

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, AUGUST 20, 2024
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: Commissioner Joe DeLuca

Also Present: City Manager Craig Horton, Waste Water Treatment Plant Superintendent Pat Rankin, Police Sergeant Sean Leathers, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

MOTION by Yockey seconded by Collison to approve the agenda with the addition of **UNFINISHED BUSINESS A. BRANDING DISCUSSION (LOGO)**
MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Yockey seconded by Sadler to approve the consent agenda with correction to the City Commission minutes from August 08, 2024 and to include:

A. **APPROVAL OF MINUTES** August 08, 2024 – Regular Meeting

B. **OTHER MINUTES** July 08, 2024 – Downtown Development Authority Informational Meeting
July 08, 2024 – Downtown Development Authority Regular Meeting
July 22, 2024 – Downtown Development Authority Special Meeting
July 25, 2024 – Lapeer County Board of Commissioners Meeting

C. **PAYMENT OF BILLS IN THE AMOUNT OF:** General Fund Checking \$ 409,385.38
Tax Account \$ 320,249.57
HRA Account \$ 224.78
Total \$ 729,859.73

ROLL CALL VOTE

Ayes: Yockey, Sadler, Tanis, Collison, Ramirez, Kempf

Nays: None

Absent: DeLuca

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

One citizen spoke.

7. **DEPARTMENT HEAD REPORT**

Waste Water Treatment Plant Supervisor Pat Rankin informed the Commission that a splitter box at the Waste Water Treatment Plant has started leaking after settling and is going to become a serious problem without repair or replacement. Rankin gave two options after an engineer review for fixing: First option - shoring up the splitter box, resealing it and hoping it does not settle again.

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Second option - getting rid of the spitter box and running pipe in place of this. The cost of this repair is possibly \$100K to \$200K. We will have to get quotes and fix this very soon. In addition, Rankin updated the Commission on the lift station replacement that was part of the M-53/4th Street project as they are still waiting for parts to come in due to supply chain issues. Currently the Waste Water Treatment Plant staff have been pulling up the lift station manually twice per week while waiting for this new unit to be installed.

8. UNFINISHED BUSINESS

A. BRANDING DISCUSSION (LOGO)

MOTION by Sadler seconded by Tanis to approve logo #5

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, Ramirez

Nays: Kempf

Absent: DeLuca

MOTION CARRIED

9. NEW BUSINESS

A. POLICE DEPARTMENT FUND ACCOUNT DISCUSSION

Police Sergeant Sean Leathers explained that currently the Police Department is purging the property room and some items have to be kept for life, some have to be destroyed after a period of time and other items can be disposed of through sale of the item. The Police Department would like to set up a Fund for the revenue from these items as is the proper way to handle this.

MOTION by Sadler seconded by Tanis to authorize the setup of an account to have these funds deposited into, to be utilized by the Police Department for future purchases.

ROLL CALL VOTE

Ayes: Sadler, Tanis, Yockey, Collison, Ramirez, Kempf

Nays: None

Absent: DeLuca

MOTION CARRIED

B. BALLOT INITIATIVE DISCUSSION

Director of the Imlay City Department of Medical Marihuana Sawicki-Franz explained to the Commission that a ballot initiative arrived at the City on July 30th, 2024 at 10 minutes to 4:00 PM which was the deadline for the ballot initiative to be received by the City Clerk. Sawicki-Franz then shared the process of vetting the signatures that were on the petition and said that enough signatures were not gathered to meet the required criteria.

City Manager Horton and Sawicki-Franz informed the City Attorney Robert Seibert of the initiative and the lack of the number of signatures required. After informing the petitioners, they have now filed a lawsuit and we will be in court next week regarding this situation.

NO MOTION, INFORMATIONAL ONLY

C. 2024-09 SPECIAL EVENT PERMIT CHURCH GATHERING-GATEWAY ASSEMBLY

Special Event Permit 2024-09 Church Gathering Gateway Assembly at the old fire hall on September 11, 2024 10 AM-10 PM.

MOTION by Ramirez seconded by Sadler to approve Special Event Permit Application #2024-10

MOTION CARRIED UNANIMOUSLY

10. CITIZENS FROM THE FLOOR

Three citizens spoke.

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11. CLOSED SESSION - AS NEEDED

MOTION by Yockey seconded by Collison to enter into Closed Session at 7:33 PM for the purpose of discussing the pending lawsuit.

ROLL CALL VOTE

Ayes: Yockey, Collison, Ramirez, Sadler, Tanis, Kempf

Nays: None

Absent: DeLuca

MOTION CARRIED UNANIMOUSLY

Mayor Kempf returned the Commission to open session at 7:47 PM.

12. CITY MANAGER REPORT

City Manager Horton said he has three quick updates for the Commission: 1) City Manager Horton and DPW Superintendent Priehs met with contractors and utility companies regarding the Blacks Corners Road Project and this should begin soon after Labor Day and be completed by the end of September. After reaching out to Imlay Township Supervisor Rick Farkas regarding this project due to a very small portion of the Blacks Corners Road project area being in the township, Farkas will be contacting the Lapeer County Road Commission and requesting that the Imlay Township portion be included for the resurfacing project. 2) SPARKS grant process is moving along and in the RFP process for Prime Administrator as this needs to be approved by the organization running the SPARKS grant. 3) The Baptist Church on Almont Avenue has dissolved. This property is located adjacent to the Rotary Park and in a flood plain. City Manager Horton has reached out to the organization in Vermont, OH and asked about the possibility of donating or an inexpensive sale to the City of this property.

13. CITY COMMISSIONER TIME

Commissioner Collison thanked Waste Water Treatment Plant Supervisor Rankin for the hard work he and his team puts in each day at the plant.

Commissioner Tanis said he will be returning home from the job site on Friday and will be available more often in the City in the near future.

Commissioner Sadler expressed his excitement with the "Off the Rails" training event that is scheduled for Saturday, September 28th, 2024 with Sarah Whaley, the Emergency Management Coordinator of Lapeer County.

14. ADJOURNMENT

MOTION by Yockey seconded by DeLuca to adjourn at 7:54 PM

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, September 03, 2024 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: September 03, 2024