

March 21, 2017

**IMLAY CITY COMMISSION
150 N. Main Street
IMLAY CITY, MI 48444
REGULAR MEETING
March 21, 2017**

1. CALL TO ORDER

Mayor Pro Tem Rankin called the meeting to order at 7:01 p.m.

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Rankin led the Pledge of Allegiance.

3. ROLL CALL

Present: Mayor Pro Tem Marty Rankin

Commissioner Amy Planck

Commissioner Robert Tanis

Commissioner Al Ramirez

Absent: Mayor Walt Bargaen, Commissioner Joi Kempf and Commissioner Mike Romine

Also Present: City Manager Tom Youatt; two members of the community; and one member of the media.

4. APPROVAL OF AGENDA

Moved by Planck, seconded by Ramirez, to approve the agenda with the following additions: 7.A. SAW Grant Payment #21 and 8.C. Water Asset Management Plan Payment.

MOTION CARRIED UNANIMOUSLY

5. APPROVAL OF CONSENT AGENDA ITEMS

Motion by Ramirez, seconded by Planck, to approve the following Consent Agenda Items as presented:

A. Approval of Minutes – Regular Meeting – March 7, 2017

B. Other Minutes - Parks & Recreation – March 14, 2017

C. Payment of Bills - Payroll totaling \$90,800.08
Accounts Payable and Trust & Agency totaling \$209,697.56

ROLL CALL VOTE

Ayes: Ramirez, Tanis, Planck, Rankin

Nays: None

MOTION CARRIED 4 - YEAS; 0 - NAYS

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6. CITIZENS FROM THE FLOOR

Mayor Pro Tem Rankin offered time for Citizens from the Floor and there was no participation.

7. OLD BUSINESS

A. SAW Grant Payment #21

City Manager Tom Youatt presented SAW Grant payment request #21 in the amount of \$70,014.54, including invoices to Spicer Group in the amount of \$65,211.13 and Michigan Pipe Inspection, Inc. in the amount of \$4,803.41. Youatt noted that this will likely be the last payment request for this project.

Motion by Planck, seconded by Tanis, to approve SAW Grant Payment #21 invoices for Spicer Group in the amount of \$65,211.13 and Michigan Pipe Inspection, Inc. in the amount of \$4,803.41, as presented.

ROLL CALL VOTE

Ayes: Tanis, Planck, Ramirez, Rankin

Nays: None

MOTION CARRIED 4 - YEAS; 0 – NAYS

8. NEW BUSINESS

A. Board of Review Appointment

City Manager Tom Youatt reported that the City Charter calls for the Commission to annually appoint one member to the Board of Review for a three year term. Youatt reported that Frank Demske's term is expiring on the Board of Review and Mr. Demske has expressed his willingness to continue to serve in this capacity.

Motion by Tanis, seconded by Ramirez, to appoint Frank Demske to the Board of Review for a three year term, expiring March 2020.

ROLL CALL VOTE

Ayes: Planck, Ramirez, Tanis, Rankin

Nays: None

MOTION CARRIED 4 - YEAS; 0 – NAYS

B. 320 N. Almont Avenue Proposal

City Manager Tom Youatt presented the proposal letter from the First Congregational Church regarding the purchase of 320 N. Almont Avenue, which presented three purchase options for the property. Youatt noted there is a need to purchase the property as it is

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adjacent to Old School Park and presents a unique opportunity for the City to expand its park property. Youatt recommended the Commission approve the 3 year land contract purchase option in the total amount of \$70,500.00 and direct the City Attorney to draft the land contract document. Youatt noted the Parks and Recreation Commission had discussed and voted to recommend purchase approval by the City Commission.

Commissioner Ramirez inquired as to the dimensions of the property. Some discussion took place with the consensus determining the property to add at least 25% more land to the existing Old School Park.

Commissioner Planck inquired as to the plans for the house on the property. Mayor Pro Tem Rankin responded that the house is solid but would require substantial updating. City Manager Tom Youatt noted that the house could be demolished or bid out for relocation, once the property had been purchased.

Commissioner Planck inquired as to why the City would not simply purchase the property outright. City Manager Tom Youatt responded that it is easier to budget for the three annual payments of \$23,500.00, and the \$2,500.00 cost of borrowing is very economical.

Motion by Planck, seconded by Ramirez, to approve a 3 year land contract in the amount of \$70,500.00 for the purchase of 320 N. Almont Avenue from the First Congregational Church, with annual payments of \$23,500.00 to be paid by July 15 of the next three years.

ROLL CALL VOTE

Ayes: Ramirez, Tanis, Planck, Rankin

Nays: None

MOTION CARRIED 4 - YEAS; 0 – NAYS

C. Water Asset Management Plan Payment

City Manager Tom Youatt presented the first payment request from Spicer Group for professional engineering services on the Water Asset Management Plan in the amount of \$4,204.50. Youatt reported to the Commission that the DEQ is requiring all cities to develop a Water Asset Management Plan by the end of this calendar year.

Motion by Ramirez, seconded by Tanis, to approve the Water Asset Management Plan Payment invoice for Spicer Group in the amount of \$9,204.50, as presented.

ROLL CALL VOTE

Ayes: Tanis, Planck, Ramirez, Rankin

Nays: None

MOTION CARRIED 4 - YEAS; 0 – NAYS

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9. MANAGER'S REPORT

Additional information was attached to the packet.

City Manager Tom Youatt reported that Commissioner Kempf and Mayor Barga were attending the MML Capital Conference and he would be joining them after tonight's meeting. Youatt presented correspondence with the DNR regarding the potential availability of local DNR property for purchase later this fall. Youatt explained that ROWE Professional Services had already performed the preliminary work to determine the feasibility of siting of a new fire hall on the property. Youatt noted the great location and the potential for a safety grant for the Borland Road/M-53 intersection should a traffic light be warranted. Youatt reported that a SAW Grant Presentation would be given by Spicer Group at the April 4, 2017 City Commission meeting, the same meeting at which the public hearing for the M-53 Trial Lane Conversion will be held. Youatt noted that the telecommunications presentation by Abilita regarding the recommendation for the new phone system will take place at the April 18, 2017 meeting. Youatt reported that the City of Lapeer is putting on a presentation regarding Medical Marijuana on March 27, 2017 and noted that he had been contacted by developers in response to the new laws passed last September. Youatt noted that department meetings with Department Heads were almost finished and work on the FY17/18 Budget continues. Youatt reported that he is working with the Friends of the Polly Ann Trail and Imlay City Community Schools on a collaborative lighting and landscaping project and offered thoughts on its funding. Youatt reported that ROWE Professional Services is submitting the 50/50 MDEQ Scrap Tire Grant application this week for \$310,000.00 for milling and resurfacing Capac Road from M-53 west to Almont Avenue. Youatt thanked the Board of Review and the City Assessor for their service during the March Board of Review process.

10. OTHER BUSINESS

Commissioner Planck inquired as to whether the matching \$155,000.00 for the City's 50% of the MDEQ Scrap Tire Grant was available in the Street Fund. City Manager Tom Youatt responded that there is a \$170,000.00 balance in the Road Millage Construction Fund to cover the City's portion.

Commissioner Planck inquired as to whether there were still plans to meet with Financial Advisor Tom Traciak. City Manager Tom Youatt responded that there is still a need to meet with Tom Traciak to allow for informed decisions on major upcoming projects.

11. ADJOURNMENT

Mayor Pro Tem Rankin adjourned the meeting at 7:27 p.m.

Respectfully submitted by: Nicole F. Frost: _____
City Clerk/Treasurer

Approved: April 4, 2017