

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444
REGULAR MEETING
March 6, 2018

1. CALL TO ORDER

Mayor Barga called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Barga led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Walt Barga	Commissioner Amy Planck
Commissioner Joi Kempf	Commissioner Robert Tanis
Commissioner Frank Demske	Commissioner Mike Romine
Commissioner Al Ramirez	

Also Present: City Manager Tom Youatt, City Clerk/Treasurer Lynn Eutsler, John Olsen from Spicer Group, Shannon Hamel with the Imlay City Chamber, one member of the Media, and four members of the community.

4. APPROVAL OF AGENDA

Motion by Romine, seconded by Demske, to approve the agenda with the addition of Old Business: Spicer Group - Invoice for the Deshano/Assisted Living Project Plan Review and New Business: Rowe Professional Services Company – Invoice for Site Plan Services for the Proposed Fire Hall

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Tanis, seconded by Demske, to approve the following Consent Agenda Items as presented.

- A. Approval of Minutes – Regular Meeting – February 20, 2018
- B. Payment of Bills - Payroll totaling: \$82,057.03
Accounts Payable and Trust & Agency totaling: \$526,032.89

ROLL CALL VOTE

Ayes: Planck, Kempf, Romine, Demske, Ramirez, Tanis, Barga

Nays: None

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbaum – Happy to see considerations for the Polly Ann Trail in the 5 Year Capital Improvement Plan. Would like the City to consider a couple new porta johns for the Polly Ann Trail. Inquired as to why the City no longer shovels/snow blows the Downtown City Sidewalks. Mayor Bargaen remarked that it was a budgetary reduction of expenses and that it is going to be reconsidered with the new budget.

Ian Kempf – Complimented the DPW for the great job they did with keeping up with the pot holes.

7. OLD BUSINESS

A. Spicer Payment – Median/Gateway Landscaping Design

Motion by Romine, seconded by Kempf to approve the payment of \$642.00 for the Median/Gateway Landscaping Design.

ROLL CALL VOTE

Ayes: Kempf, Romine, Demske, Planck, Ramirez, Tanis, Bargaen

Nays: None

MOTION CARRIED UNANIMOUSLY

B. Spicer Group Proposal for M-53 Gateway Project

Youatt stated that the M-53 project needed fulltime supervision for safety reasons because of the tremendous amount of traffic. A representative from the Spicer Group will be on site every day. Mayor Bargaen asked if the contractor was responsible for controlling traffic during construction. Youatt stated it is up to the Engineer to make sure the Contractor regulates traffic with signs and people. Spicer Group will be on site to work with the Engineer to ensure safety.

Motion by Ramirez, seconded by Romine to accept the proposal for Full Time Construction Administration from Spicer Group for the M-53 Gateway Project, in the amount of \$28,600.00 as presented.

ROLL CALL VOTE

Ayes: Romine, Demske, Ramirez, Tanis, Planck, Bargaen, Kempf

Nays: None

MOTION CARRIED UNANIMOUSLY

C. Capital Improvement Plan

Youatt stated that the Planning Commission has approved the 5 Year Capital Improvement Plan. The project was quite a process and all departments were involved along with Commissioner Romine and Mayor Bargaen. By adopting the plan, the City will be eligible for Block Grant Funding and other grants. Appreciates John Olsen from the Spicer Group on working with the City through this process.

Motion by Tanis, seconded by Ramirez to approve the 5 Year Capital Improvement Plan as presented.

ROLL CALL VOTE

Ayes: Bargaen, Ramirez, Tanis, Planck, Kempf, Romine, Demske

Nays: None

MOTION CARRIED UNANIMOUSLY

D. Spicer Group Invoice for the Deshano/Assisted Living Project

Youatt reminded everyone that the costs would be passed along to the Developer - Deshano

Motion by Tanis, seconded by Demske to approve the payment in the amount of \$1,980.75 to the Spicer Group for the Assisted Living Project Plan Review as presented.

ROLL CALL VOTE

Ayes: Ramirez, Bargaen, Planck, Kempf, Romine, Demske, Tanis

Nays: None

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. Appoint Ted Sadler as an alternate to the Zoning Board of Appeals

Motion by Romine, seconded by Kempf, to appoint Ted Sadler as an alternate to the Zoning Board of Appeals.

MOTION CARRIED UNANIMOUSLY

B. Michigan Busker Festival's Itinerary

Shannon Hamel requested that the City Hall Parking lot be used for crafters and that they be allowed to use the City Hall restrooms. The Chamber will pay for the restrooms to be cleaned afterwards. Also noted that the Rotary will be doing the Beverage again this year.

Motion by Romine, seconded by Demske, to approve the Itinerary as presented along with the approval to allow the City Hall Parking lot be used for crafters and allow the crafters to utilize the City Hall restrooms with the Chamber to pay for the cleaning of the restrooms afterwards.

MOTION CARRIED UNANIMOUSLY

C. Rowe Professional Services Company – Invoice for Site Plan Services for the Proposed Fire Hall

Demske asked when we are going forward with the purchase of the DNR Property. Youatt stated that at the end of this week we should have all final reports and that a Purchase Proposal will be presented at the next meeting along with a Quit Claim Deed from the State of Michigan. Youatt stated that the City Fire Department is very deserving of this new Fire Hall, they do an awesome job.

Motion by Romine, seconded by Ramirez, to approve the Site Plan Services Proposal from Rowe Professional Services as presented in the Amount of \$ 14,000.00.

ROLL CALL VOTE

Ayes: Planck, Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

MOTION CARRIED UNANIMOUSLY

9. MANAGER'S REPORT

Youatt talked about the State trying to make all Municipalities replace Lead pipes. He stated that we need to support the GLWA and the Michigan Municipal League to encourage the DEQ to listen to local government concerns over the cost to Cities to implement the rules of replacement as proposed and that there are also legal questions concerning removal of lead service lines on private property.

Youatt informed the Board that the FOIA Coordinator position has been passed on to the City Clerk, Lynn Eutsler.

Youatt went over the Frontier Billing for the City Hall Phone System. We are realizing a savings of \$300 per month although currently we have a contract with Abilita, who oversees the changes and the billing process. Abilita's bill is \$300 per month but expires in June.

Youatt stated that the City has been working with DeShano's Engineering firm, Lapham and Associates and are nearing completion of design engineering. We should be able to go out for bid on this project by the end of this month.

Youatt stated that the City is working with a development group that would like to build an Arby's Restaurant next to the Taco Bell adjacent to Chemical Bank. Youatt has been working with planners from the Spicer Group on their proposed Site Plan. There are some issues to resolve and there will be a conference call next week to address issues. The development group has applied for 3 variances and are scheduled for the March 15, 2018 Zoning Board of Appeals to consider.

Youatt informed the Board that MDOT has approved the plans for the East Capac Road project. Should be able to go out for bid by the first part of April.

Youatt stated MERS and the Union are requesting dates for meetings/negotiations.

Youatt stated that budget forms will go out this week and are due by the end of the month.

10. OTHER

11. ADJOURNMENT

Motion by Romine, seconded by Kempf to adjourn the meeting at 7:32 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: Lynn Eutsler: _____
City Clerk

Approved: