

IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, NOVEMBER 20, 2018
7:00 P.M.

1. CALL TO ORDER

Mayor Joi Kempf called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Joi Kempf led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Joi Kempf

Commissioner Al Ramirez

Commissioner Stu Davis

Absent: Commissioner Mike Romine

Commissioner Ted Sadler

Commissioner Frank Demske

Commissioner Kelly Villanueva

Also Present, City Manager Tom Youatt, City Clerk/Treasurer Lynn Eutsler, DDA Director Dana Walker, 8 Members of the Community, and 2 members of the media.

4. APPROVAL OF AGENDA

Motion by Davis, seconded by Sadler to approve the agenda with the addition of 7.D. Amendment to Resolution 2018-14 as presented.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Demske, seconded by Sadler to approve the Consent Agenda with the addition of 8.L. Rowe Invoice, 8.M. Appoint Walt Bargaen to the DDA, and Payment of Bills in the amount of \$293,161.30 as presented.

A. Approval of Commission Minutes – November 7, 2018

B. Other Minutes – DDA October 8, 2018 and Parks & Recreation November 14, 2018

C. Payment of Bills in the amount of – Tri-County - \$ 292,937.43
Lakestone - \$ 223.87
\$ 293,161.30

ROLL CALL VOTE

Ayes: Demske, Ramirez, Sadler, Davis, Villanueva, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbalm – Expressed concern for the schools that are having issues with regulating E-Cigarettes. Stated that Almont is moving in the direction of making an ordinance not allowing E-Cigs to be sold/used to/by minors.

Ian Kempf – Stated that the Ambulance base located at Dryden and Bishop Rd, is up and running. Gave credit to City Manager Youatt, who is part of the EMS board, for helping to turn the Lapeer EMS around.

7. OLD BUSINESS

A. Present Proclamation to Bob Tanis

Mayor Kempf presented a City Proclamation to previous Commissioner Bob Tanis, for his service as a City Commissioner. Tanis was term limited.

B. Present Proclamation to Amy Planck

Previous Commissioner Amy Planck was not in attendance to receive her proclamation from the City for her Service as City Commissioner. Planck retired.

C. Present Proclamation to Bob Tanis

Mayor Kempf presented a City Proclamation to previous Mayor Walt Barga, for his service as Commissioner and then becoming the City Mayor. Barga was term limited.

D. Amendment to Resolution 2018-14

City Manager Youatt presented an amendment to Resolution 2018-14. The Amendment was to correctly state the purpose on an IFT Application from Gallop Brush Company from "Purchase of new machinery and equipment to be acquired and installed" to, "building expansion".

Motion by Ramirez, seconded by Demske, to approve the Amendment to Resolution 2018-14 as presented.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. Demolition Bids - DNR Building

City Manager Youatt went over the bid submitted for the demolition of the DNR Building on the site of the new Fire Hall. Only one BID was submitted as follows:

I.D.F. Cleanup, Inc. Bid Amount \$9,865.00
2371 Graham Rd
Imlay City, MI 48444

Motion by Davis, seconded by Demske to award the bid to I.D.F. Cleanup, Inc in the amount of \$9,865.00 as presented.

ROLL CALL VOTE

Ayes: Ramirez, Sadler, Davis, Villanueva, Demske, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

B. Updated Website Review

DDA Director Dana Walker gave a power point presentation on the updated version of the City's website. The City received a grant of \$1,000.00, along with 6 free hours of website reconstruction for the DDA and 6 hours for the City. With the grant and the free hours of reconstruction, the cost was \$450 to the DDA and \$450 to the City. The website updates are completed and the new website is up and running. Additionally, the City has completed an application to the USDA giving the City and DDA greater access to other grants for City projects. The website reconstruction project met one of the USDA requirements.

C. Proposal for Geotechnical Investigation Services

City Manager Youatt presented a proposal from PEA for Geotechnical Engineering Services at the Site of the new Fire Hall.

Motion by Davis, seconded by Sadler to approve the proposal from PEA for Geotechnical Engineering Services in the amount of \$3000.00 as presented.

ROLL CALL VOTE

Ayes: Sadler, Davis, Villanueva, Demske, Ramirez, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

D. Splash Pad Engineering Proposal

City Manager Youatt presented a proposal from Rowe Professional Services for a Splash Pad to be added to the City Pool. These services would include: Topographic Survey, Concept Design, Grant Assistance, Design Engineering, Bidding, and Construction Assistance. The City will apply for a grant which if approved, would be 50% of the total project currently estimated at \$200,000.00. The Splash Pad would be about the size of the pool and will be a great addition to the pool. The City will proceed with the Splash Pad, even if they do not receive a grant.

