

**IMLAY CITY COMMISSION**  
**150 N. Main Street**  
**IMLAY CITY, MI 48444**  
**REGULAR MEETING**  
**February 20, 2018**

**1. CALL TO ORDER**

Mayor Bargaen called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Bargaen led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Mayor Walt Bargaen  
Commissioner Joi Kempf  
Commissioner Frank Demske  
Commissioner Al Ramirez

Commissioner Robert Tanis  
Commissioner Mike Romine

Absent: Commissioner Amy Planck

Also Present: City Manager Tom Youatt; Utility/Deputy Clerk Anne McAvoy; John Olson from Spicer and three members of the community.

**4. APPROVAL OF AGENDA**

**Moved** by Ramirez, seconded by Tanis, to approve the agenda with the addition of Old Business – 7. D. Rowe – E. Capac Road Payment.

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**Motion** by Romine, seconded by Demske, to approve the following Consent Agenda Items as presented.

**A.** Approval of Minutes – Regular Meeting – February 6, 2018  
Parks and Recreation – February 13, 2018

**B.** Payment of Bills - Payroll totaling: \$107,148.88  
Accounts Payable and Trust & Agency totaling: \$131,246.09

**ROLL CALL VOTE**

Ayes: Kempf, Romine, Demske, Planck, Ramirez, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**6. CITIZENS FROM THE FLOOR**

Allen Rosenbaum – Happy to see land transfer for new fire hall is coming along. Mr. Rosenbaum inquired as to how the City plans to pay for it and also inquiring as to where the City stands on the DPW and WWTP facilities, will they need new facilities.

City Manager Tom Youatt stated there are several ways to finance the project but he has talked with the USDA Rural Development on a low interest loan. The City is undergoing their due diligence on this project. As for other projects, the Planning Commission will be looking at the CIP plan on February 27, 2018, hopefully they will approve it and then it will be before the City Commission. In the CIP it plans for future projects that were submitted by each of the department heads and the City will look at grant funding for future projects too.

## **7. OLD BUSINESS**

### **A. USDA Police Car Grant (pg. 19)**

City Manager Tom Youatt stated the documents for the police car grant have now been corrected. The incorrect amount is \$49,195.00.

**Motion** by Romine, seconded by Kempf to rescind the approval of previous application for federal assistance for the USDA Police Car Grant.

#### **ROLL CALL VOTE**

Ayes: Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

#### **MOTION CARRIED UNANIMOUSLY**

**Motion** by Ramirez, seconded by Tanis to accept the new corrected application for federal assistance from USDA police car grant in the amount of \$44,195.00.

#### **ROLL CALL VOTE**

Ayes: Romine, Demske, Ramirez, Tanis, Kempf, Bargaen

Nays: None

#### **MOTION CARRIED UNANIMOUSLY**

### **B. Spicer Group S. Almont Utility Proposal (pg. 20-23)**

Youatt stated on page 20-23 of the packet is the proposal for design and construction engineering for the proposed assisted living facility on South Almont Avenue for the sanitary sewer extension and some of the water main. Spicer is proposing \$27,500.00 to undertake the work.

Youatt stated he had a meeting with Superintendent Ed Priehs, John Olson from Spicer Group, and Tim Lapham of Lapham Associates to go over the details of the project and they almost have a final design. Youatt stated the developer would like to start in the spring. Three easements need to be obtained from property owners to put in the sewer main which will not be in the street right of way.

Mayor Bargaen inquired as to if the costs were going to be a pass through to the developer and what the rough figures are for this. Youatt stated the developer would be paying for the water main costs and the City would be paying for a portion, 50%, of the sanitary sewer costs. John Olson of Spicer Group stated the figures have not been put together yet for the project.

Mayor Barga inquired as to if the City is sizing this project for the City's benefit. Youatt stated they are. The City will be able to offer sewer service to the property to the south of the project location and will be able to pick up the other side of S. Almont Avenue and add customers on the west side of the street.

Commissioner Demske inquired as to if the street will be blocked during this work. Youatt stated the majority of the work is east of the sidewalk.

Commissioner Ramirez inquired as to what the cost would be to the City. Youatt stated that depends on the bids.

Mayor Barga wondered if the City would be in control of the project. Youatt stated we would be. The developer will have the choice to bid the water portion out or they can have us bid it out. The City is mainly concerned with the sewer main.

**Motion** by Romine, seconded by Demske to accept S. Almont Utility proposal from Spicer Group in the amount of \$27,500.00 as presented.

**ROLL CALL VOTE**

Ayes: Demske, Ramirez, Tanis, Kempf, Romine, Barga

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**C. Spicer WAMP Invoice (pg. 24)**

Youatt stated this invoice meets with final costs. Done with WAMP. Youatt stated the City needs this done, Stantec is working on financial analysis. The sewer is done, now we need WAMP finished so we can look at rates. The City has not had a rate increase on water in six years and it has been twelve years since the sewer was increased.

