

**IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, JULY 17, 2018
7:00 P.M.**

1. CALL TO ORDER

Mayor Barga call the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Barga led the Pledge of Allegiance

3. ROLL CALL

Present: Mayor Barga Mayor Pro-Tem Joi Kempf Commissioner Al Ramirez
Commissioner Robert Tanis Commissioner Frank Demske Commissioner Amy Planck
Absent: Commissioner Romine

Also present: City Manager Tom Youatt, City Clerk/Treasurer Lynn Eutsler, DPW Superintendent Ed Priehs, John Olson Spicer Group, 4 member of the community, and one member of the media.

4. APPROVAL OF AGENDA

Motion by Kempf, seconded by Tanis to approve the agenda with additions to New Business as follows: J. Change in Benefits for Department Heads & Full Time Employees

- K. USDA Proposal
- L. Pool Director Resignation
- M. M53 Gateway Change Order # 1
- N. Spicer Engineering M53 Change Order #1
- O. Sewer Main Agreement & Easements

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Kempf, seconded by Tanis to approve the Consent Agenda as presented.

- A.** Approval of Minutes – June 19, 2018
- B.** Other Minutes – Parks & Recreation – July 10, 2018
Special Planning Commission – July 10, 2018
- C.** Payment of Bills including Payroll - \$303,230.33

ROLL CALL VOTE

Ayes: Kempf, Demske, Planck, Ramirez, Tanis, Barga
Nays: None
Absent: Romine

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

Allen Rosenbaum – Sorry to hear about Farley’s resignation. Suggested using a market consultant for the Fire Millage. He supports the millage.

7. OLD BUSINESS

A. Change Order for Gateway Sign

City Manager Youatt went over a change order received from Sajdak Contractor, for the Imlay City Sign that will be placed on M53 as part of the Gateway Project. The sign requires a retaining wall to elevate it and it will make it last a longer time.

Motion by Demske, seconded by Kempf to approve the Change Order in the Amount of \$9,280.00

ROLL CALL VOTE

Ayes: Ramirez, Tanis, Kempf, Demske, Planck, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

A. City Manager Evaluation

Mayor Bargaen relayed that the scoring for City Manager Youatt was complete. A 3% score is Satisfactory and Tom Youatt scored a 4.58%.

B. City Manager Contract Addendum

City Manager Youatt asked the board for a one year extension on his contract which would make his contract expire June 30, 2021.

Motion by Ramirez, seconded by Demske to extend the City Manager’s Contract as presented, to expire on June 30, 2021 and to authorize Mayor Bargaen to sign on behalf of the City.

ROLL CALL VOTE

Ayes: Demske, Planck, Ramirez, Tanis, Kempf, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

C. Pump Overhaul of Well #2

DPW Superintendent Priehs stated that the repairs to pump in well # 2 will be paid by Vlasic. He also stated that Peerless Midwest has done good work for the City in the past.

Motion by Tanis, seconded by Demske to award the bid for the for the overhaul of Well # 2 to Peerless Midwest at the cost of \$10,989.45 with the understanding that should a new bowl assembly be required, the cost would be \$14,634.45.

ROLL CALL VOTE

Ayes: Planck, Ramirez, Tanis, Kempf, Demske, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

D. Paving Bids for Hunt, Dirgo and Pine Street

Two bids were presented to the Commission, one bid from Astec Asphalt Inc. in the amount of \$56,500.00 and one from T.G. Priehs Asphalt Paving & Excavating in the amount of \$43,975.00.

Motion by Tanis, seconded by Kempf to award the bid to T.G. Priehs Asphalt Paving and Excavating in the amount of \$ 43,975.00.

ROLL CALL VOTE

Ayes: Ramirez, Tanis, Kempf, Demske, Planck, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

E. MI Deal Bid - Asphalt Hot Box and Recycler

DPW Superintendent Priehs stated that we currently spend \$10-\$20 thousand a year in cold patch and the purchase of the Hot Box/Recycler will be cost effective. It will allow us remove old patch, reheat, and reuse.

Motion by Tanis, seconded by Planck to approve the purchase of a Falcon 4 Ton Asphalt Hot Box & Recycler in the amount of \$27,730.00.

ROLL CALL VOTE

Ayes: Tanis, Kempf, Demske, Planck, Ramirez, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

F. Approve the rezoning of property #119-85-246-040-00 from R-1 to RM-1

Owner of referenced property, Paul LaFontaine, has requested rezoning. The City Planning Commission has approved the rezoning. The rezoning meets with the future Land use Map in our Master Plan.

Motion by Demske, seconded by Tanis to approve the rezoning as presented.

ROLL CALL VOTE

Ayes: Tanis, Kempf, Demske, Planck, Ramirez, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

G. Approve the rezoning of properties on Reek Road I19-85-221-040-10 from R-1 to B-3 & I19-85-251-040-20 from RM-1 to B-3

Owner of referenced properties, Paul LaFontaine, has requested rezoning. The City Planning Commission has approved the rezoning. The rezoning meets with the future Land use Map in our Master Plan.

Motion by Ramirez, seconded by Tanis to approve the rezoning as presented.

ROLL CALL VOTE

Ayes: Kempf, Demske, Planck, Ramirez, Tanis, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

H. Spicer - Imlay City Median/Gateway Landscaping Design Invoice

Motion by Tanis, seconded by Demske to approve payment of Invoice # 191566 from the Spicer Group for Gateway Landscaping Design, in the amount of \$3,142.45 as presented.

