

**CITY OF IMLAY CITY PARKS AND RECREATION COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, AUGUST 12, 2025
6:00 PM**

1. CALL TO ORDER

Commissioner Demske called the meeting to order at 5:30 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Demske led the Pledge of Allegiance.

3. ROLL CALL

Present: Commissioner Frank Demske, Commissioner Cynthia Stroebe, Commissioner Heather Sample, Commissioner Jennifer Kulin, Commissioner Jeremy Hayden, Commissioner Joi Kempf

Absent: None

Also Present: City Manager Craig Horton, Doug Schultz of ROWE

4. APPROVAL OF AGENDA

MOTION by Stroebe seconded by Sample to approve minutes.

MOTION CARRIED UNANIMOUSLY

5. ELECTION OF OFFICERS

MOTION by Kemp seconded by Stroebe to keep commission officers as is.

MOTION CARRIED UNANIMOUSLY

6. CITIZENS FROM THE FLOOR

None

7. APPROVAL OF MINUTES June 10, 2025 and revised May 13, 2025

MOTION by Sample seconded by Hayden to approve minutes from the previous meeting and revised May minutes.

MOTION CARRIED UNANIMOUSLY

8. FINANCIAL REPORT: June and July 2025.

9. UNFINISHED BUSINESS

A. Doug Schultz, ROWE - SPARK Grant

Imlay City received multiple bids for Lions Park. The city has received approval from CMF to award the bid to T.G. Prihs, LLC for a total of \$699,029.40. CMF awarded an additional \$20,000 to the budget resulting in a \$1,000 contingency fund.

Construction at Lions Park would begin late fall of 2025. Final completion date is April 1, 2026. A meeting with the contractor will be scheduled to finalize the awarding of the contract as bid.

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As per previous discussions, if the FitCore equipment is eliminated from the bid, it would save \$40,000. CMF would want a replacement feature if the FitCore is not pursued. ROWE prepared plans that included a swingset and other small features in the space of the FitCore. The commission believes replacing FitCore with the new features would be the best course of action. Doing so would save an additional estimated \$20,000. Doug Schultz explained that a change order can be submitted after awarding the contract.

If paved paths were pursued, it would increase the base bid by \$78,505. With \$20,000 savings from replacing the FitCore (if replaced), the commission discussed possible fundraising options for the remaining \$58,505 if paving is pursued.

Ribbon cutting ceremony estimated to take place late September or early October.

B. Amend the Parks and Recreation Master Plan

- i. Downtown Depot Pavilion
Amending the Master Plan to include the Downtown Depot Pavilion requires a public hearing. The pavilion may already be included in the Master Plan as part of Lamb Steele Park.
- ii. Old DPW Building Discussion
Amending the Master Plan to include the Old DPW Building requires a public hearing.

10. NEW BUSINESS

A. NONE

11. OTHER BUSINESS

A. Commissioner Stroebe Resignation

Commissioner Stroebe submitted a letter of resignation from the commission. She will continue to assist with the Butterfly Garden as needed.

12. ADJOURNMENT

MOTION by Stroebe seconded by Hayden to adjourn the meeting at 6:08 PM.

MOTION CARRIED UNANIMOUSLY

Next Parks and Recreation Commission Meeting is Tuesday, September 9, 2025.

Respectfully submitted by: _____
Jeremy Hayden, Secretary

APPROVED: September 9th, 2025

CITY COMMISSION APPROVED: September 16th, 2025