

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
Tuesday, March 16, 2021  
7:00 PM**

**1. CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

**3. ROLL CALL**

**Present:** Mayor Joi Kempf  
Commissioner Stu Davis  
Commissioner Ted Sadler

Mayor Pro Tem Frank Demske  
Commissioner Greg Rowden  
Commissioner Bob Tanis

**Absent:** Commissioner Kelly Villanueva

**Also Present:** City Manager Craig Horton, Lapeer County Commissioner Bryan Zender, Fire Chief Rick Horton, City Clerk Dawn Sawicki-Franz and public.

**4. APPROVAL OF AGENDA**

**MOTION** by Davis supported by Rowden to approve the agenda with the addition of **OLD BUSINESS A. AUTHORIZATION FOR CRAIG HORTON TO TRANSFER FUNDS TO NEW SESQUICENTENNIAL CHECKING ACCOUNT** and **B. FIRE DEPARTMENT AIR PACKS MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA**

**MOTION** by Davis supported by Demske to approve the consent agenda items to include:

<b>A.</b> Approval of Minutes: City Commission:	February 25, 2021 Work Shop	
	March 02, 2021 Regular Meeting	
<b>B.</b> Other Minutes: Parks and Recreation:	February 09, 2021	
Ruth Hughes Memorial District Library:	February 04, 2021	
Lapeer County Board of Commissioners:	February 25, 2021	
<b>C.</b> Payment of Bills:	General Fund Checking	\$ 381,504.18
	Tax Account	\$ 527.00
	HRA Account	\$ 609.72
	Total	<u>\$ 382,640.90</u>

**ROLL CALL VOTE**

Ayes: Davis, Demske, Rowden, Sadler, Tanis, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**6. DEPARTMENT HEAD UPDATE**

None

**7. CITIZENS FROM THE FLOOR**

Newly elected Lapeer County Commissioner Bryan Zender introduced himself and let everyone know that he is readily available for questions and concerns.

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8. **OLD BUSINESS**

A. **AUTHORIZATION FOR CITY MANAGER CRAIG HORTON TO TRANSFER FUNDS TO NEW SESQUICENTENNIAL CHECKING ACCOUNT**

Mayor Kempf said that the Sesquicentennial Celebration needs a funds transfer from the city in the amount of \$15,000 toward the festival. Horton stated that Sawicki-Franz will not be a signor on this account. Demske asked if this will be a different part of the budget of the city or a separate entity. Mayor Kempf informed that this still part of the city but it is an additional checking account just for the festival. Horton defined this as a joint checking account with the Imlay City Chamber of Commerce. This is the account that the Chamber will deposit their fundraising funds into for the festival Kempf added.

**MOTION** by Davis supported by Tanis to authorize Horton to transfer \$15,000 into the new account for the festival to use as it is needed.

**ROLL CALL VOTE**

Ayes: Davis, Tanis, Sadler, Demske, Rowden, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

B. **FIRE DEPARTMENT AIR PACKS**

City Manager Craig Horton informed that the Fire Department and Lorrelei Natke, the grant writer, has said that they have not been able to come up with anything as far as a grant this quickly and will not be able to apply and receive a grant in time for this purchase to qualify for the \$10,000 discount that is currently offered. C Horton stated that this is not a budgeted item and that there is a stimulus package that is proposed from the state passed through from the federal government in the amount of \$352,348.00 for the City of Imlay City.

**MOTION** by Davis supported by Tanis to purchase the air packs at a cost of \$153,000.

**ROLL CALL VOTE**

Ayes: Davis, Tanis, Demske, Rowden, Sadler, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

9. **NEW BUSINESS**

A. **YARD SERVICES INC CONTRACT EXTENSION**

Horton stated that the quote from Yard Services Inc is in the board packet and DPW Superintendent Ed Priehs has asked that this contract be extended and will include the new fire hall yard care.

**MOTION** by Davis supported by Demske to accept the extension of the contract which includes our parks and building grounds and new fire hall yard with Yard Services Inc through October 31, 2021 at the cost of \$21,400.00 for the season.

**ROLL CALL VOTE**

Ayes: Davis, Demske, Rowden, Sadler, Tanis, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

B. **RESIGNATION – POLICE CHIEF SCOTT PIKE**

**MOTION** by Davis and supported by Tanis to approve, with regret, the resignation/retirement of Police Chief Scott Pike.