ROLL CALL VOTE

Ayes: Demske, Planck, Ramirez, Tanis, Kempf, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

I. Garbage Bid

Two bids were submitted for the Imlay City Waste Collection with a three year contract. One bid from J & J Disposal and one from Jeff's Rubbish Disposal. DPW Superintendent Priehs stated that the City has been with J & J Disposal and they have the lowest bid. He stated that the Bid does include festivals, street sweeping, recycling, and leaf pickup.

Motion by Kempf, seconded by Tanis to award the Bid for Imlay City Waste Collection to J & J Disposal for the period of three years with per month/per household cost for the first year of \$11.45, second year \$11.80, and third year \$12.15 as presented.

ROLL CALL VOTE

Ayes: Planck, Ramirez, Tanis, Kempf, Demske, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

J. Change in Benefits for the Department Heads and non-union fulltime Employees

City Manager Youatt stated that with the renewal on Union Contracts, the Department Heads and Non-Union Employees should receive the same benefits. All Benefits are in accordance with the Budget. Proposed Changes are as follows:

- 1) DDA Director Dana Walker and City Clerk/Treasurer Lynn Eutsler will be provided a \$50 per month phone allowance
- 2) DPW Superintendent Ed Priehs, WWTP Superintendent Pat Rankin, and Bookkeeper Renee Mazey will contribute 3.5% of pay towards their MERS B-4 pension benefit.
- 3) All Department Heads, City Manager, and Bookkeeper will continue a reimbursement account of \$500.00 per year with a maximum accumulation of \$2000.00 which may be used for either optical costs or expenses incurred under the health insurance plan.
- 4) All Department Heads, DDA Director Walker, Clerk/Treasurer Lynn Eutsler, and Bookkeeper Renee Mazey will receive the BC/BS Gold Health Insurance Plan, including Dental Insurance with Orthodontics, and the Life Insurance Plan with increased coverage from \$10,000 to \$50,000. City Manager Youatt will receive the same health insurance including dental insurance with Orthodontics and continue to receive life insurance as identified in his employment agreement.

Motion by Demske , seconded by Kempf, to approve the changes in benefits as presented.

ROLL CALL VOTE

Ayes: Tanis, Kempf, Demske, Planck, Ramirez, Bargaen

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

K. USDA Proposal

City Manager Youatt presented a proposal from Rowe Professional Services for Grant Funding Application Assistance with the United States Department of Agriculture – Rural Development for total Reconstruction of Fourth Street from VanDyke Road west to Blacks Corners Road.

Motion by Planck, seconded by Ramirez to approve the Proposal from Rowe Professional Services for Grant Funding Application Assistance as presented, in the amount of \$ 15,200.00.

ROLL CALL VOTE

Ayes: Tanis, Kempf, Demske, Planck, Ramirez, Barga

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

L. Pool Director Resignation

City Manager Youatt presented a letter of Resignation from the Pool Director, Jeanette Farley. He stated that she would finish out the year.

Motion by Tanis, seconded by Planck, to accept with regrets, the Resignation from Pool Director, Jeanette Farley as presented.

MOTION CARRIED UNANIMOUSLY

M. M 53 Gateway Order # 1

City Manager Youatt noted that this was covered under Old Business Item A. Nothing to be done.

N. Spicer Engineering M53 Change Order

City Manager Youatt presented Change Order from the Spicer Group for the Gateway Project and Median Island.

Motion by Demske, seconded by Tanis to approve payment to the Spicer Group in the amount of \$ 6,648.00 as presented.

ROLL CALL VOTE

Ayes: Planck, Ramirez, Tanis, Kempf, Demske, Barga

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

O. Sewer Main Agreement and Easements

City Manager Youatt presented an Agreement for Conveyance of Sanitary Sewer and Easements from Edwin and Sandra Kerner. This agreement allows the City to continue moving forward with the DeShano Project.

Motion by Planck, seconded by Ramirez to approve the Purchase of the Sanitary Sewer and Easements from Edwin and Sandra Kerner in the amount of \$20,000.00 as presented and to authorize Mayor Barga and the City Manager Youatt to sign the agreement on behalf of the City.

ROLL CALL VOTE

Ayes: Demske, Planck, Ramirez, Tanis, Kempf, Barga

Nays: None

Absent: Romine

MOTION CARRIED UNANIMOUSLY

9. MANAGERS REPORT

City Manager Youatt reported that the Fire Department has an open house on Saturday, July 21, 2018 from Noon-4. They will have demonstrations and tours.

New LED Lights should be in and operating on M 53 Gateway by Saturday, July 21, 2018.

Should be closing on the Springfield Land Purchase in the next two weeks.

10. OTHER

Mayor Barga stated that the next Commissioners Meeting was on Election Day and needed to be moved.

Motion by Demske, seconded by Kempf to reschedule the Commissioners meeting from Tuesday, August 7, 2018 to Wednesday, August 8, 2018 at 7 pm.

MOTION CARRIED UNANIMOUSLY

11. ADJOURNMENT

Motion by Tanis, seconded by Kempf to adjourn the meeting at 8:16 pm.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted by: _____

Lynn Eutsler, City Clerk/Treasurer

Approved: