

**IMLAY CITY COMMISSION**  
**150 N. Main Street**  
**IMLAY CITY, MI 48444**  
**REGULAR MEETING**  
**February 6, 2018**

**1. CALL TO ORDER**

Mayor Barga called the meeting to order at 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE**

Mayor Barga led the Pledge of Allegiance.

**3. ROLL CALL**

Present: Mayor Walt Barga  
Commissioner Joi Kempf  
Commissioner Robert Tanis  
Commissioner Mike Romine

Commissioner Amy Planck  
Commissioner Frank Demske  
Commissioner Al Ramirez

Absent: None

Also Present: City Manager Tom Youatt; City Attorney David Churchill; Utility/Deputy Clerk Anne McAvoy; Lynn Eutsler City Clerk/Treasurer; four members of the community; and two members of the media.

**4. APPROVAL OF AGENDA**

**Moved** by Romine, seconded by Tanis, to approve the agenda with the addition of New Business I.-ETNA Supply – Invoice and J.-USDA – Bid Application

**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA ITEMS**

**Motion** by Tanis, seconded by Romine, to approve the following Consent Agenda Items along with the addition of Minutes for the Special Meeting, January 30, 2018.

**A.** Approval of Minutes – Regular Meeting – January 3, 2018  
DDA – December 11, 2017  
ZBA – December 28, 2017

**B.** Payment of Bills - Accounts Payable and Trust & Agency totaling: \$397,388.94

**ROLL CALL VOTE**

Ayes: Kempf, Demske, Planck, Ramirez, Romine, Tanis, Barga

Nays: None

**MOTION CARRIED UNANIMOUSLY**

## 6. CITIZENS FROM THE FLOOR

Allen Rosenbaum – Making a recommendation to put a left turn arrow at the Intersection of Imlay City Road and Van Dyke.

Scott Stone – Concerned about the lack of road markings at Van Dyke and 4<sup>th</sup> St. Youatt has spoken to MDOT and as soon as we can get a couple of dry days, they will repaint the lines.

Stu Davis and Ted Sadler had the same concerns as Scott Stone.

## 7. OLD BUSINESS

### A. Spicer Final Payment – Median/Gateway Landscaping Design

B. **Motion** by Romine, seconded by Kempf, to approve the final payment to Spicer for the Median/Gateway Landscaping Design in the amount of \$877.00.

### ROLL CALL VOTE

Ayes: Planck, Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

## 8. NEW BUSINESS

### A. Spicer Payment – Water System Asset Management Plan

**Motion** by Tanis, seconded by Romine, to approve the final payment to Spicer for the Water Asset Management Plan in the amount of \$4,071.50.

### ROLL CALL VOTE

Ayes: Planck, Kempf, Romine, Demske, Ramirez, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

B. **Imlay Place Condominium Association** – Letter requesting a variance to allow for a private well for irrigation. Also a reduction in the Property Taxes for services they do not use such as snow removal, street cleaning, leaf pickup. Also requesting full tax relief from the Road Millage.

Youatt has met with them and corresponded by letter, advising them that the City Ordinance does not allow for a well and that a reduction/relief from the Road Millage Property Taxes would not be possible as the Millage covers usage of all roads in Imlay City.

**C. Resolution 2018-1 – To establish 2018 Special Assessment Tax Roll of Unpaid 2017 Charges**

For the following parcels: I19-81-100-000-00 - \$530.09, I19-73-400-000-00 - \$498.30, I20-10-000-000-00 - \$125.00, I20-06-700-000-00 - \$125.00. A total of \$1,278.39.

**Motion** by Tanis, seconded by Romine to confirm the Special Assessment Tax Roll for Unpaid 2017 Charges in the amount of \$1,278.39

**ROLL CALL VOTE**

Ayes: Romine, Kempf, Demske, Ramirez, Tanis, Planck, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**D. Audit Proposal – Smith & Klaczkiewicz, PC - 3 year Term**

Youatt informed the Board that the contract with Smith & Klaczkiewicz had expired and highly recommended renewal as they do an outstanding job guiding us throughout the year with no additional fees.

**Motion** by Ramirez, seconded by Demske to approve the audit proposal with Smith & Klaczkiewicz in the amounts as follows: 2018 - \$10,900.00; 2019 - \$10,900.00; 2020 - \$11,000.00.

**ROLL CALL VOTE**

Ayes: Romine, Kempf, Demske, Ramirez, Tanis, Planck, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**E. Set Board of Review Dates**

1. Organizational Meeting – Tuesday, March 13, 2018 at 8:30am
2. Public Meeting – Monday, March 19, 2018 from 2-5pm and 6-9pm
3. Public Meeting – Tuesday, March 20, 2018 from 9am – 12pm, and 1-5pm

**Motion** by Romine, seconded by Tanis to approve the dates for the March Board of Review

**MOTION CARRIED 6 -YEAS; 0- NAYS; 1 – ABSTAIN, Demske**

**F. Rowe Professional Services – Proposed Property Survey**

**Motion** by Ramirez, seconded by Tanis to approve the Rowe Professional Services Property Survey Proposal for the DNR Parcel located at 571 E Borland Rd, in the Amount of \$ 2,100.00.

