviewed all sidewalks and has a list of residential sidewalk trip hazards and have worked with the company in the past with good results.

**MOTION** by Sadler seconded by Tanis to approve the Precision Concrete Cutting quote not to exceed \$10,000.00 for sidewalk trip hazard elimination as presented.

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, DeLuca, Ramirez, Collison, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

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**D. APPLICATION FOR DDA BOARD MEMBER – STEVE ROBBINS**

**MOTION** by Yockey seconded by Ramirez to approve appointment of Steve Robbins to the DDA Board as presented.

**MOTION CARRIED UNANIMOUSLY**

**E. RESOLUTION 2023-06 TO AUTHORIZE MERS FIVE-YEAR SERVICE CREDIT PURCHASE**

Discussion

**MOTION** by Ramirez seconded by DeLuca to approve Resolution 2023-06 to authorize MERS five-Year service credit purchase by Officer Cory Martin as presented.

**ROLL CALL VOTE**

Ayes: Ramirez, DeLuca, Collison

Nays: Sadler, Tanis, Yockey, Kempf

Absent: None

**MOTION FAILED**

**10. CITIZENS FROM THE FLOOR**

Stu Davis spoke regarding the failed resolution.

**11. CLOSED SESSION**

None

**12. CITY MANAGER TIME**

Clerk/Treasurer Sawicki-Franz informed the Commission that Utility Biller/Deputy Clerk Cindy Adams has taken a medical leave of absence and this opening has left the city office short on staff. With approval of City Manager Horton, Sawicki-Franz has prepared a Help Wanted advertisement to be published in the next two issues of the Tri-City Time Newspaper for a Utility Biller/Deputy Clerk full time-temporary position with a deadline for applications of Friday, April 14, 2023 at 4:30PM.

**13. CITY COMMISSIONER TIME**

None

**14. ADJOURNMENT**

**MOTION** by Yockey seconded by Tanis to adjourn at 8:25PM

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, April 18, 2023 at 7:00PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: April 18, 2023**