

**IMLAY CITY COMMISSION**  
150 N. Main Street  
IMLAY CITY, MI 48444

**REGULAR MEETING**  
Tuesday, March 17, 2020  
7:00 P.M.

**1. CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance

**3. ROLL CALL**

**Present:** Mayor Joi Kempf  
Commissioner Ted Sadler  
Commissioner Greg Rowden

Pro-Tem Frank Demske  
Commissioner Al Ramirez

Also Present, City Manager Tom Youatt, one member of the community, and one member of the media.

**4. APPROVAL OF AGENDA**

**Motion** by Ramirez, seconded by Rowden to approve the agenda with addition of

**B. City Hall Closure**

**C. Bike Night @ Crossroads**

**D. Receptionist Pay Increase**

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**A.** Approval of Commission Minutes – March 3, 2020  
March 11, 2020 – Special Meeting

**B.** Other Minutes – Parks & Recreation – March 11, 2020  
Sesquicentennial Committee – February 17, 2020

<b>C.</b> Payment of Bills in the amount of – Tri-County Bank	\$ 554,666.48
Lakestone	\$ 494,714.93
HRA	<u>\$ 214.40</u>
	\$1,049,595.81

**Motion** by Sadler, seconded by Demske to approve the Consent Agenda to include payables in the amount of \$1,049,595.81 as presented.

**ROLL CALL VOTE**

Ayes: Demske, Ramirez, Rowden, Sadler, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**6. CITIZENS FROM THE FLOOR – no citizen comment**

**7. OLD BUSINESS**

**A. Spicer Invoice – 2020 Infrastructure Improvements**

***Motion*** by Demske, seconded by Rowden to approve the payment to Spicer Group for Invoice # 200645 in the amount of \$32,570.50 for engineering costs related to the 2020 Infrastructure Improvements Projects as presented.

**ROLL CALL VOTE**

Ayes: Ramirez, Rowden, Sadler, Demske, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**B. H2A Invoice**

***Motion*** by Ramirez, seconded by Demske, to approve the payment to H2A for Invoice #20167 in the amount of \$1,575.00 for Construction Administration for the New Fire Hall.

**ROLL CALL VOTE**

Ayes: Rowden, Sadler, Demske, Ramirez, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS**

**A. Letter of Resignation of Utility Biller/Deputy Clerk**

***Motion*** by Ramirez, seconded by Sadler to accept resignation, with regret.

**MOTION CARRIED UNANIMOUSLY**

**B. City Hall Closure**

***Motion*** by Demske, seconded by Rowden to approve the closure of City Hall to walk-in traffic until further notice, due to the Coronavirus Pandemic.

**MOTION CARRIED UNANIMOUSLY**

**C. Bike Night at Crossroads**

***Motion*** by Ramirez, seconded by Sadler to approve Bike Night at Crossroads, as recommended by the DDA.

**MOTION CARRIED UNANIMOUSLY**

**D. Receptionist Pay Increase**

***Motion*** by Sadler, seconded by Rowden to approve Receptionist Pay to \$13.25 per hour.

**ROLL CALL VOTE**

Ayes: Demske, Ramirez, Rowden, Sadler, Kempf

Nays: None

**MOTION CARRIED UNANIMOUSLY**

9. **MANAGERS REPORT**

**City Manager Tom Youatt updates:**

Progress on the Fire Hall continues. Final painting on the interior walls has been completed, sealcoating of the floors will be done early next week. Next month will be a year since we broke ground.

The DNR approved the grant for a splashpad.

Dawn Sawicki-Franz, our new Clerk/Treasurer came in yesterday to complete employment paperwork. Lynn has greatly assisted with lining up some Clerk training for her. She will be starting her new position on Monday, March 30<sup>th</sup>.

Thanked Lisa Kapron for her excellent service to the City.

10. **OTHER**

None

11. **ADJOURNMENT**

***Motion*** by Sadler, seconded by Rowden to adjourn at 7:45 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by: \_\_\_\_\_

Lisa Kapron, Deputy Clerk

Approved: April 7, 2020