

February 16, 2016

**IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444
REGULAR MEETING
February 16, 2016**

1. CALL TO ORDER

Mayor Barga called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Barga led the Pledge of Allegiance.

3. ROLL CALL

Present:

Mayor Walt Barga

Mayor Pro Tem Marty Rankin

Commissioner Joi Kempf

Commissioner Amy Planck

Commissioner Mike Romine (at 7:09 p.m.)

Commissioner Robert Tanis

Absent: Commissioner Al Ramirez

Also Present: City Manager Tom Youatt; DDA Director Dana Walker; Fire Captain Scott Stone; Incoming Police Chief Scott Pike and Marian Pike; Mike Carpenter of ROWE Engineering; three members of the community and two members of the media.

Walt Barga introduced Mr. Scott Pike as the new Imlay City Police Chief beginning March 21, 2016. Mr. Pike then introduced his wife Marian.

4. APPROVAL OF AGENDA

Moved by Rankin, seconded by Tanis, to approve the agenda with the following addition:
8.G. SAW Grant Pay Request #16.

Unanimously carried

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Rankin, seconded by Kempf, to approve the following Consent Agenda Items as presented:

A. Approval of Minutes – Regular Meeting – February 2, 2016

B. Payment of Bills - Payroll totaling \$68,324.84
Accounts Payable and Trust & Agency totaling \$275,877.52

ROLL CALL VOTE

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Ayes: Rankin, Kempf, Tanis, Planck, Bargaen

Nays: None

Unanimously carried

6. CITIZENS FROM THE FLOOR

Allen Rosenbalm, Imlay City, addressed the Commission to relay something of interest he had noted while walking on the Polly Ann Trail. Mr. Rosenbalm relayed he had noticed trash cans available at either end of the trail, but not along the trail, lending to a litter issue on the trail. Mr. Rosenbalm inquired as to the inclusion of trash containers in the Master Plan, and the willingness of the City to fund them.

City Manager Tom Youatt noted that the City works very closely with the Friends of the Polly Ann Trail and has most recently collaborated with them to install new hitching posts through the City's Parks and Recreation Commission.

7. OLD BUSINESS – None

8. NEW BUSINESS

A. ROWE Professional Services – Proposal for Design Engineering Services

City Manager Tom Youatt noted the ROWE Professional Services Company proposal to undertake design engineering for the North Almont Avenue project in the lump sum amount of \$53,920.00. Youatt stated the total estimated project cost is \$1,300,000.00 and the ROWE proposal is in line with typical design engineering costs. Youatt further noted once design plans are in place, the project will go out for bids, and he recommended Commission approval of the proposal.

Motion by Planck, seconded by Rankin, to approve the proposal from ROWE Professional Services Company for design engineering services for the North Almont Avenue Project in the amount of \$53,920.00, as presented.

ROLL CALL VOTE

Ayes: Kempf, Tanis, Planck, Rankin, Bargaen

Nays: None

Unanimously carried

B. Resolution 2016-4 – Notice of Intent Resolution Capital Improvement Bond

City Manager Tom Youatt presented Resolution 2016-4 as a required notice of intent to issue capital improvement bonds in an amount not to exceed \$1,300,000.00 to fund the North Almont Avenue Project. Youatt provided additional information involving the timeline for the issuance of the 2016 bonds, noting the required forty-five (45) day

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referendum period, and the bank RFP bid process. Youatt noted the projected bond closing date of May 18, 2016 and the need to move forward as construction season will soon be upon us and he is hoping to complete the project by fall. Youatt drew attention to the cost of bond issuance fees and noted they are included in the bond amount. Youatt then discussed the bond debt service schedule, noting the annual payments are in line with the revenues expected from the five-year street millage levy, and relayed it will not be necessary to levy the full 2.5 mills approved by voters last November.

Motion by Rankin, seconded by Kempf, to approve Resolution 2016-4 Notice of Intent Resolution for Capital Improvement Bonds, as presented.

ROLL CALL VOTE

Ayes: Kempf, Tanis, Planck, Rankin, Romine, Bargaen

Nays: None

Unanimously carried

C. Second Reading – Sign Ordinance

City Manager Tom Youatt reported that the Sign Ordinance is being presented to the Commission for its second reading after its first reading at the February 2, 2016 City Commission meeting.

Commissioner Planck inquired as to the specific amendments made to the Sign Ordinance. Mayor Bargaen noted specific changes to various sign types including pole, electronic, changeable message, and poster panel signs and explained the changes came about due to multiple variance requests. City Clerk/Treasurer Nicole Frost noted that a summary of the specific language changes would be published upon Commission approval, per ordinance requirements.

Motion by Romine, seconded by Tanis, to approve the Second Reading – Sign Ordinance, as recommended.

Unanimously carried

D. Approval of Amendment to Zoning Ordinance No. 6.1 – Article 24 Signs

City Manager Tom Youatt noted that a separate motion is required for formal approval of the amendments to the Sign Ordinance.

