

**DRAFT**  
**IMLAY CITY COMMISSION**  
**150 N. Main Street**  
**IMLAY CITY, MI 48444**  
**REGULAR MEETING**  
**January 3, 2017**

**1. CALL TO ORDER**

Mayor Bargaen called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Bargaen led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Mayor Walt Bargaen  
Commissioner Marty Rankin  
Commissioner Joi Kempf

Commissioner Amy Planck  
Commissioner Robert Tanis

Absent: Commissioner Mike Romine and Commissioner Al Ramirez

Also Present: City Manager Tom Youatt; City Attorney David Churchill; and five members of the community.

**4. APPROVAL OF AGENDA**

**Moved** by Kempf, seconded by Tanis, to approve the agenda.

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**Motion** by Rankin, seconded by Kempf, to approve the following Consent Agenda Items as presented:

A. Approval of Minutes - Regular Meeting – December 20, 2016

B. Other Minutes - Parks & Recreation – December 13, 2016

C. Payment of Bills - Payroll totaling \$122,665.91  
Accounts Payable and Trust & Agency totaling \$348,367.88

**ROLL CALL VOTE**

Ayes: Rankin, Kempf, Tanis, Planck, Bargaen

Nays: None

**MOTION CARRIED 5 - YEAS; 0 - NAYS**

**6. CITIZENS FROM THE FLOOR**

## **DRAFT**

Mr. Alan Rosenbalm, Imlay City, addressed the Commission to relay his concern over the need to install sidewalks on M-21 and how busy the intersection of Almont Ave. and M-21 is for people who are walking. He wondered if a cross walk or traffic light could be put in there to make it safer for individuals who are walking.

### **7. OLD BUSINESS**

#### **A. Amendment to Traffic Code Ordinance – Second Reading**

##### **MOTION CARRIED UNANIMOUSLY**

City Manager Tom Youatt noted that the amended ordinance defines no parking on all city streets and at the Lamb Steele and Bancroft Street parking lots from the hours of 2:30 a.m. to 6:00 a.m. from November 15<sup>th</sup> to April 15<sup>th</sup> of each year. Youatt feels the amendment accomplishes this goal.

**Motion** by Rankin, seconded by Planck, to approve the second reading of the Amendment to the Traffic Code Ordinance; Chapter 71 – Parking Regulations; Section 71.06 – Schedule of Offenses and Fines, as presented.

##### **MOTION CARRIED UNANIMOUSLY**

### **8. NEW BUSINESS**

#### **A. Notice of Unpaid 2016 Charges**

City Manager Tom Youatt explained that this was the 2016 unpaid charges. The owners have until January 31<sup>st</sup>, 2017 to pay this outstanding amount or they will be added to the 2017 Summer Tax Roll.

Mayor Barga questioned what the process is to do this and if it is cost effective. Youatt stated it is cost effective to go through the process and it is in line with the City Charter.

**Motion** by Rankin, seconded by Tanis, to approve the Notice of Unpaid Charges for Special Assessment, as presented.

##### **ROLL CALL VOTE**

Ayes: Kempf, Tanis, Planck, Rankin, Barga

Nays: None

**MOTION CARRIED 5 - YEAS; 0 - NAYS**

#### **B. Proclamation for Brad Snyder**

Mayor Barga presented the Proclamation for Brad Snyder. He wants to commend and recognize Brad for his dedication to the City.

**DRAFT**

**Motion** by Rankin, seconded by Kempf, to approve the Proclamation for Retiring WWTP Operator Brad Snyder, as presented.

**MOTION CARRIED UNANIMOUSLY**

**9. MANAGER’S REPORT**

City Manager Tom Youatt stated that WWTP Operator Brad Snyder retired and the City had received ten applications for that position. Youatt met with Superintendent of the WWTP, Pat Rankin to discuss the applications and will be interviewing five applicants. Parks and Recreation will be submitting a draft of five year plan for the final public comment meeting on January 17th, 2017. Youatt will get copies of the plan to the commissioners as soon as he can so the commissioners can review the plan. Youatt will be meeting with the department heads to begin work on the 2017/2018 fiscal budget. Youatt will be meeting on January 13<sup>th</sup>, 2017 with Tom Traciak, a financial consultant to see what borrowing capacity the City has so we can prioritize the projects that need to be done. Once our borrowing capacity has been determined Youatt will need involvement from the Commission to prioritize the projects. Youatt also wanted to thank Anne McAvoy for filling in for Nicole Frost during her absence.

**10. OTHER BUSINESS**

Commissioner Rankin asked about the sign that is at the corner of Almont Ave and M-21. He feels it is obstructing the line of vision at this intersection and questioned moving it or taking the sign out. Youatt said that was a DDA sign and he would bring the concern to the attention of the DDA at their next meeting on Monday, January 9<sup>th</sup>, 2017.

**11. ADJOURNMENT**

Motion by Planck, seconded by Kempf, to adjourn the meeting at 7:16 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by: Anne McAvoy: \_\_\_\_\_  
Deputy Clerk/Utility Billing Clerk

Approved: \_\_\_\_\_