

**ZONING BOARD OF APPEALS**  
**ADMINISTRATIVE APPEAL APPLICATION**

**City of Imlay City**  
**150 North Main Street**  
**Imlay City, MI 48444**  
**(810) 724-2135 Fax (810) 724-1861**

<b>SUBMITTAL DATES</b>	<b>ZONING BOARD OF APPEALS MEETING DATES</b>
<b>December 27, 2021</b>	<b>January 27, 2022</b>
<b>January 28, 2022</b>	<b>February 24, 2022</b>
<b>February 25, 2022</b>	<b>March 24, 2022</b>
<b>March 25, 2022</b>	<b>April 28, 2022</b>
<b>April 29, 2022</b>	<b>May 26, 2022</b>
<b>May 27, 2022</b>	<b>June 23, 2022</b>
<b>June 24, 2022</b>	<b>July 28, 2022</b>
<b>July 29, 2022</b>	<b>August 25, 2022</b>
<b>August 26, 2022</b>	<b>September 22, 2022</b>
<b>September 23, 2022</b>	<b>October 27, 2022</b>
<b>October 28, 2022</b>	<b>November 17, 2022 (Third Thursday)</b>
<b>November 18, 2022</b>	<b>December 15, 2022 (Third Thursday)</b>
<b>December 18, 2022</b>	<b>January 26, 2023</b>

**The Zoning Board of Appeals meets on the 4th Thursday of each month on an as needed basis. The meetings will begin at 6:00 P.M. unless otherwise noted and are held at Imlay City, 150 North Main Street.**

**Applications will be accepted for Zoning Board of Appeals review until 4:00 P.M. on the submittal deadline date. Incomplete applications will be refused.**

**CITY OF IMLAY CITY**  
**ADMINISTRATIVE APPEAL APPLICATION**  
**ZONING BOARD OF APPEALS**

**THIS APPLICATION SHALL BE  
FILED BY THE LEGAL  
OWNER OF THE PROPERTY**

To be completed by petitioner and returned to the City Office

1. **Petitioner Name** \_\_\_\_\_

2. **Location of Property**

Address \_\_\_\_\_

Property Tax ID Number \_\_\_\_\_

Cross Streets \_\_\_\_\_

\_\_\_\_\_

3. **Identification**

**Petitioner** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Interest in the Property**

**Property Owner**     **Other (specify)** \_\_\_\_\_

**Property Owner** \_\_\_\_\_

**Address** \_\_\_\_\_

**City/State/Zip** \_\_\_\_\_

**Phone** \_\_\_\_\_ **Fax** \_\_\_\_\_

**Length of Ownership** \_\_\_\_\_

4. **Property Information**

**Zoning District** \_\_\_\_\_ **Current use** \_\_\_\_\_

**Depth** \_\_\_\_\_ **Width** \_\_\_\_\_



# Zoning Ordinance – Zoning Board of Appeals

## Section 28.6 Jurisdiction, Duties and Responsibilities

The Board shall have all jurisdiction and powers granted by Act 207 of the Public Acts of 1921 (M.C.L.A. §§ 125.581 et seq., M.S.A. §§ 5.2931 et seq.), as amended, all jurisdiction and powers prescribed in other articles of this ordinance or in other chapters of the Code of Ordinances, and the following specific jurisdiction and powers:

- A. To hear and decide appeals from and review any order, requirements, permit, decision or determination made by the Building Official and Zoning Administrator, Planning Commission or any other administrative official in enforcing the provisions of this ordinance. The Board may reverse or affirm, wholly or in part, or may modify the order, requirement, permit, decision or determination as in the Board's opinion ought to be made in the premises, and to that end shall have all the powers of the administrative official from whom the appeal is taken.
- B. To hear and decide matters referred to it or upon which it is required to pass under any ordinance adopted pursuant to Act 207 of 1921 (M.C.L.A. §§ 125.581 et seq., M.S.A. §§ 5.2931 et seq.), as amended, of the state, or by other chapters of the Code of Ordinances.
- C. Where there are practical difficulties or unnecessary hardship in the way of carrying out the strict letter of the ordinance, chapter or code applicable to the matter appealed from, the Zoning Board of Appeals shall have power in passing upon appeals to vary or modify any of its rules, regulations or provisions relating to the construction, structural changes in, equipment, or alteration of buildings or structures or the uses of land, buildings or structures, so that the spirit of the particular chapter shall be preserved, public safety secured and substantial justice done.