

**IMLAY CITY COMMISSION  
150 N. MAIN STREET  
IMLAY CITY, MI 48444**

**REGULAR MEETING  
TUESDAY, JUNE 18, 2024  
7:00 PM**

**1. CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

**2. PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

**3. ROLL CALL**

**Present:** Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Barbara Yockey

**Absent:** Commissioner Bob Tanis

**Also Present:** City Manager Craig Horton, Police Chief Brett Selby, Police Sergeant Sean Leathers, Police Officer Aaron Eckhout, Clerk/Treasurer Dawn Sawicki-Franz and Public

**4. APPROVAL OF AGENDA**

**MOTION** by Yockey seconded by Collison to approve the agenda as amended with addition of: **NEW BUSINESS G. SPECIAL EVENT PERMIT APPLICATION 2024-07 IMLAY CITY CHAMBER OF COMMERCE SUMMER FEST** and **H. PARADE PERMIT APPLICATION 2024-02 IMLAY CITY CHAMBER OF COMMERCE SUMMER FEST PARADE**  
**MOTION CARRIED UNANIMOUSLY**

**5. APPROVAL OF CONSENT AGENDA**

**MOTION** by Sadler seconded by DeLuca to approve the consent agenda to include:

**A. APPROVAL OF MINUTES** June 04, 2024 – Regular Meeting

**B. OTHER MINUTES**

May 23, 2024 – Lapeer County Board of Commissioners

May 14, 2024 – Parks and Recreation

May 13, 2024 – Imlay City Downtown Development Authority

**C. PAYMENT OF BILLS IN THE AMOUNT OF:**

General Fund Checking	\$	349,993.26
Tax Account	\$	000.00
HRA Account	\$	<u>487.99</u>
Total	\$	<u>350,481.25</u>

**ROLL CALL VOTE**

Ayes: Sadler, DeLuca, Ramirez, Yockey, Collison, Kempf

Nays: None

Absent: Tanis

**MOTION CARRIED UNANIMOUSLY**

**6. CITIZENS FROM THE FLOOR**

None

**7. DEPARTMENT HEAD REPORT**

Police Chief Selby announced the retirement of Police Officer Jeffrey Kronz and would like to welcome new officer Aaron Eckhout to the department and presented Eckhout's list of credentials and past appointments. The Commission and public greeted Eckhout with a round of applause and words of welcome.

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**8. PUBLIC HEARING – RESOLUTION 2024-09 TRUTH IN TAXATION**

**A. NOTICE AND PUBLICATIONS**

**MOTION** by Yockey seconded by Collison to enter the notices and publications in regard to Resolution 2024-09 Truth in Taxation to record

**MOTION CARRIED UNANIMOUSLY**

**B. PUBLIC HEARING – OPEN**

**MOTION** by Yockey seconded by Sadler to open the Public Hearing at 7:05PM

**MOTION CARRIED UNANIMOUSLY**

Clerk/Treasurer Sawicki-Franz explained that this is a formal request to set the millage rate and continued to explain that every year; the City is required legally to publish a “Notice of Public Hearing on Increasing Property Taxes.” Often, including this year – property taxes are not going up at all but the legal wording is as such due to the Headlee Amendment, which was passed in 1963 and which according to the Michigan Municipal League, “requires a local unit of government to reduce its millage when annual growth on existing property is greater than the rate of inflation.” City Manager Horton continued stating that the current millage is actually dropping from 17.1490 mills to 16.9637 mills and actually going down but the state requires us to call it an increase because of the rate that the home values are going up.

Mayor Kempf asked if there were any questions from the public and reiterated that the tax millage rate will be going down for the 2024 tax season.

**C. CLOSE PUBLIC HEARING**

Mayor Kempf closed the public hearing at 7:08PM

**D. ACTION**

**MOTION** by Collison and seconded by Yockey to approve Resolution 2024-09 Truth in Taxation.

**ROLL CALL VOTE**

Ayes: Collison, Yockey, Sadler, Kempf

Nays: Ramirez, DeLuca

Absent: Tanis

**MOTION CARRIED**

**9. UNFINISHED BUSINESS**

**A. CHANGE ORDER #3 M-53 / 4<sup>TH</sup> STREET SANITARY SEWER PROJECT**

City Manager Horton stated that Sam Szaroletta, Project Manager from Spicer, will speak to this project and a letter was provided from DPW Superintendent Ed Priehs regarding this subject.

Szaroletta introduced himself as the Spicer Project Manager and continued referring to the Change Order #3 for this project at \$13,204.10 and sited two main conflicts with storm sewer and one with water main boring as these are relatively common construction happenings and continued stating that this project is still under budget to date.

**MOTION** by Sadler seconded by Yockey to approve the change order #3 at \$13,204.10 as presented

**ROLL CALL VOTE**

Ayes: Sadler, Yockey, Collison, DeLuca, Ramirez, Kempf

Nays: None

Absent: Tanis

**MOTION CARRIED UNANIMOUSLY**

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**B. PAY APPLICATION #4 M-53 / 4<sup>TH</sup> STREET SANITARY SEWER PROJECT / BODDY CONSTRUCTION**

Szaroletta continued stating that Pay Application #4 \$135,185.91 is standard and all is going well and the contractor is making all efforts to get the project completed on time which is basically July 3rd with pavement beginning this week.

**MOTION** by Ramirez and seconded by Collison to approve Pay Application #4 to Boddy Construction in the amount of \$135,185.91

**ROLL CALL VOTE**

Ayes: Ramirez, Collison, DeLuca, Sadler, Yockey, Kempf

Nays: None

Absent: Tanis

**MOTION CARRIED UNANIMOUSLY**

**C. BLACKS CORNERS ROAD PROJECT BID AWARD / OHM ADVISORS**

City Manager Horton shared that Alex Parent, Project Manager from OHM Advisors is here to address the Blacks Corners Road Bid Award.

Parent introduced himself as OHM Engineer and informed the Commission that about a year ago we applied through MDOT for funds for Blacks Corners and went out for bids last month and this came back favorably and recommends the lowest bid of \$379,255.50 to TG Priehs, LLC.

**MOTION** by Yockey seconded by Ramirez to accept the bid for TG Priehs in the amount of \$379,255.50

**ROLL CALL VOTE**

Ayes: Yockey, Ramirez, Sadler, DeLuca, Kempf

Nays: None

Absent: Tanis

**MOTION CARRIED UNANIMOUSLY**

**10. NEW BUSINESS**

**A. 2024-25 FEE SCHEDULE**

City Manager Horton explained that the City department heads and office staff have worked on this together and wish to have this approved on an annual basis going forward.

**MOTION** by Yockey seconded by DeLuca to approve the 2024-25 fee schedule as presented

**ROLL CALL VOTE**

Ayes: Yockey DeLuca, Ramirez, Sadler, Collison, Kempf

Nays: None

Absent: Tanis

**MOTION CARRIED UNANIMOUSLY**

**B. REAPPOINTMENT OF HEATHER SAMPLE TO PARKS AND RECREATION-TWO YEAR TERM**

**MOTION** by Yockey seconded by Collison to approve the reappointment of Heather Sample to the Parks and Recreation for a term of two years

**MOTION CARRIED UNANIMOUSLY**

**C. REAPPOINTMENT FRANK DEMSKE TO PARKS AND RECREATION-TWO YEAR TERM**

Commissioner Yockey asked to be recused from items #C, E, F

**MOTION** by Ramirez seconded by DeLuca to recuse Commissioner Yockey from items #C, E, F as requested

**MOTION CARRIED UNANIMOUSLY**

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**MOTION** by Ramirez seconded by Sadler to reappoint Frank Demske to the Parks and Recreation Commission for a term of two years  
**MOTION CARRIED UNANIMOUSLY**

**D. REAPPOINTMENT CYNTHIA STROEBEL TO PARKS AND RECREATION-TWO YEAR TERM**  
**MOTION** by Yockey seconded by Collison to reappoint Cynthia Stroebel to the Parks and Recreation Commission for a two-year term  
**MOTION CARRIED UNANIMOUSLY**

**E. REAPPOINTMENT OF FRANK DEMSKE TO BORAD OF REVIEW-THREE YEAR TERM**  
**MOTION** by Collison seconded by Sadler to reappoint Frank Demske to the Board of Review for a term of three years  
**MOTION CARRIED UNANIMOUSLY**

**F. REAPPOINTMENT OF FRANK DEMSKE TO PLANNING COMMISSION-THREE YEAR TERM**  
**MOTION** by Sadler seconded by Collison to reappoint Frank Demske to the Planning Commission for a three-year term  
**MOTION CARRIED UNANIMOUSLY**

**G. SPECIAL EVENT PERMIT 2024-07 IMLAY CITY CHAMBER OF COMMERCE SUMMER FEST**  
Christiana Bishop, Director of the Imlay City Chamber of Commerce, presented and answered questions regarding the upcoming Chamber of Commerce Summer Fest to be held Friday, August 9, 2024 to Saturday, August 10, 2024 with cleanup to be Sunday, August 11, 2024 as presented on Imlay City Special Event Application #2024-07  
**MOTION** by Collison seconded by Yockey to approve Special Event Application #2024-07 Summer Fest as presented by the Imlay City Chamber of Commerce  
**MOTION CARRIED UNANIMOUSLY**

**H. PARADE PERMIT 2024-02 IMLAY CITY CHAMBER OF COMMERCE SUMMER FEST PARADE**  
Bishop continued sharing the details of the Summer Fest parade to be held Saturday, August 10, 2024 at 4:00 PM with a slight change in route from last year  
**MOTION** by Yockey seconded by Sadler to approve the Parade Permit Application #024-02 for the Imlay City Summer Fest parade as presented  
**MOTION CARRIED UNANIMOUSLY**

**11. CITIZENS FROM THE FLOOR**  
None

**12. CLOSED SESSION - AS NEEDED**  
None

**13. CITY MANAGER REPORT**  
*City Manager Horton* stated that you have already talked about all the road projects that we have going on and Lapeer County has designated the two Senior Centers, one in Lapeer and our Lamb Steele building in Imlay City for cooling centers during this recent heat wave. Please share and remind everyone that this is available for the public as needed. On the subject of lifeguards at the pool, it is usually a struggle to get enough Red Cross Certified life guards at our pool and this year we have an adequate number of trained guards in place.

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**14. CITY COMMISSIONER TIME**

*Commissioner Yockey* expressed her thanks for a job well done on the Citywide fee schedule. *Commissioner Sadler* asked Chief Selby questions regarding Nixle and Code Red and to clarify which service we are using. *Chief Selby* replied that Lapeer County has gone with Code Red for the County and we are still reviewing our options for the City at this time.

**15. ADJOURNMENT**

**MOTION** by Yockey seconded by Sadler to adjourn at 7:33 PM  
**MOTION CARRIED UNANIMOUSLY**

Next Regular Commission Meeting Date: Tuesday, July 02, 2024 at 7:00 PM

Respectfully submitted by: \_\_\_\_\_  
Dawn Sawicki-Franz, City Clerk

**APPROVED: July 02, 2024**