

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, JANUARY 17, 2023
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Barbara Yockey

Absent: Commissioner Bob Tanis

Also Present: City Manager Craig Horton, Rowe Professional Services Landscape Architect Blake Strozier, Rowe Professional Services Senior Project Manager Douglas Skylis, DPW Superintendent Ed Priehs, Fire Chief Rick Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

MOTION by Ramirez seconded by Yockey to approve the agenda with the addition of **NEW BUSINESS D. APPOINT JAMES BLOUNT TO BOARD OF REVIEW AS AN ALTERNATE FOR A THREE-YEAR TERM.**

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Yockey to approve the consent agenda to include:

A. APPROVAL OF MINUTES	January 03, 2023 – Regular Meeting	
B. OTHER MINUTES	December 01, 2022 – Ruth Hughes Memorial Library	
	December 12, 2022 – DDA Meeting	
	December 01, 2022 – DDA Special Meeting	
	December 01, 2022 – Parks and Recreation Meeting	
	January 04, 2023 – Lapeer County Commission Meeting	
C. PAYMENT OF BILLS IN THE AMOUNT OF:	General Fund Checking	\$ 308,114.04
	Tax Account	\$ 257,202.39
	HRA Account	\$ 0.00
	Total	<u>\$ 565,316.43</u>

ROLL CALL VOTE

Ayes: Sadler, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: Tanis

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **PUBLIC HEARING 2023-2027 COMMUNITY RECREATION PLAN**

A. NOTICES AND PUBLICATIONS TO RECORD

MOTION by Sadler seconded by Yockey to enter all notices and publications for this Park and Recreation Plan Public Hearing to record.

MOTION CARRIED UNANIMOUSLY

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B. PUBLIC HEARING – OPEN

MOTION by Yockey and seconded by Ramirez to open the Parks and Recreation Plan Public Hearing at 7:04PM.

MOTION CARRIED UNANIMOUSLY

Rowe Professional Services Landscape Architect Blake Strozier who worked closely with City Staff on this project was on hand to answer any questions if needed.

City Manager Horton explained that the prior Parks & Recreation Plan has now expired, and the Parks and Recreation Commission has been working throughout the last year to update the plan with the assistance of Administrative Assistant Leah Mills and obtained the services of Landscape Architect Blake Strozier from Rowe Professional Services to assist in the process. Horton stated that copies of the Park and Recreation Plan 2023-2027 are available for each of the Commissioners and public to review.

Commissioner Yockey stressed the importance of this Parks and Recreation Plan to be in place for groups such as “Friends of the Polly Ann Trail” of which Yockey is a member of, can apply for grant funding to maintain and improve the parks and trails located within the City of Imlay City.

C. PUBLIC HEARING – CLOSED

Public Hearing closed by Mayor Kempf at 7:07PM

8. UNFINISHED BUSINESS

A. RESOLUTION 2023-02 PARKS AND RECREATION 5-YEAR PLAN 2023-2027

MOTION by Yockey seconded by Ramirez to adopt Resolution 2023-02 Parks and Recreation 5-Year Plan 2023-2027 as presented.

ROLL CALL VOTE

Ayes: Yockey, Ramirez, Sadler, Collison, DeLuca, Kempf

Nays: None

Absent: Tanis

MOTION CARRIED UNANIMOUSLY

9. DEPARTMENT HEAD – DPW SUPERINTENDENT ED PRIEHS

DPW Superintendent Ed Priehs introduced himself to the Commissioners and informed that he has been with the City of Imlay City for over 20 years and he and 4 DPW staff members together have over 70 years of experience. Priehs continued stating DPW utilizes the Street and Sidewalk Millage Funding as well as the ACT 51 revenue loss funds from MDOT to help maintain sidewalks, roads and parking surfaces. Priehs stated that the DPW maintain both dirt and paved roadway, all traffic signs, as well as the water distribution system which includes 22 miles of water main, 225 main valves, 253 fire hydrants, over 1100 services, 1400 meters, pressure reducing valves and water storage tanks while conducting all testing and necessary reporting. The DPW maintains and operates 17 miles of Sanitary Sewer System which includes 372 manholes in addition to nine miles of storm water sewers and the catch basin manholes. The DPW has assisted the City with the Arbor Day Foundation in maintaining the title of “Tree City USA” for over 20 years and maintain the parks, trails and other public grounds within the City including the public pool and splash pad. Upcoming projects slated: to improve the City Hall parking area and sidewalks, replacing the DPW building roof, replacing the 2001 Sterling Dump Truck and update the heating and cooling system, control system and windows at the Lamb Steele building.

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The Fourth Street sewer project from M-53 to Main Street will begin this fall with a four-to-six-week duration time as well as the upcoming trestle project under the railway on M-53 will go out for bid this spring and move forward soon after.