**MOTION CARRIED UNANIMOUSLY**

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Mayor Kempf continued along the same topic; Kempf put together a new committee with three people from the board: Kempf, Sadler and Demske with the help of City Manager Craig Horton to review the Police Chief job description, budget, salary and recommendations then report that information to the board. Also, Chief Pike has asked not to be part of this process and Horton reached out to Lapeer County Sheriff Scott McKenna and he has agreed to share his expertise and knowledge for this process and be part of this selection committee. In the interim Horton has reached out to former Police Chief John Stano, and Stano has agreed to be our interim Police Chief if we should need one after April 30, 2021. Stano could come in as an administrator as is, or return to class for his certification with classes to begin on April 9, 2021 and would be able to be accredited for more than just an administrator after completion.

**10. MANAGER'S REPORT**

**City Manager Craig Horton** reported we have probably covered a lot of my list with the regular part of the meeting.

The Splash Pad is on target to open May 31, 2021 and the contractor is currently prepping for when the weather breaks to continue installation. A water meter will be installed at the pool and splash pad to aid in identifying actual costs.

We have already addressed the air packs for the fire department. Per the contractor the new fire hall warranty started May 4, 2020 with exception to items that have been pointed out and are currently in process of repair. The bid for the lawn care to include the new fire hall was discussed earlier. The old fire hall had no water meter so there was never a true cost calculated. A water meter will be installed at the new fire hall and the fire department will be charged for water on the budget as an expense.

The 2021-2022 budgets are in process.

Zoning ordinance-The Planning Commission has set Wednesday, April 14, 2021 at 6:00 to interview the four lowest bids and will post a joint meeting of the Planning Commission and City Commission to conduct these interviews on that date.

Sesquicentennial was already discussed.

Old School Park-The Park and Recreation Commission has authorized Ed to go out for bid for a 26x42 pavilion. We have given him several different styles and asked for him to get bids for the multiple styles of pavilions.

Police Department-Horton asked if the Commission would like to collect donations toward a shadow box to include Pike's badge and insignia from the city at a cost of around \$200. In addition, it would be nice to have a recognition luncheon in appreciation of Pike's service.

Garbage pick-up RFP is in the works. Ed has had good service with J & J's and recommends an extension for this service. Current contract ends June 30, 2021 and talks continue of possibility of combining contracts with Almont Village.

Auditing service RFP is in the works too.

Old fire hall has Daisy's as a tenant on a month-to-month basis to help in cost of utilities.

Utility billing-Bills went out on Monday, March 15, 2021 and the Clerk is working with the Utility Biller to offer an ACH option for quarterly payments.

Zoning Administrator Gerry Edwards and Assessor Nathan Hager have moved into the office previously occupied by Code Authority as Code Authority is now working solely out of the Lapeer office.

**11. OTHER BUSINESS**

Mayor Kempf asked if there was a report on what effect the Splash Pad will have on the Waste Water Treatment Plant. Horton stated that he has not spoken with WWTP Superintendent Pat Rankin on this subject, so there is not a report on that as of yet.

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**12. CITIZENS FROM THE FLOOR**

Fire Chief Rick Horton shared that at a recent fire officer meeting; there was discussion regarding the Burning Ordinance and No Open Burn within the city. With permission from the fire chief the residents can have a small contained recreational fire. The current company Next Step Solutions will not be issuing burn permits any longer. Jerimiah Brown will be creating a program to issue and monitor burn permits in the future. This will allow separate burn permits for the city and the township. The Burn Ordinance will need to be rewritten to include new specific requirements. Burn permits will be available online.

A new siren is needed to replace the antiquated one currently on top of the old fire hall. The current one is not able to be fixed as well as replacement parts are not available for it. A siren is required to be located in this general area for emergency warnings. A new siren will cost approximately \$25,000.

The air packs that the Fire Department are purchasing are Scott brand and are interchangeable with other local fire departments and have a lifetime warranty on electronics and pneumatics with ten years on the bottles.

**13. ADJOURNMENT**

**MOTION** by Tanis supported by Davis to adjourn at 8:04PM.

**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, April 06, 2021 at 7:00PM

Joint City Commission/Planning Commission Meeting: Wednesday, April 14, 2021 at 6:00PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, Clerk/Treasurer

**APPROVED: April 06, 2021**