

**IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
Tuesday, July 20, 2021
7:00 PM**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf, Mayor Pro Tem Frank Demske, Commissioner Stu Davis, Commissioner Ted Sadler, Commissioner Bob Tanis, Commissioner Kelly Villanueva

Absent: Commissioner Greg Rowden

Also Present: City Manager Craig Horton, Sergeant Sean Leathers, Deputy Clerk Cindy Adams and public.

4. APPROVAL OF AGENDA

MOTION by Davis supported by Sadler to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA

MOTION by Sadler supported by Davis to approve the consent agenda items to include:

A.	Approval of Minutes	July 06, 2021 - Regular Meeting		
B.	Other Minutes	July 01, 2021 - Lapeer County Commission		
		June 08, 2021 - Park and Recreation		
		June 03, 2021 - Ruth Hughes Memorial District Library		
C.	Payment of Bills in the amount of	General Fund Checking	\$	536,208.55
		Tax Account	\$	197.39
		HRA Account	\$	80.00
		Total	\$	<u>536,485.94</u>

ROLL CALL VOTE

Ayes: Sadler, Davis, Demske, Tanis, Villanueva, Kempf

Absent: Rowden

Nays: None

MOTION CARRIED UNANIMOUSLY

6. DEPARTMENT HEAD UPDATE

None.

7. CITIZENS FROM THE FLOOR

None.

8. OLD BUSINESS

A. BID FOR SOLID WASTE & RECYCLING SERVICES UPDATE

City Manager Craig Horton updated that four companies expressed interest and only two companies submitted bids. The companies that submitted bids were Priority Waste and J & J

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Disposal. Time is needed to compare information. Priority Waste's quote was a 5-year fixed, and J & J Disposal's was incremental for each year. This item is referred to the August 03, 2021 Meeting.

NO MOTION, INFORMATIONAL ONLY

B. GRANT APPLICATION FOR POLICE PATROL CAR REPLACEMENT

NO MOTION, INFORMATIONAL ONLY

C. INTERIM POLICE CHIEF

Sergeant Leathers accepted the position of Interim Police Chief. Major Kempf expressed her gratitude and appreciation, along with others, to Sergeant Leathers for his acceptance.

MOTION by Demske supported by Sadler to approve Sergeant Sean Leathers as Interim Police Chief.

MOTION CARRIED UNANIMOUSLY

9. NEW BUSINESS

A. RESOLUTION 2021-05 AMERICAN RESCUE ACT FISCAL RECOVERY FUNDS AND AUTHORIZATION FOR CITY MANAGER TO SIGN APPLICATION

MOTION by Demske supported by Tanis to approve Resolution 2021-05 American Rescue Act Fiscal Recovery Funds and Authorization for City Manager to Sign Application.

ROLL CALL VOTE

Ayes: Demske, Tanis, Villanueva, Davis, Sadler, Kempf

Absent: Rowden

Nays: None

MOTION CARRIED UNANIMOUSLY

B. ADOPTION OF JOB DESCRIPTION – ASSISTANT POOL DIRECTOR

MOTION by Davis supported by Villanueva to approve Adoption of Job Description – Assistant Pool Director as presented.

MOTION CARRIED UNANIMOUSLY

C. & D. ADOPTION OF JOB DESCRIPTION – SCHOOL RESOURCE OFFICER and REVIEW OF LAW ENFORCEMENT SERVICES FOR IMLAY CITY COMMUNITY SCHOOLS

MOTION by Davis supported by Sadler to refer the Adoption of Job Description – School Resource Officer and the Review of Law Enforcement Services for Imlay City Community Schools to the August 3, 2021 Meeting.

MOTION CARRIED UNANIMOUSLY

E. & F. AUTHORIZATION FOR CITY MANAGER TO SIGN – IT SERVICES AGREEMENT WITH OAKLAND COUNTY and AUTHORIZATION FOR CITY MANAGER TO SIGN CLEMIS ADDENDUM

MOTION by Davis supported by Sadler to authorize City Manager to sign IT Services Agreement with Oakland County and CLEMIS Addendum renewal.

ROLL CALL VOTE

Ayes: Davis, Sadler, Tanis, Villanueva, Demske, Kempf

Absent: Rowden

Nays: None

MOTION CARRIED UNANIMOUSLY

G. APPOINTMENT OF RENEE HOAG TO PARKS AND RECREATION COMMISSION

MOTION by Davis supported by Demske to approve the appointment of Renee Hoag to Parks and Recreation Commission for a term of two years - ending June 30, 2023.

MOTION CARRIED UNANIMOUSLY

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H. MSHDA HOUSING INITIATIVES DIVISION MOD PROGRAM LETTER AND INFORMATION MOTION by Davis supported by Demske to approve and authorize City Manager to sign MSHDA Housing Initiatives Division MOD Program Letter of support for a modular build.

MOTION CARRIED UNANIMOUSLY

I. TEMPORARY TRAFFIC CONTROL ORDER NO. 166

MOTION by Davis supported by Villanueva to approve as presented the TEMPORARY TRAFFIC CONTROL ORDER NO. 166 for the dates of July 27, 2021-August 1, 2021.

MOTION CARRIED UNANIMOUSLY

10. OTHER BUSINESS

City Manager Horton stated that four candidates were interviewed and two have been chosen to be invited for a return interview. The two chosen will be interviewed on August 3, 2021 at the regularly scheduled commission meeting and plan for the position to be in filled by September. City Manager Horton and the City Commission also expressed their gratitude for Sheriff Scott McKenna and Lieutenant Tom Kish for their assistance during the interviewing process.

11. CITIZENS FROM THE FLOOR

None.

12. CLOSED SESSION

None.

13. ADJOURNMENT

MOTION by Davis supported by Sadler to adjourn at 7:34 PM.

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, August 3, 2021 at 7:00PM

Respectfully submitted by: _____
Cindy Adams, Deputy Clerk

APPROVED: August 03, 2021