

IMLAY CITY COMMISSION

**150 N. Main Street
IMLAY CITY, MI 48444**

**REGULAR MEETING
Tuesday, December 3, 2019
7:00 P.M.**

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf
Commissioner Stu Davis
Commissioner Al Ramirez

Pro-Tem Frank Demske
Commissioner Ted Sadler
Commissioner Greg Rowden

Absent: Commissioner Kelly Villanueva

Also Present, City Manager Tom Youatt, Clerk/Treasurer Lynn Eutsler, John Olson Spicer Engineer, two members of the community, and two members of the media.

4. APPROVAL OF AGENDA

Motion by Davis, seconded Demske to approve the Agenda as presented.
MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

A. Approval of Minutes - November 19, 2019

B. Other Minutes - Sesquicentennial - November 25, 2019

C. Payment of Bills in the amount of – Tri-County Total	\$ 339,044.52
Fire Hall	\$ 309,197.55
Total	\$ 648,242.07

Motion by Demske, seconded by Sadler to approve the Consent Agenda to include the payment of bills in the amount of \$648,242.07 as presented.

ROLL CALL VOTE

Ayes: Sadler, Davis, Demske, Ramirez, Rowden, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbalm – Concerned about the clearing of the sidewalks in the Downtown area. Suggests that we put something in the next newsletter about keeping them clear for Pedestrians.

7. OLD BUSINESS

A. 2020 Infrastructure Improvements - Survey

It was determined that this item is included in Old Business Item D. No action required.

B. Fire Hall/ Farmers Market - H2A Architects Floor Plan & Site Plan

City Manager Youatt presented a proposed Site/Floor Plan for the conversion of the old Fire Hall into a year round Farmers market. Informational only at this time.

C. 2nd Reading International Property Maintenance Code Ordinance

Motion by Davis, seconded by Demske to approve the second reading of the Property Maintenance Code Ordinance and approve the effective date to be December 11th, 2019.

MOTION CARRIED UNANIMOUSLY

The Ordinance will be placed in the December 11th Edition of the Tri-City Times.

D. 2020/2021 - M53/4th Street Infrastructure Project

City Manager Youatt presented a proposal from The Spicer Group for three Bond projects as follows:

- 1.) M-53 Sanitary Sewer Improvements - \$950,000
- 2.) Fourth St Reconstruction – M53 to Main St - \$1,000,000
- 3.) Newark Road Pump Station Rehabilitation - \$250,000

Project Total: 2,200,000.00

Youatt stated that the City has become aware of a new Community Development Block Grant from the MEDC. Our project meets all the criteria for the grant and would like the board to consider allowing Youatt to go forward with completing an application for this grant. The City could receive \$1,700,000 in grant funds. A minor problem is that the deadline is June 23 2020 and if we are approved for this grant, construction has to begin no later than September 2020 and be completed no later than December 31, 2021. This means that bids would go out in the summer of 2020 rather than winter 2020. If we are not successful in securing a grant, we will still have adequate time to issue General Obligation Bonds and complete the M-53 portion of the project by the end of fall 2020.

7. D. Continued

Commissioner Sadler requested the Spicer Group, while completing the surveys for this project, look at the possibility of a walkway on the west side of the Via Dock/Train Overpass. John Olson of the Spicer Group did agree to take a look at the possibilities.

Motion by Davis, seconded by Sadler to approve the proposal from the Spicer Group in the amount of \$2,200,000 and to authorize City Manager Tom Youatt to apply for a Community Development Block Grant with the MEDC as presented.

ROLL CALL VOTE

Ayes: Davis, Sadler, Rowden, Demske, Ramirez, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. 2020 Commission/Board Dates and Times

City Manager Youatt presented the 2020 Schedule for all City Commission and Board Meetings.

Motion by Sadler, seconded by Demske to approve the 2020 City Commission and Board Meeting Schedule as presented.

MOTION CARRIED UNANIMOUSLY

B. 2019 Tree City USA Proclamation

City Manager Youatt presented a Proclamation in observance of Arbor Day.

Motion by Davis, seconded by Sadler to approve the City Proclamation in observance of Arbor Day as presented.

MOTION CARRIED UNANIMOUSLY

C. 2019 MERS Surplus Division Additional Contribution

City Manager Youatt recommends the City to contribute \$150,000 from Fund Balance of the General Fund into the MERS Surplus Division of the Employees Retirement System. Prior year contribution was \$100,000, but in light of increased fees, our funding percentage has decreased.

Motion by Ramirez, seconded by Davis to approve a contribution from Fund Balance of the General Fund to into the MERS Surplus Division of the Employees Retirement System in the amount of \$150,000 as presented.

ROLL CALL VOTE

Ayes: Ramirez, Davis, Sadler, Demske, Rowden, Kempf

Nays: None

Absent: Villanueva

MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Youatt updated the Commissioners on the Fire Hall progress. Cement is being poured and the structure should be enclosed by the end of next week.

Richard Nash has provided a sketch of his proposed project with the Green Property. Youatt will be contacting Jeff Carr, AKT Peerless, to start on the DEQ Grant application.

Youatt is in negotiations with Imlay Township for a new Fire Service contract. Currently they pay \$52,000 per year. The City is asking for \$63,000 for year one, \$65,000 for year two, and \$67,000 for year three.

10. OTHER

11. ADJOURNMENT

Motion by Davis, seconded by Sadler, to adjourn at 7:37 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____

Lynn Eutsler, Clerk/Treasurer

Approved: