IMLAY CITY COMMISSION 150 N. Main Street IMLAY CITY, MI 48444

REGULAR MEETING Tuesday, February 18, 2020 7:00 P.M.

1. CALL TO ORDER Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf Commissioner Ted Sadler Commissioner Stu Davis Pro-Tem Frank Demske Commissioner Al Ramirez Commissioner Greg Rowden

Absent: Commissioner Kelly Villanueva

Also Present, City Manager Tom Youatt, DDA Director Lorrelei Natke, Jim Schoonover Vintech/Third & Main, Jeff Carr AKT Peerless, two members of the community, and one member of the media.

4. APPROVAL OF AGENDA

Motion by Davis, seconded by Demske to approve the agenda with the addition of Old Business 7.C. H2A Invoices, 7.D. Superior Contracting Payment # 7, 8.B. Removal of Resolution 2020-4, and 8.C. Resolution 2020-5 Liquor License. **MOTION CARRIED UNANIMOUSLY**

5. APPROVAL OF CONSENT AGENDA ITEMS

- **A.** Approval of Commission Minutes February 4, 2020
- **B.** Other Minutes Planning Commission January 28, 2020 DDA – January 13, 2020
- C. Payment of Bills in the amount of Tri-County Bank Fire Hall \$ 196,800.50 \$ 163,130.51 \$ 359,931.01

Motion by Sadler, seconded by Ramirez to approve the Consent Agenda to include payables in the amount of \$359,931.01 as presented.

ROLL CALL VOTE Ayes: Sadler, Ramirez, Demske, Rowden, Davis, Kempf Nays: None MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbalm – Grateful that Backyard Creations moved back to Imlay City.

7. NEW BUSINESS

A. E. Borland Water Main Project Bids

Five Bids were received. Lowest bidder Murray Underground Systems.

Motion by Davis, seconded by Rowden to award the Bid for the E. Borland Water Main Project to Murray Underground Systems in the amount of \$75,571.00 as presented.

ROLL CALL VOTE

Ayes: Davis, Rowden, Ramirez, Sadler, Demske, Kempf Nays: None **MOTION CARRIED UNANIMOUSLY**

B. Green Property EGLE Grant Application

Jeff Carr from AKT Peerless presented a Brownfield Redevelopment Grant Application for property located at 150 N. Cedar St. The purpose of the Grant is to allow the City to prepare the property for development. The scope of work includes Phase I Environmental Site Assessment (ESA), Phase II ESA, Baseline Environmental Assessment (BEA), Hazardous Materials Survey, and Due Care Plan.

A developer has shown interest in purchasing the property, renovating the existing building, as well as creating an approximately 3,000 square foot addition to the existing building for commercial retail purposes.

Having this environmental information will help the developer make a decision on moving forward, but would also be beneficial if the site needs to be marketed.

Motion by Demske, seconded by Sadler, to allow the City to submit a Brownfield Redevelopment Grant application to EGLE for work on the Green Property located at 150 N. Cedar St., in the amount of \$89,090.00 as presented.

ROLL CALL VOTE

Ayes: Demske, Sadler, Rowden, Davis, Ramirez, Kempf Nays: None **MOTION CARRIED UNANIMOUSLY**

C. H2A Invoices

City Manager Youatt presented two invoices for payment.

Motion by Ramirez, seconded by Rowden to approve payment to H2A for Invoice # 19302 in the amount of \$3,150 as presented.

ROLL CALL VOTE Ayes: Ramirez, Rowden, Sadler, Davis Demske, Kempf Nays: None

MOTION CARRIED UNANIMOUSLY

Motion by Rowden, seconded by Demske to approve payment to H2A for Invoice # 20119 in the amount of \$1,575 as presented.

ROLL CALL VOTE Ayes: Rowden, Demske, Ramirez, Sadler, Davis, Kempf Nays: None MOTION CARRIED UNANIMOUSLY

D. Superior Contracting Payment # 7

City Manager Youatt presented an application for payment #7 in the amount of \$305,110.95 for continued work on the Fire Hall.

Motion by Demske, seconded by Sadler to approve payment #7 to Superior Contracting in the amount of \$305,110.95 as presented.

ROLL CALL VOTE Ayes: Demske, Sadler, Davis, Ramirez, Rowden, Kempf Nays: None MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. Special Assessment Notice

City Manager Youatt presented the Notice of unpaid charges to be published in the paper with a payment deadline of February 29^{th.} Charges not paid by the deadline will be presented at the next meeting for approval to add to the 2021 Summer Tax Bill.

Motion by Davis, seconded by Demske to approve the Notice for publication for the following properties: 150 S Almont, 225 Calkins, 230 W 2nd, 345 W 2nd, and 149 E Third, as presented.

ROLL CALL VOTE Ayes: Davis, Demske, Sadler, Rowden, Ramirez, Kempf Nays: None MOTION CARRIED UNANIMOUSLY

B. Resolution 2020-4 – Budget Amendments Removed from Agenda

C. Resolution 2020-5 - DDA Liquor License

DDA Director Lorrelei Natke presented a Resolution for approval allowing the DDA to apply for a Redevelopment Liquor License for a New Business – Third & Main. Natke introduced the owner, Jim Schoonover.

Schoonover stated that Third & Main will be an Event and Banquet Center. Will also be used for training/events for his company, Vintech.

Motion by Ramirez, seconded by Sadler to approve Resolution 2020-5 allowing the DDA to apply for a Redevelopment Liquor License for Third & Main Event and Banquet Center as presented.

ROLL CALL VOTE Ayes: Ramirez, Sadler, Rowden, Demske, Davis, Kempf Nays: None MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Tom Youatt updates: Fire Hall is moving along very well. Floor tile has been installed in the locker rooms and utility room. Garage doors are in on the North and South side.

Met with MDOT over the traffic signal. As of now, they will only approve a flashing yellow light at Borland and 53. The City needs to get an access road behind Dairy Queen and MDOT will be more likely to approve regular traffic signals.

Tom Collis is working on Ballot language for the Road Millage Renewal that will be voted on in August.

Extended the date for applications to fill the Clerk/Treasurer Position to the end of February.

New EMS report. The City will start receiving this report monthly.

10. OTHER

None

11. ADJOURNMENT

Motion by Davis, seconded by Demske, to adjourn at 7:37 p.m. **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by:

Lynn Eutsler, City Clerk/Treasurer Approved: