

**CITY OF IMLAY CITY PARKS AND RECREATION COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444**

**REGULAR MEETING
TUESDAY, MARCH 11, 2025
6:00 PM**

1. CALL TO ORDER

Commissioner Demske called the meeting to order at 6:00 PM.

2. PLEDGE OF ALLEGIANCE

Commissioner Demske led the Pledge of Allegiance.

3. ROLL CALL

Present: Chair Frank Demske, Vice-Chair Heather Sample, Commissioner Renee Hoag, Commissioner Jennifer Kulin, Commissioner Joi Kempf, Commissioner Cynthia Stroebel (6:01 pm)

Absent: Secretary Jeremy Hayden, City Manager Craig Horton

Also Present: Leah May Administrative Assistant, Christine Malzahn DDA Director, Kim Bolin Pool Director, Dana Walker Rotary Board of Director, Doug Schultz (ROWE),

4. APPROVAL OF AGENDA

MOTION by Sample seconded by Hoag to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. CITIZEN FROM THE FLOOR

Citizen Tom Whitkopf spoke about his knowledge of the history of Lions Park. He is also looking forward to the improvements coming to the park and adjoining the park to the Polly Ann Trail.

6. APPROVAL OF MINUTES January 14, 2024 - Regular Meeting

MOTION by Sample seconded by Hoag to approve minutes from the previous meeting.

MOTION CARRIED UNANIMOUSLY

7. FINANCIAL REPORT: Period ending 01-31-2025 and 02-28-2025

8. UNFINISHED BUSINESS

A. Doug Schultz, ROWE - SPARK Grant

Doug Schultz of ROWE met with the commission to discuss the proposed budget and the findings from the Geotechnical location of the boring soil areas. Certain areas of the park have high water tables and others have peat. These findings will impact the budget for the pavement concrete work for the project. There will be a greater cost to "fix" and reinforce those areas of the ground. There was discussion over ways to cover the added cost that these issues will create. Doug's suggestion was to keep the walking path that exists as limestone instead of paving. Commissioner Sample asked that when the paving bids are requested there be one bid for the path to be paved and a separate bid for concrete work where the path is not paved. Schultz agreed that ROWE could accommodate that request.

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Schultz also advised the Commission to do research on playground equipment and provided a list of contacts for playscape companies as well as the budgeted structures that had previously been discussed to have comparison information.

Also discussed was the path that will connect the path to the Polly Ann Trail. Concrete work and the added cost.

The timeline by Schultz, the end of April to have everything with EGLE and then have bids out possibly in May. This is a tentative timeline.

B. Christine Malzahn, DDA Director – Rotary Park Improvement Project

Director Malzahn gave a presentation on the DNR Recreation Grant that the Rotary Club is applying to improve current conditions, make the park ADA-compliant, and improve safety and security. This grant requires matching funds. Committing organizations will come from Imlay City Rotary, Imlay City DDA, and in-kind work done by the Imlay City DPW if this grant is awarded. Dana Walker a Board member of the Board of Directors for the Rotary gave a breakdown of the costs of the improvements. Malzahn requested a motion of the Parks and Recreation Commission to commit \$2,500 in funds as a part of the City's commitment to the improvement of the park with an understanding that this commitment would need to go then to the City Commission. Discussion and questions between the Commission and Malzahn and Walker followed.

MOTION by Sample Second by Stroebel to commit the \$2,500 as requested to go before the City Commission contingent on the City Manager's approval.

ROLL CALL VOTE

Ayes: Sample, Stroebel, Kempf, Kulin, Demske

Nays: Hoag

Absent: Hayden

9. NEW BUSINESS

A. Request for pool passes – Chamber of Commerce

MOTION by Sample seconded by Kulin to approve the donation of two super saver passes. One to the Little Miss and one to the Junior Miss contestant winners.

MOTION CARRIED UNANIMOUSLY

B. Pool Update – Kim Bolin, Pool Director

i. Pool Fees

Director Bolin reported the need to update the fee schedule of the pool and the costs associated with aerobics for sports teams. Discussion followed.

MOTION by Stroebel seconded by Hoag to approve the rate changes to the 2025 pool season.

MOTION CARRIED UNANIMOUSLY

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ii. Lifeguard Reimbursement

Director Bolin requested the board change the policy that lifeguards are required to work 8 hours a week and get reimbursed half of the cost associated with the lifeguard training program to the lifeguards are required to work 6 hours and will be fully reimbursed. Discussion followed.

MOTION by Stroebel seconded by Sample to approve the changes to the 2025 pool season policy of hours required for lifeguards to be reimbursed and the amount of reimbursement.

MOTION CARRIED UNANIMOUSLY

10. OTHER BUSINESS

- A. Commissioner Stroebel requested that the Arbor Day tree giveaway be added to the next meeting's agenda.

11. ADJOURNMENT

MOTION by Kempf seconded by Stroebel to adjourn the meeting at 7:22 PM.

MOTION CARRIED UNANIMOUSLY

Next Parks and Recreation Commission Meeting is Tuesday, April 08, 2025.

Respectfully submitted by: _____
Leah May, Administrative Assistant

APPROVED: April 8th, 2025

CITY COMMISSION APPROVED: April 15th, 2025