**Motion** by Tanis, seconded by Ramirez to approve the Spicer Group WAMP Invoice in the amount of \$2,817.50.

**ROLL CALL VOTE**

Ayes: Ramirez, Tanis, Kempf, Romine, Demske, Barga

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**D. Rowe – E. Capac Road Payment**

Youatt stated he had a meeting with MDOT about 10 days ago, the final plans have been submitted. Youatt heard late last week it had been approved. We are ready to go to bid. With the Rural Task Force Grant our share of the project is \$14,000.00.

**Motion** by Tanis, seconded by Kempf to approve the payment of Rowe Engineering invoice for E. Capac Road in the amount of \$1,654.75 as presented.

**ROLL CALL VOTE**

Ayes: Tanis, Kempf, Romine, Demske, Ramirez, Barga

Nays: None

**MOTION CARRIED UNANIMOUSLY**

## 8. NEW BUSINESS

### A. First Advantage CDL Screening Proposal (pgs. 25-32)

Youatt presented the complete agreement (on pgs. 25-32) for First Advantage CDL Screening, this is a provider through MML. They randomly drug and alcohol test CDL drivers. Youatt is recommending approval of the agreement.

**Motion** by Ramirez, seconded by Tanis to approve the agreement with First Advantage CDL Screening for drug and alcohol testing as presented.

#### ROLL CALL VOTE

Ayes: Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

### B. WWTP Air Compressor Purchase (pgs. 33-37)

Youatt presented the request to purchase two WWTP air compressors. Youatt stated there are funds in the budget this year for this purchase and stated it is hard to find companies to replace the compressors. Brehob Corporation came to site before submitting a proposal. WWTP Superintendent Pat Rankin is recommending Brehob Corporation to remove and replace two air compressors. Youatt stated there were two bids received, Brehob Corporation included removing and replacing the compressors and was the lower of the two bids. The second bid did not include the removal of the compressors. Youatt stated the WWTP does a lot of the work themselves and if they could do it they would but this is not something they can do.

Commissioner Demske inquired as to what needs to be replaced next. Youatt stated in the CIP plan it lists as one of the top projects for WWTP the Fairgrounds Road pump station, there are several projects for WWTP but the pump station is one of the top projects.

**Motion** by Ramirez, seconded by Demske to approve the purchase of two WWTP air compressors in the amount of \$32,415.00 as presented.

#### ROLL CALL VOTE

Ayes: Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

## 9. MANAGER'S REPORT

Youatt stated he had a meeting with WWTP Superintendent Pat Rankin, Chief Scott Pike and labor attorney Gary King. DPW Superintendent Ed Priehs was on vacation but he submitted his thoughts in writing. They updated a lot of the language which has already been discussed with the Union. Youatt stated they did not use a labor attorney the last time but the attorney said our contracts did not have anything different from other municipalities. Youatt stated he felt it was well worth the cost for using our labor attorney. The City will need to get proposals for health insurance.

Youatt informed the Commission the Planning Commission would be meeting on February 27, 2018 to go over the CIP. There was input from the department heads when gathering information for the CIP.

Youatt announced the City would be receiving an award from American Public Works for the N. Fairgrounds and E. Capac Road project in May in Traverse City.

Youatt stated he has been talking to the DNR to open the building to allow AKT Peerless to do Phase II next Monday. Youatt stated once Phase II was done, he would present to the Commission for approval to acquire the property. Youatt will be meeting with architect and the fire department to look at the existing facility, trucks and equipment to see their needs so we can design a building to meet their needs now and in the future. Youatt stated Melissa Moore at USDA out of Caro stated the funding rates are going up. Looking at a Rural Development funding for 30 years to have a lower payment and be able to do more projects.

Commissioner Tanis stated the Fire Association meeting is at the Eagles, dinner is at 7:30 p.m. on February 28, 2018.

Commissioner Ramirez stated the road stripping looks fantastic and he is glad it is done. Youatt stated we are fortunate there were not any accidents and gives credit to MDOT, Keith Brown from Davison TSC got the stripping done as soon as possible and addressed our concerns. The temperature was not an issue in getting it done. Youatt stated there are some local streets<sup>7</sup> that have some issues and we will be looking at those in the spring. We will contract that out.

Commissioner Tanis stated Chief Rick Horton had back surgery Friday and was home Sunday.

## **10. OTHER**

## **11. ADJOURNMENT**

**Motion** by Romine, seconded by Ramirez to adjourn the meeting at 7:43 p.m.

### **MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by: Anne McAvoy: \_\_\_\_\_  
Deputy Clerk/Utility Billing Clerk

Approved: