

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, NOVEMBER 01, 2022
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Kempf led the Pledge of Allegiance

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Frank Demske, Commissioner Stu Davis, Commissioner Greg Rowden, Commissioner Ted Sadler, Commissioner Bob Tanis, Commissioner Kelly Villanueva

Absent: None

Also Present: City Manager Craig Horton, Fire Chief Rick Horton, Clerk/Treasurer Dawn Sawicki-Franz and public.

4. **APPROVAL OF AGENDA**

MOTION by Davis seconded by Demske to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Tanis to approve the consent agenda with minute corrections from October 18, 2022, amended as follows and including other minutes and bill payments:

12. OTHER BUSINESS to: Mayor Kempf advised that a City Manager Review Form was distributed to the City Commission members and then consolidated for informational purposes with a consensus result of 4.4 out of a 5-point scale. Kempf informed that City Manager Horton has requested to extend his current contract by two years. Kempf ~~recommended~~ **informed that City Manager Horton recommended** that the contract be aligned with the fiscal year dates beginning July 1st and ending June 30th with a contract end date of June 30, 2025. Kempf also noted as part of the contract modification request - a 4% annual increase, a 30-day notice by City Manager if he chooses to leave, a required 2/3 majority vote of the **full** governing body to terminate this contract and if terminated a 6-month severance pay of salary.

MOTION by Sadler seconded by Tanis to approve the new contract and allow Mayor Kempf to sign such with an extension of City Manager Craig Horton's contract with the City of Imlay City by two years with modifications of this contract to align with the city's fiscal year of July 1st to June 30th ending on June 30, 2025, a 4% annual increase, requiring a 30-day notice to resign, necessitating a 2/3 majority vote of the **full** governing body to terminate this contract without cause and if terminated a 6-month severance pay of salary.

A. Approval of Minutes - October 18, 2022 with above corrections

B. Other Minutes – August 23, 2022 – Planning Commission Meeting

C. Payment of Bills in the amount of:

General Fund Checking	\$	260,063.19
Tax Account	\$	134,787.82
HRA Account	\$	829.60
Total	\$	<u>395,680.61</u>

ROLL CALL VOTE

Ayes: Sadler, Tanis, Villanueva, Davis, Demske, Rowden, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

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6. CITIZENS FROM THE FLOOR

None

7. DEPARTMENT HEAD

Fire Chief Rick Horton stated that he was asked to be at this meeting because the Imlay Township Fire Contract is up for renewal and he was needed for input for the new contract. Chief Horton also updated the City Commission stating that no new truck costs or quotes have come in as of yet.

**8. UNFINISHED BUSINESS
NONE**

9. NEW BUSINESS

A. CITY OF IMLAY CITY LOGO

City Manager Horton presented a logo option that has been created for the City. The Commission did not receive this option as favorable and suggested Horton to hire a design company and bring that back to the Commission for review.

NO MOTION, DISCUSSION ONLY

B. AUDIT DISCUSSION

City Manager Horton stated that the FY 2021-2022 audit has been completed by King and King, CPAs and was emailed out to the City Commissioners for review. A hard bound copy is available for any of the City Commissioners to examine if they choose and Wes from King and King will be on the agenda for the Tuesday, December 06, 2022 meeting to present the audit and answer any questions.

NO MOTION, DISCUSSION ONLY

C. PLANNING COMMISSION DISCUSSION

City Manager Horton informed the City Commission that there are maps regarding the zoning districts on the table in the Commission Chambers for the City Commissioners to inspect regarding the Planning Commission recommendations for zoning. The schedule of the upcoming meetings, publication dates and public hearings are in the city meeting packet.

NO MOTION, DISCUSSION ONLY

D. FIRE AGREEMENT DISCUSSION

City Manager Horton briefed the City Commission stating that he has formed an ad hoc committee of Mayor Kempf, Commissioner Davis, Commissioner Tanis, Chief Horton and City Manager Horton to review the Imlay Township Fire Contract and the future needs of the Fire Department. The first meeting of this ad hoc committee will be Monday, November 7, 2022 at 6:00PM.

NO MOTION, DISCUSSION ONLY

E. LAMB STEELE AGREEMENT DISCUSSION

City Manager presented a draft of the Lamb Steele Memorial Building Lease between the City of Imlay City and the County of Lapeer on behalf of the Department of Senior Activities (DOSA) for review as this will be on an upcoming agenda at the County of Lapeer and then brought back to the City of Imlay City Commissioners once approved at the County.

NO MOTION, DISCUSSION ONLY

10. CITIZENS FROM THE FLOOR

Nikki Reid spoke on behalf of the Green Political Strategy Coalition informing that this is the group that is promoting the Medical Marihuana in the City of Imlay City with literature and the ballot initiative that is on the election and asked if there were any questions.

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11. CLOSED SESSION

None

12. OTHER BUSINESS

City Manager Horton informed that Police Chief Selby together with himself is working on the SRO (School Resource Officer) contract and have sent this to the Imlay City School Superintendent. The school will provide a calendar of scheduled events and require the SRO officer to schedule his flex time to meet the need of the extra school functions that are scheduled so as not to accrue overtime.

City Manager Horton suggested a security review of City Hall and the City offices including the inner lobby, and is moving forward with obtaining quotes for security cameras, point of entry security to aid in assuring the safety of staff working in the city offices on a daily basis. Police Chief Selby brought in a security company to supply safety recommendations.

Commissioner Tanis asked City Manager Horton about the status of new Code Enforcer Officer. Horton shared the name of Charles Cutajar who is working with Chief Selby and the City Manager and will be at the next City Commission meeting with the Police Chief for introduction.

Commissioner Sadler shared his appreciation on behalf of the neighbors and citizens of Imlay City to the Mayor and this City Commission for the years of service to this community. Sadler also commented regarding the ballot initiative literature that is being received by the city residents from the coalition.

13. ADJOURNMENT

MOTION by Davis seconded by Sadler to adjourn at 8:11PM.
MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, November 15, 2022 at 7:00PM.

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: November 15, 2022