

ZONING BOARD OF APPEALS

ADMINISTRATIVE APPEAL APPLICATION

City of Imlay City
 150 North Main Street
 Imlay City, MI 48444
 (810) 724-2135 Fax (810) 724-1861

**THIS APPLICATION SHALL BE FILED BY THE
 LEGAL OWNER OF THE PROPERTY**

SUBMITTAL DATES	ZONING BOARD OF APPEALS MEETING DATES
December 16, 2022	January 26, 2023
January 27, 2023	February 23, 2023
February 24, 2023	March 23, 2023
March 24, 2023	April 27, 2023
April 28, 2023	May 25, 2023
May 26, 2023	June 22, 2023
June 23, 2023	July 27, 2023
July 28, 2023	August 24, 2023
August 25, 2023	September 28, 2023
September 29 2023	October 26, 2023
October 27, 2023	November 16, 2023 (Third Thursday)
NO Meeting in December	No Meeting in December
December 28, 2023 (Due to New Year's Eve Observance)	January 25, 2024

The Zoning Board of Appeals meets on the 4th Thursday of each month on an as needed basis. The meetings will begin at 6:00 P.M. unless otherwise noted and will be held at Imlay City Hall, 150 North Main Street.

Applications will be accepted for Zoning Board of Appeals review until 4:00 P.M. on the submittal deadline date. Incomplete applications will be refused.

Fee Schedule

1. Site Plan Review (All Acreage Figures Are Rounded Up)

Multi-Family	\$405 plus \$4.00 per unit
Cluster Housing Development	\$440 plus \$7.00 per unit
Commercial, Office Service Dev.	\$520 plus \$45.00 per acre or fraction there of
Mobile Home Park	\$520 plus \$4.00 per mobile home
Industrial Development	\$470 plus \$45.00 per acre or fraction there of
Institutional & Public/Semi Dev.	\$430 plus \$45.00 per acre or fraction there of
Sign Review (if separate from site plan)	\$250.00

The above fees are for all applications requiring site plan approval, an additional application is required if any of the above uses require Special or Conditional Land Use reviews and/or approval at a cost of \$415.00. The application fee shall be the higher of the two application fees.

Engineering, Planning or Legal Fees will be charged on an hourly basis beyond applicant fees.

A Deposit of \$10,000 may also be required before plans will be reviewed for these services.

2. Rezoning	\$450 plus \$5.00 per acre or fraction there of
3. Variances	\$275 per variance
4. Subdivision Review (Plat Review)	
a.) Preliminary Plat Review	\$390.00 plus \$4.00 per lot
for Tentative Approval for Final	
Approval	\$285.00 plus \$2.00 per lot
5. Condominium Review	
a.) Preliminary Review	\$390.00 plus \$4.00 per lot
b.) Final Approval Review	\$285.00 plus \$2.00 per lot

Note: An additional fee of \$165.00 shall be charged for each review, which includes land development under the Michigan Condominium Act as amended for master deed review.

6. Special Meetings Fee	\$100.00 (The Board must agree to meet at that time or the fee will be refunded.)
7. Lot Splits Review	\$200.00 plus \$25.0 per resulting lot

Revised July 2014

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ADMINISTRATIVE APPEAL APPLICATION
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To be completed by petitioner and returned to the City Office

1. **Petitioner Name** _____

2. **Location of Property**
Address _____
Property Tax ID Number _____
Cross Streets _____

3. **Identification**
Petitioner _____
Address _____
City/State/Zip _____
Phone _____ **Fax** _____
Email: _____
 Property Owner **Other (specify)** _____
Property Owner _____
Address _____
City/State/Zip _____
Phone _____ **Fax** _____
Length of Ownership _____

4. Email: _____
Zoning District _____ **Current use** _____
Depth _____ **Width** _____