10. **NEW BUSINESS**

A. **DRINKING WATER STATE REVOLVING FUND PROJECT PLAN – FISCAL YEAR 2024**

Rowe Professional Services Senior Project Manager Douglas Skylis explained that Rowe Professional Services assisted the City with submitting a Letter of Intent to apply for funding through the State of Michigan Drinking Water State Revolving Fund (DWSRF) Programs. The next step in the process will be to prepare a formal project plan that incorporates the proposed project.

MOTION by Ramirez seconded by Collison to approve Rowe for the amount of \$16,600 to complete the scope of services as identified in the proposal to bid out the Drinking Water State Revolving Fund Project Plan presented as recommended by DPW Superintendent Priehs.

ROLL CALL VOTE

Ayes: Ramirez, Collison, Deluca, Sadler, Yockey, Kempf

Nays: None

Absent: Tanis

MOTION CARRIED UNANIMOUSLY

B. **PROPOSED UPDATED LANGUAGE AND RATE FOR ADDITIONAL RECYCLING BIN PER RESIDENCE**

DPW Superintendent Priehs explained that the proposed updated language will include a \$15 fee charged for an additional recycling bin. Residents that bring in their damaged recycling bin will get a replacement as is currently done and new residents will receive one bin free of charge with proof of residency.

MOTION by Yockey and seconded by Sadler to approve the updated language to include a \$15 fee charged per residence for an additional recycling bin as presented.

ROLL CALL VOTE

Ayes: Yockey, Sadler, Collison, Deluca, Ramirez, Kempf

Nays: None

Absent: Tanis

MOTION CARRIED UNANIMOUSLY

C. **CROSS CONNECTIONS ORDINANCE REVISIONS – ORDINANCE 52.54**

DPW Superintendent Priehs explained that this ordinance update is required. Ordinance 52.54 needs updated to include: Only individuals that hold a valid Michigan plumbing license and **hold an ASSE 5110 certification shall be approved to inspect and test a testable backflow device** and remove and have successfully passed an approved backflow testing class shall perform such testing as presented.

MOTION by Sadler seconded by Yockey to approve the update to Ordinance 52.54 to include **hold an ASSE 5110 certification shall be approved to inspect and test a testable backflow device** as presented.

ROLL CALL VOTE

Ayes: Sadler, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: Tanis

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D. APPOINT JAMES BLOUNT TO BOARD OF REVIEW AS AN ALTERNATE FOR A THREE-YEAR TERM

City Manager Horton explained that the Board of Review will be meeting in March and that Assessor Nathan Hager would like to have an alternate Board of Review member available if one of the three members of this board is unable to perform their duties on the specified meeting dates.

MOTION by Yockey seconded by Collison to approve James Blount as a Board of Review alternant for a three-year term until June 30, 2026

MOTION CARRIED UNANIMOUSLY

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION

None

13. CITY MANAGER TIME

City Manager Craig Horton reminded the Commission that the budget calendar was passed out at the last Commission meeting and the department heads will be receiving their budget documents very soon and working with Clerk/Treasurer Sawicki-Franz to get these ready for the upcoming meetings. Also, included with the new budget Sawicki-Franz is working on an updated City-wide fee schedule to be adopted annually with the budget each year going forward. Horton continued informing that the Imlay Township fire agreement is still being worked on and hoping to have a meeting with the township later this week.

City Clerk Dawn Sawicki-Franz updated the Commission informing that Medical Marijuana applications were available on Wednesday, January 4, 2023 at 8AM through Friday, January 13, 2023 at 5PM. Six applications were received for the two provisioning center licenses that are available per the ballot initiative that was voted by the people in the November 2022 election. These six applications will have to be reviewed and scored based on the scoring procedure set forth in the ballot initiative.

14. CITY COMMISSIONER TIME

Commissioner Yockey wished Commissioner Bob Tanis well as he had notified the Commission that he had surgery today and would not be at the meeting. Commissioner Yockey also briefed the Commission on her recent attendance to new Commissioner training in Ann Arbor and stated that it was a privilege to be able to attend and she appreciated the opportunity.

Commissioner Collision congratulated the DPW on the great response on the recent snow storm this year. DPW Superintendent Priehs thanked Commissioner Collision and stated that he believes this is the first time their department has swept the streets in the winter due to the lack of snow.

Commission Sadler welcomed the new County Commissioner Truman Mast who was in the audience. Sadler continued with information from the recent EMAC meeting and discussed 2021 Homeland Security grants that are available and the delay in the delivery of the AEDs from the 2020 grant. Sadler also commended the county on the handling of the recent 911 break that

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happened in Marquette, MI and affected the entire state and continued with accolades of how they worked together with neighboring St. Clair County to ensure three layers of redundancy to make sure that residents had adequate coverage during the outage.

15. ADJOURNMENT

MOTION by Yockey seconded by Collison to adjourn at 7:53PM.

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, February 7, 2023 at 7:00PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: February 07, 2023