Motion by Davis, seconded by Demske to approve the Splash Pad proposal from Rowe Professional Services in the amount of \$28,000.00 as presented.

ROLL CALL VOTE

Ayes: Sadler, Davis, Villanueva, Demske, Ramirez, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

E. Appoint Walt Barga to Planning Commission with term ending June 2019

City Manager Youatt stated that the State dictates that you can not have more than 2 City Commissioners on each of your other Boards. In accordance with the City Charter, Mayor Kempf will sit on the Planning Commission which results in 3 City Commissioners on that board. Stu Davis volunteered his resignation from the Planning Commission. City Manager Youatt recommended appointing Walt Barga to the Planning Commission with term ending June 2019.

Motion by Demske, seconded by Villanueva to accept the resignation from Planning Commissioner Stu Davis, with regret.

MOTION CARRIED UNANIMOUSLY

Motion by Sadler, seconded by Ramirez to appoint Walt Barga to the Planning Commission with a term ending in June 2019.

MOTION CARRIED UNANIMOUSLY

F. Appoint Ian Kempf to Planning Commission with term ending June 2019

City Manager Youatt stated that there is another vacancy on the Planning Commission and is recommending Ian Kempf. Ian Kempf had to leave the City Commission Meeting for another meeting and was not able to accept the Nomination. Rescheduled.

G. Spicer Group Invoice (July)–S. Almont Water Main & Sewer Extension

City Manager Youatt presented an invoice from Spicer Group that was missed in the payment process from July for the S. Almont Water Main & Sewer Extension.

Motion by Demske, seconded by Davis to approve payment to Spicer Group in the amount of \$7,892.94 as presented.

ROLL CALL VOTE

Ayes: Davis, Villanueva, Demske, Ramirez, Sadler, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

H. Spicer Group Invoice (October)–S. Almont Water Main/Sanitary

City Manager Youatt presented an invoice for Spicer Group for the S. Almont Water Main & Sewer Extension for October services.

Motion by Davis, seconded by Sadler to approve payment to Spicer Group in the amount of \$11,419.75 as presented.

ROLL CALL VOTE

Ayes: Villanueva, Demske, Ramirez, Sadler, Davis, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

I. Spicer Group Invoice (November)-S. Almont Water Main/Sanitary

City Manager Youatt presented an Invoice from Spicer Group for the S. Almont Water Main & Sewer Extension for November services.

Motion by Davis, seconded by Demske to approve payment to Spicer Group in the amount of \$9,169.058 as presented.

ROLL CALL VOTE

Ayes: Demske, Ramirez, Sadler, Davis, Villanueva, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

J. 2019 Meeting Dates and Times

City Manager Youatt presented a 2019 Meeting Schedule for all City Boards. The DDA has approved their schedule in a previous DDA Meeting.

Motion by Sadler, seconded by Demske to accept the 2019 Meeting Schedule for all City Boards as presented.

MOTION CARRIED UNANIMOUSLY

K. IPAD Discussion

City Manager Youatt presented a proposal for IPAD's for the City Commission members to use for meeting agendas, scheduling, minutes. This would eliminate the hard copy and costs of delivering to the board members. The cost would be approximately \$400-\$500 for each IPAD and Insurance. This is a move that a lot of Cities are making and the Board members are being asked for input.

L. ROWE Invoice

City Manager Youatt presented an invoice from Rowe Professional Services to work with H2A in developing a site plans and construction plans for the new Fire Hall.

Motion by Davis, seconded by Demske to approve payment to Rowe Professional Services in the amount of \$ 4,582.75 as presented.

ROLL CALL VOTE

Ayes: Ramirez, Sadler, Davis, Villanueva, Demske, Kempf

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

M. Appoint Walt Bargen to the DDA Board

City Manager Youatt recommended Walt Bargen for the DDA Board.

Motion by Sadler, seconded by Villanueva to appoint Walt Bargen to the DDA Board.

MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Tom Youatt stated that a draft of the City Audit has been submitted by the City Auditors to be reviewed by the City Clerk and the City Manager. The Final Audit will be presented to the City Commission in December. The annual reports for State Revenue Sharing have been submitted. Youatt is working on the M53 Gateway project final charge order and final payment.

10. OTHER

Stu Davis recommended setting up regulations for store fronts. They need to be presentable and should be given deadlines for cleaning them up.

11. ADJOURNMENT

Motion by Demske, seconded by Sadler to adjourn at 8:01 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____

Lynn Eutsler, City Clerk/Treasurer

Approved: December 4, 2018