**ROLL CALL VOTE**

Ayes: Romine, Kempf, Demske, Ramirez, Tanis, Planck, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**G. Phase II Environmental Proposal from AKT Peerless – DNR Parcel**

Youatt stated that Phase I was reviewed at the last meeting and we were ready for Phase II which is the Environmental Site Assessment and Baseline Environmental Assessment. The City is aware that there was an underground tank that was removed.

**Motion** by Romine, seconded by Tanis to approve the Proposal from AKT Peerless in the amount of \$6,440.00

**ROLL CALL VOTE**

Ayes: Demske, Kempf, Ramirez, Romine, Tanis, Planck, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**H. Spicer Group’s On-Call Planning Services Proposal**

Youatt stated that this Proposal is to assist the City with Reviewing Site Plans as Presented. The Cost would be \$1,000 – to \$2,500.00 per Site Plan Review. Mayor Bargaen inquired as to the average cost, Youatt \$1000-\$2500 is typical per Site Plan Review. Planck asked if the costs were passed on to the Developer. Youatt stated that they are and that the Developers would be pleased.

**Motion** by Ramirez, seconded by Romine to accept the Spicer Group’s On-Call Planning Services Proposal.

**ROLL CALL VOTE**

Ayes: Tanis, Planck, Romine, Ramirez, Kempf, Demske, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**I. Meter Purchase – ETNA Supply**

Youatt presented a Proposal to purchase 115 additional Water Meter Radioreads. Currently about a 3<sup>rd</sup> of the City has had the Radioreads Installed. This allows for driveby and pickup reads. This has been budgeted for in the current year. Demske asked how the location is determined for placement. Youatt stated that they will move to the area next to where they last placed meters until all have been replaced. Ramirez asked if the City required the meter replacement and does the homeowner have an option. Youatt stated that it is not a City Requirement and that the homeowner does have an option, but has not received any complaints from the Residents. Ramirez stated that he saw an increase in the water bill since they replaced his meter. Youatt stated that the new meters are more accurate.

**Motion** by Romine, seconded by Demske to approve the purchase of 115 Water Meter Radioreads from ETNA at the total cost of \$14,950.00.

**ROLL CALL VOTE**

Ayes: Planck, Romine, Ramirez, Kempf, Demske, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**J. USDA Grant Application for a new Police Car**

Youatt stated that the New Police Car would be fully equipped. The cost will be offset by a Federal Grant that we have received in the past. This is the financial proposal to enable the City to provide the funds for the budget. The Proposal Estimate is \$49,195.00 with the Federal Grant to be in the amount of \$14,758.00 and the cost to the City \$34,437.00.

**Motion** by Romine, seconded by Ramirez to approve the Proposed Estimate from the Federal USDA to purchase a New Police Car in the amount to the City to be \$34,437.00.

**ROLL CALL VOTE**

Ayes: Demske, Kempf, Ramirez, Romine, Tanis, Bargaen

Nays: None

**MOTION CARRIED UNANIMOUSLY**

**9. MANAGER’S REPORT**

Youatt referenced a letter received from the City’s internet carrier – Charter Communications. Charters’ franchise agreement expires in November 2020 but needs to be renewed 30 to 36 months prior to expiration of the franchise. Mayor Bargaen asked if we could get with other Townships inquiring about their costs and carrier.

Youatt presented a letter of appreciation from the Ruth Hughes Memorial District Library for a donation in the memory of Richard Allen Jurn. The Library has purchased a book named “The Complete Outdoors Encyclopedia, by Vin Sparano and a memorial bookplate will be added into the volume.

Youatt presented a proposed budget from GLWA – Great Lakes Water Authority. This budget starts July 1, 2018 and is budgeted in our current year. Ed Priehs, DPW Supervisor and Youatt met with GLWA and amended the contract for peak hours. The amount was reevaluated in October enabling us to see a reduction in rates proposed initially by GLWA. Mayor Bargaen asked if the reduction reflects our usage of automating our meters. Youatt stated that the meters are to our benefit, particularly with Pinnacle as they use ½ the water supply. We should see a savings in water costs.

Youatt stated that EMS named Russ Adams the new Operations Manager.

Youatt will be meeting with the engineers regarding utility construction plans for the Assisted Living Project. The City will be extending the Utility Lines along S. Almont Avenue.

Youatt will meet with Pat Rankin-WWTP Supervisor, Ed Priehs-DPW Supervisor, and Chief Scott Pike to review current Union contracts, along with our labor Attorney, Gary King from Keller-Thomas Law Firm.

**10. OTHER**

Mayor Bergen asked Youatt to address the Lead Pipe issue. Youatt attended a conference where he learned that the DEQ passed an "Unfunded Mandate". Cities, Townships, etc., will be responsible to replace all lead pipes all the way to the house at our cost. The MI Municipal League is trying to help us out with the legalities. Demske asked if there is a date set on the mandate. Youatt stated not yet, but will be soon. Planck asked how it would be coordinated. Youatt stated we do not know yet.

**11. ADJOURNMENT**

**Motion** by Romine, seconded by Ramirez to adjourn the meeting at 7:43 p.m.

**MOTION CARRIED UNANIMOUSLY**

Respectfully submitted by: Lynn Eutsler: \_\_\_\_\_  
City Clerk/Treasurer

Approved: