

IMLAY CITY PLANNING COMMISSION
REGULAR MEETING MINUTES
Tuesday, November 24, 2020
7:00 PM

1. CALL TO ORDER

Chairman Germayne called the Regular meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Chairman Germayne led the Pledge of Allegiance

3. ROLL CALL

Present: Chairman Tom Germayne Vice Chairman Ian Kempf
Mayor Joi Kempf John Lengemann
Ted Sadler

Absent: Walt Bargaen Bob Tanis

Also Present: City Manager Craig Horton, City Attorney Brian Garner, Zoning Administrator Gerry Edwards via speaker phone, City Clerk Dawn Sawicki-Franz

4. APPROVAL OF AGENDA

Motion by I Kempf, supported by Sadler to approve the Agenda as presented with the adjustment to shift New Business to 7 and Old Business to 8 to review the New Business before the Old Business for the parties involved.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF MINUTES

Motion by I Kempf supported by Sadler to approve the October 27, 2020 regular meeting minutes as presented.

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

None

7. NEW BUSINESS

A. DIE TECH SITE PLAN REVIEW

Mike Carpenter from Rowe gave an overview of the site plan with some history of the property being reviewed. Greg Dennis also shared some information regarding the site plan as presented.

MOTION by I Kempf supported by Sadler to accept the site plan for DieTech Industries at 7 Folk Court, Imlay City, MI 48444 Parcel ID #119-83-021-019-70 as presented.

MOTION CARRIED UNANIMOUSLY

B. POSSIBLE RFP DISCUSSION FOR PLANNING SERVICES

City Manager Craig Horton explained that he had received a proposal from McKenna regarding planning reviews.

MOTION by Sadler supported by I Kempf to give City Manager Craig Horton permission to prepare an RFP for Zoning Ordinance review while we review the Master Plan at the same time and request a list of particular items from Zoning Administrator Gerry Edwards that he knows are "hot spots" for our board to evaluate.

MOTION CARRIED UNANIMOUSLY

C. PUBLIC NOTICE DISCUSSION BY ATTORNEY

It has been suggested by Attorney Brian Garner to postpone the public hearings due to the current MDHHS Epidemic Order and determine this at a later date. Note: the moratorium is still in place and we can review this again after the first of the new year.

No motion, informational only.

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8. OLD BUSINESS

A. DISCUSSION OF MEMBERSHIP

City Manager Craig Horton said that some questions came up about the number of City Commissioners that are allowed on the Planning Commission. An informational sheet was passed out that contained the portion of the city charter that speaks of this.

No motion, informational only.

B. ARTICLE 1

Due to this commission requesting RFPs for Zoning Ordinance review-no action required.

C. ARTICLE 2

Due to this commission requesting RFPs for Zoning Ordinance review-no action required.

D. ARTICLE 3

Due to this commission requesting RFPs for Zoning Ordinance review-no action required.

9. ADJOURNMENT

MOTION by Sadler supported by I Kempf to adjourn the meeting at 8:01pm.

MOTION CARRIED UNANIMOUSLY

Respectfully Submitted by:

Dawn Sawicki-Franz, City Clerk/Treasurer

Approved: January 26, 2021