

IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444

REGULAR MEETING  
TUESDAY, JANUARY 03, 2023  
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

**Absent:** None

**Also Present:** City Manager Craig Horton, WWTP Superintendent Pat Rankin, DPW Superintendent Ed Priehs, Fire Chief Rick Horton, Clerk/Treasurer Dawn Sawicki-Franz and Public.

4. **APPROVAL OF AGENDA**

**MOTION** by Tanis seconded by Yockey to approve the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

5. **APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by Tanis to approve the consent agenda to include:

A. Approval of Minutes	December 20, 2022 – Regular Meeting		
B. Other Minutes	None		
C. Payment of Bills in the amount of:	General Fund Checking	\$	105,310.80
	Tax Account	\$	4,869.30
	HRA Account	\$	2,347.14
	Total	\$	<u>112,527.24</u>

**ROLL CALL VOTE**

Ayes: Sadler, Tanis, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

6. **CITIZENS FROM THE FLOOR**

None

7. **DEPARTMENT HEAD**

WWTP Superintendent Pat Rankin shared that the WWTP Department has three employees that oversee the daily operations, repairs and maintenance of the plant as well as lab work reports to the state. The WWTP Department also tests and runs lab reports for five area lagoons for neighboring municipalities in the spring and the fall annually. Recently the parking lot was repaved and the lift station is in dire need of repair. The lift station repair will be included in the upcoming street project with the Fourth Street repair and is included in the Community Development Block Grant (CDBG) to begin soon. The WWTP Department has two plants with the first one being built

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in 1986 and the edition being built in 2002. Rankin invited anyone from the Commission that would like a tour of the facility to stop by and he will demonstrate for them.

**8. UNFINISHED BUSINESS**

**A. MEDC GRANT ADMINISTRATOR – HOUSING CONSULTING SERVICES LLC**

**MOTION** by Yockey seconded by Ramirez to approve grant administrator Housing Consulting Services LLC at a cost of \$29,750 paid for through the grant and to provide assistance as a requirement of the Michigan Economic Development Corporation (MEDC) Grant Program as presented.

**ROLL CALL VOTE**

Ayes: Yockey, Ramirez, Sadler, Tanis, Collison, DeLuca, Kempf

Nays: None

Absent: None

**MOTION CARRIED UNANIMOUSLY**

**9. NEW BUSINESS**

**A. NONE**

**10. CITIZENS FROM THE FLOOR**

None

**11. CLOSED SESSION**

None

**12. CITY MANAGER TIME**

*City Manager Crag Horton* presented the 2023-2024 budget calendar for Commission review and informed that this will be distributed to all of the Department Heads also. Horton advised that the Zoning Ordinance update as approved by the City Commission will be available on the city's website with interactive links as soon as it is received from the Planners and the amendment to the city's charter is available on the website as well. The 2022 Parks & Recreation Plan update will be finalized at the Parks and Recreation meeting on Monday, January 10, 2023 and will be open for public hearing on adoption of the 2022 Parks and Recreation Plan at the City Commission meeting on Tuesday, January 17, 2023. The final contract-purchase agreement from the fire truck vendor is being reviewed by the City Attorney and will be ready for signing by Mayor Kempf on Wednesday, January 4, 2023.

*DPW Superintendent Ed Priehs* is requesting a work session for January 17, 2023 at 6PM and will have a presentation of the Sewer/Water Rate Study at that work session. Priehs elaborated on this agenda for this work session and stated that it will address the needed capital improvements for the future as well as other increases in costs associated with providing sewer and water to the residents of the City of Imlay City. In addition, on December 29, 2022 the city received a letter of violation notice from the Michigan Department of Environment, Great Lakes, and Energy (EGLE). The violation requires an informational sheet be sent to the city to provide public notice by mail or direct delivery to persons regularly served by the city's water system regarding the low level of phosphates in the water while the city remained on the emergency backup wells. Alterations will be put in place to correct the phosphate level in the city back up wells in the future.

*City Clerk Dawn Sawicki-Franz* updated the Commission informing that Medical Marijuana applications will be available on Wednesday, January 4, 2023 at 8AM through Friday, January 13, 2023 at 5PM. These applications and more information regarding Medical Marijuana are also

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available on the city's website on the Clerk tab under the drop-down tab of Medical Marihuana along with the City Charter Amendment and the newly adopted zoning ordinance.

**13. CITY COMMISSIONER TIME**

No Comment

**14. ADJOURNMENT**

**MOTION** by Sadler seconded by Tanis to adjourn at 7:25PM.

**MOTION CARRIED UNANIMOUSLY**

Next Special-Workshop Commission Meeting Date: Tuesday, January 17, 2023 at 6:00PM

Next Regular Commission Meeting Date: Tuesday, January 17, 2023 at 7:00PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: January 17, 2023**