

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, APRIL 15, 2025
7:00 PM

1. **CALL TO ORDER**

Mayor Barbara Yockey called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Yockey led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Barbara Yockey, Mayor Pro Tem Bob Tanis, Commissioner Tom Blount, Commissioner Stu Davis, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Luke Stempien

Absent: None

Also Present: City Manager Craig Horton, Police Chief Brett Selby, Police Sergeant Sean Leathers, DDA Director Christine Malzahn, Fire Chief Keith Klobucar, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

MOTION by Davis seconded by Stempien to approve the agenda as modified
MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Tanis seconded by DeLuca to approve the consent agenda to include:

- A. **APPROVAL OF MINUTES** March 31, 2025 – Special Meeting-Budget Workshop Meeting
April 01, 2025 – Regular Meeting
April 09, 2025 – Special Meeting-Public Hearing
- B. **OTHER MINUTES** March 11, 2025 – Parks and Recreation Regular Meeting
March 27, 2025 – Lapeer County Board of Commissioners Meeting
- C. **PAYMENT OF THE BILLS IN THE AMOUNT OF:**
- | | | |
|-----------------------|----|-------------------|
| General Fund Checking | \$ | 313,710.36 |
| Tax Account | \$ | 2,756.66 |
| HRA Account | \$ | 423.31 |
| Total | \$ | <u>316,890.33</u> |

ROLL CALL VOTE

Ayes: Tanis, DeLuca, Davis, Ramirez, Stempien, Blount, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

None

7. **GUEST SPEAKER – AS NEEDED**

Ruth Hughes Memorial District Library Director Ryan Tackabury introduced himself to the City Commission and the public and then shared the history of his recent smooth welcome to the library located in the City of Imlay City.

8. **DEPARTMENT HEAD REPORT**

Police Chief Selby started his report with recognizing one of our City of Imlay City officers and sharing a Letter of Professional Excellence by the Imlay City Police Department in reference to Imlay City

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Police Officer Mike Scigel in regards to the incident from December 07, 2024 on Bancroft Street with an Imlay City man discharging a loaded firearm in the backyard of his home with some of the rounds striking the neighbors' homes. Officer Scigel was able to deescalate the situation and took the man into custody. For this achievement, the Imlay City Police Department and the City of Imlay City recognizes Officer Mike Scigel for a Level of Professional Excellence. The City Commissioners and the public expressed their appreciation with standing ovation and round of applause as well as many handshakes around the room.

Chief Selby continued by reporting that the police department has completed replacing the fleet of police patrol cars and requested to submit to the Rowley's auction to be held on April 26th and 27th, the 2009 decommissioned Dodge Charger with 118,000 miles, and with the funds received from this sale to go back into the Police Department 259 fund.

MOTION by Ramirez and seconded Davis to maintain the Dodge Charger police vehicle for two months.

ROLL CALL VOTE

Ayes: Ramirez, Davis, Stempien, Tanis, Blount, DeLuca, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

Chief Selby continued by requesting that the 2025-2026 police draft budget be allowed an additional \$15,816.15 as this will allow the department to retain one additional officer in lieu of the overtime expenditure. Currently we are at seven officers and this will allow eight officers.

MOTION by Davis seconded by DeLuca to authorize the City Manager to lower the overtime expenditures budget line and to use these funds to increase the officer expense lines. In addition, increase the police department budget by \$15,816.15 for the draft FY 25-26 budget

ROLL CALL VOTE

Ayes: Davis, DeLuca, Stempien, Ramirez, Tanis, Blount, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

9. UNFINISHED BUSINESS

A. CITY OWNED PROPERTIES – MAYOR UPDATE

Commissioner Bob Tanis requested to be recused from the next two agenda items-the DPW Barn construction renovation bid and the Farmer's Market Pavillion bid-as his company Tanis Builders, has submitted a bid for both of these projects.

MOTION by Davis seconded by Stempien to approve the recusal of Commissioner Tanis from the next two agenda items as requested.

MOTION CARRIED UNANIMOUSLY

Commissioner Tanis left the Commission Chambers room.

i. OLD DPW BARN

Mayor Yockey shared that the bids received for the DPW Barn renovations are included in your board packet and the group that met to review these submissions, after having evaluated each bid that was submitted, have recommended the low bid from Tanis Builders in the amount of \$208,134.04 for this project. In addition, the grant submitted for this project has not been approved as of yet and we are still hopeful.

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MOTION by Davis seconded by DeLuca to approve the recommendation of the low bid from Tanis Builders in the amount of \$208,134.04 pending grant approval

ROLL CALL VOTE

Ayes: Davis, DeLuca, Ramirez, Stempien, Blount, Yockey

Nays: None

Absent: None

Abstention: Tanis

MOTION CARRIED

ii. **FARMER'S MARKET PAVILLION AUTHORIZATION**

DDA Director Malzahn explained that at the last DDA meeting, the DDA had approved Tanis Builders for the construction of the pavilion to be located on the Farmer's Market Park that is City owned property. Out of an abundance of caution, the DDA is requesting permission from the City to build this pavilion, with no cost to the City, on the City owned property located on the corner of Main Street and Third Street on the Farmer's Market Park grounds.

MOTION by Davis seconded by Ramirez to approve the Farmer's Market Pavilion to be built by the DDA on City owned property

ROLL CALL VOTE

Ayes: Davis, Ramirez, Stempien, Blount, DeLuca, Yockey

Nays: None

Absent: None

Abstention: Tanis

MOTION CARRIED

Commissioner Tanis returned to his seat on the City Commission

B. APPLICATION FOR BUSINESS REGISTRATION

DDA Director Malzahn pointed out the updates to the Application for Business Registration included in the board packet and shared that this has been reviewed by Construction Code Authority as they would be assisting in utilizing this form for implementation. Malzahn then differed to Fire Chief Klobucar to explain the need for a "Knox Box" for businesses located in the City as this question was raised at the last City Commission meeting. Fire Chief Klobucar referenced a draft ordinance that he is currently working on and will be bringing to City Commission at a later date. Chief Klobucar stated that existing buildings that are less than 3,500 square feet do not require a "Knox Box" unless they do renovations of 2,000 square feet, or more than \$25,000 of renovations.

MOTION by Blount and seconded by DeLuca to approve the Application for Business Registration on pages 38-48 of our board packet as presented

ROLL CALL VOTE

Ayes: Blount, DeLuca, Ramirez, Tanis, Stempien, Davis, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

10. NEW BUSINESS

A. BUDGET REVIEW

City Manager Horton shared that this is on the agenda in case we would need to discuss any budget items such as the Police Department adjustment that was handled during the Department Head portion of the agenda

NO MOTION, DISCUSSION ONLY

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B. SWIM LESSON PRICE INCREASE

City Manager Horton explained that the Pool Director had requested price increases for this season for the regular use of the pool at a previous meeting and forgot to request the increases for the swim lessons and these are included in your board packet as a recommendation from the pool director.

MOTION by Davis seconded by Tanis to approve the increases in price of 2025 swim lessons as recommended by the Pool Director

ROLL CALL VOTE

Ayes: Davis, Tanis, Stempien, Ramirez, DeLuca, Blount, Yockey

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

C. PROCLAMATION-ARBOR DAY

City Manager Horton stated that this is the proclamation that is for Arbor Day annually for the City of Imlay City

MOTION by Davis seconded by Stempien to approve the proclamation for the City regarding Arbor Day as presented

MOTION CARRIED UNANIMOUSLY

D. REMOVE EARL GASS AS A FULL-TIME ZONING BOARD OF APPEALS BOARD MEMBER AND APPOINTMENT OF EARL GASS AS AN ALTERNATE ZONING BOARD OF APPEALS MEMBER

MOTION by Blount seconded by Davis to remove Earl Gass from a full-time Zoning Board of Appeals member and appoint Gass as an alternant ZBA member

MOTION CARRIED UNANIMOUSLY

E. APPOINTMENT OF MIKE VERMEESCH TO THE ZONING BOARD OF APPEALS

MOTION by Blount seconded by DeLuca to appoint Mike Vermeesch to the Zoning Board of Appeals for the remaining portion of a three-year term until June of 2026

MOTION CARRIED UNANIMOUSLY

F. APPOINTMENT OF ROBERT HASKINS TO THE ZONING BOARD OF APPEALS

MOTION by Blount seconded by Tanis to appoint Robert Haskins to the Zoning Board of Appeals for the remaining portion of a three-year term until June of 2027

MOTION CARRIED UNANIMOUSLY

G. RETIREMENT OF POLICE VEHICLE

This agenda item was handled and voted on during the Department Head portion of the agenda

NO MOTION AT THIS TIME

11. CITIZENS FROM THE FLOOR

None

12. CLOSED SESSION – AS NEEDED

None

13. CITY MANAGER TIME

City Manager Horton shared a follow-up on the last meeting as the City is working on a number of grants including grants for Fourth Street, as it looks like we will not be getting the \$11 million grant to complete it all at once as we had hoped. We are looking at a Congressional appropriation and some other grants to do a section at a time for this project and we will keep you posted on that. In addition, we are looking at a grant to upgrade the Waste Water Treatment Plant and also exploring a grant for

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housing infrastructure as this will include streets, and water and sewer services into an area where we are trying to get some housing built. Finally, we are preparing an RFP for Planning Services as Spicer, our current Planner, has stated that they will no longer be able to serve us in the capacity that we require. Mayor Yockey asked City Manager Horton to explain his recent meetings with Congresswoman Lisa McClain. City Manager Horton explained that he is included in the I-69 Corridor Committee and Congresswoman Lisa McClain met with him regarding our City's request for a Congressional Appropriation of \$5.2 million dollars and we have submitted that request a couple of weeks ago and she would like to come here to the City and actually initialize and see the project area.

14. COMMISSIONER TIME

Commissioner Stempien said thank you to all the Department Heads that came out to the meeting today as well as thank you to the officer that was honored today as it is fantastic to see the great things happening in the City.

Commissioner Davis said thank you to all that came out today for the meeting.

Commissioner Tanis shared a list of items that need addressing. City Manager Horton stated that this list was also shared with the other Commissioners and the City Manager. City Manager Horton informed that this list will be addressed at the next City Department Head meeting.

Commissioner DeLuca shared to the Department Heads-Great job as usual. To the Police Department, thank you to the Police Officers and to Officer Scigel as they all have been exemplary and thank you to the public that came out tonight.

Commissioner Blount stated thank you to the public for coming out and as Commissioner DeLuca said, thank you for the exemplary service to the Police Department and the officer recognized.

Mayor Yockey would like to say thank you for exemplary service to Officer Scigel and for the professional and the amazing officer that he is. Also, thank you to Chief Selby and Sergeant Leathers for the fact that you have created an amazing department with professionalism and I am so proud that you represent the City.

15. ADJOURNMENT

MOTION by Davis seconded by Stempien to adjourn at 7:45 PM

MOTION CARRIED UNANIMOUSLY

City Commission Workshop Meeting Date: Tuesday, May 06, 2025 at 6:00 PM

Next Regular City Commission Meeting Date: Tuesday, May 06, 2025 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: May 06, 2025