Motion by Rankin, seconded by Planck, to approve the Amendments to Zoning Ordinance No. 6.1 – Article 24 Signs, as presented.

ROLL CALL VOTE

Ayes: Planck, Rankin, Romine, Kempf, Tanis, Bargaen

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Nays: None

Unanimously carried

E. Resolution 2016-5 to Approve Request from Mulefoot Gastropub for a Redevelopment Liquor License

Mayor Walt Barga noted that Commissioner Mike Romine would be abstaining from the vote regarding the request from the Mulefoot and called for a motion to allow the abstention.

Motion by Rankin, seconded by Tanis, to allow Commissioner Mike Romine to abstain from the vote on Resolution 2016-5 to Approve Request from Mulefoot Gastropub for a Redevelopment Liquor License.

Unanimously carried

DDA Director Dana Walker presented a request from the DDA on behalf of the Mulefoot Gastropub for a Redevelopment Liquor License, noting the State of Michigan requirement that the City Commission must first approve the resolution for the application to be considered by the Liquor Control Commission. Ms. Walker reported that information from the City's Treasurer and Assessor has provided the necessary documentation that the Mulefoot has met the conditions to qualify for such license in the downtown district. Ms. Walker indicated the transfer of 25 jobs to the traditional downtown due to the Mulefoot's relocation and commended Mike Romine and the Mulefoot for making the big leap.

Motion by Planck, seconded by Rankin, to approve Resolution 2016-5 to approve the request from the Mulefoot Inc. (DBA The Mulefoot Gastropub) for a Redevelopment Liquor License, as presented.

ROLL CALL VOTE

Ayes: Kempf, Tanis, Planck, Rankin, Barga

Nays: None

Abstain: Romine

Unanimously carried

F. DDA Letter of Support

DDA Director Dana Walker presented a letter in support of Tax Increment Financing (TIF) as a critical tool in funding DDAs, and requested Commission approval and execution of the letter. Ms. Walker noted that certain legislators are questioning DDAs across the state and proposing amendments to language that would impact their funding. Specifically, the amendments would prevent DDA capture of special millages, a practice that Ms. Walker noted the Imlay City DDA has opted out of.

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Mayor Barga noted the letter was addressed to Senator Green and suggested that a second letter be sent to the House Business Office of the 82nd District State Representative.

Motion by Romine, seconded by Kempf, to approve the DDA letter of support and authorize the Mayor to sign the same.

ROLL CALL VOTE

Ayes: Kempf, Tanis, Planck, Rankin, Romine, Barga

Nays: None

Unanimously carried

G. SAW Grant Pay Request #16

City Manager Tom Youatt presented the SAW Grant Pay Request #16 that had been missed back in November and came to light at a recent SAW meeting. The request includes invoices from Spicer Group in the amount of \$8,775.25 and Michigan Pipe Inspection, Inc. in the amount of \$17,008.73, totaling \$25,783.98. Youatt noted that payment of these invoices would get the program up-to-date.

Motion by Rankin, seconded by Planck, to approve SAW Grant Payment #16 invoices for Spicer Group in the amount of \$8,775.25, and for Michigan Pipe Inspection, Inc. in the amount of \$17,008.73, as presented.

ROLL CALL VOTE

Ayes: Tanis, Planck, Rankin, Romine, Kempf, Barga

Nays: None

Unanimously carried

9. MANAGER'S REPORT

Additional information was attached to the packet.

City Manager Tom Youatt reported that the annual Blueberry Auction will be held at Castle Creek on March 12, 2106; the Imlay City and Almont DDAs will be jointly hosting a job fair on March 7, 2016 at Countryside Banquet Center; the City is going out for bids on swimming pool repairs, parks and grounds maintenance, and a new altitude valve on the City Hall water tower; Utility Bills paid online through Point & Pay now total over \$18,000.00; and the MML Capital Conference will be held in Lansing on March 22nd & 23rd, with a registration deadline of February 23, 2016. Youatt further reported that he will be meeting with MDOT to discuss grant opportunities for Phase 1 of the M-53 improvements, now that the M-53 Corridor Plan is complete. Youatt relayed the City is in good position to obtain funding in 2018 and will be preparing applications for funding while continuing to work with MDOT.

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Mayor Barga requested information regarding locations to visit that have implemented lane reconfigurations within their jurisdictions. Youatt noted that MDOT will be looking at different lane options and should have the traffic signal study completed soon. Mayor Barga inquired as to interest in the Mayor Exchange Program. Youatt indicated he had reached out to MML expressing the City's interest.

10. OTHER BUSINESS - NONE

11. ADJOURNMENT

Motion by Romine, seconded by Kempf, to adjourn the meeting at 7:36 p.m.

Unanimously carried

Respectfully submitted by: Nicole F. Frost: _____
City Clerk/Treasurer

Approved: March 1, 2016