

IMLAY CITY COMMISSION
150 N. MAIN STREET
IMLAY CITY, MI 48444

REGULAR MEETING
TUESDAY, JANUARY 16, 2024
7:00 PM

1. **CALL TO ORDER**

Mayor Joi Kempf called the meeting to order at 7:00 PM.

2. **PLEDGE OF ALLEGIANCE**

Mayor Joi Kempf led the Pledge of Allegiance.

3. **ROLL CALL**

Present: Mayor Joi Kempf, Mayor Pro Tem Ted Sadler, Commissioner Shane Collison, Commissioner Joe DeLuca, Commissioner Al Ramirez, Commissioner Bob Tanis, Commissioner Barbara Yockey

Absent: None

Also Present: City Manager Craig Horton, DDA Director Christine Malzahn, Lapeer Development Corporation Executive Director Sam Moore, Clerk/Treasurer Dawn Sawicki-Franz and Public

4. **APPROVAL OF AGENDA**

MOTION by Tanis seconded by Yockey to approve the agenda as presented.

MOTION CARRIED UNANIMOUSLY

5. **APPROVAL OF CONSENT AGENDA**

MOTION by Sadler seconded by Collison to approve the consent agenda with additions of **F.**

Resolution 2024-01 and **G. Resolution 2024-02** and to include:

A. **APPROVAL OF MINUTES** January 02, 2024 – Regular Meeting

B. **OTHER MINUTES** January 04, 2024 – Lapeer County Organizational Meeting

January 04, 2024 – Lapeer County Regular Meeting

December 11, 2023 – DDA Informational Meeting

December 11, 2023 – DDA Regular Meeting

C. **PAYMENT OF BILLS IN THE AMOUNT OF:** General Fund Checking \$ 279,956.26

Tax Account \$ 326,462.52

HRA Account \$ 13.87

Total \$ 606,432.65

ROLL CALL VOTE

Ayes: Sadler, Collison, DeLuca, Ramirez, Tanis, Yockey, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

6. **CITIZENS FROM THE FLOOR**

County Commissioner Truman Mast updated the City Commissioners on the most recent items from the Lapeer County Commission Board.

7. **DEPARTMENT HEAD REPORT**

None

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8. UNFINISHED BUSINESS

A. NONE

9. NEW BUSINESS

A. LAPEER DEVELOPMENT CORPORATION, SAM MOORE

Moore discussed ideas for the 425 property for future development.

NO MOTION, INFORMATIONAL ONLY

Moore and Malzahn shared an update of information regarding our City properties and reports from EGLE (Environment, Great Lakes, and Energy). *Malzahn* submitted a FOIA to EGLE for assessments across the whole City and met with MEDC regarding possible funding in order to continue the process on the properties to move this project forward and not lose the momentum of the project. *Malzahn* continued stating that it was also suggested by the MEDC to hire an environment consultant to come in and give us a summary of stance of what we can anticipate the problem is and what needs to be done to fix this property, so that we have a better understanding. **MOTION** by *Collison* and seconded by *Sadler* to authorize a pledge of \$5,000 towards an environment consultant.

ROLL CALL VOTE

Ayes: *Collison, Sadler, Tanis, DeLuca, Yockey, Kempf*

Nays: *Ramirez*

Absent: None

MOTION CARRIED

B. DDA DIRECTOR DISCUSSION

Commissioner *Sadler* requested to be recused from this discussion and vote.

MOTION by *Yockey* seconded by *Tanis* to allow Commissioner *Sadler* to recuse himself from this discussion and vote.

MOTION CARRIED UNANIMOUSLY

Mayor *Kempf* explained that at the DDA Meeting held December 11, 2023, the DDA Board approved a salary of \$55,000 for the DDA Director, retroactive to September 20, 2023 which is actually the review date for the position.

MOTION by *Collison* seconded by *Tanis* to approve the salary of \$55,000 for DDA Director *Christine Malzahn*, retroactive to September 20, 2023 as recommended by the DDA Board.

ROLL CALL VOTE

Ayes: *Collison, Tanis, Yockey, DeLuca, Ramirez, Kempf*

Nays: None

Absent: None

Recused: *Sadler*

MOTION CARRIED

C. SCHEDULE WORK SESSION

General consensus of the board was to discuss regular City items along with the budget items at the already scheduled Budget Workshop to be held on March 25, 2024.

NO MOTION, DISCUSSION ONLY

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D. REAPPOINTMENT OF CYNTHIA STROEBEL TO RUTH HUGHES MEMORIAL DISTRICT LIBRARY BOARD

MOTION by Yockey seconded by Collison to reappoint Cynthia Stroebel to the Ruth Hughes Memorial District Library Board for a four-year term beginning January 01, 2024 through December 31, 2027.

MOTION CARRIED UNANIMOUSLY

E. SPECIAL EVENT PERMIT – IMLAY CITY ATHLETIC BOOSTERS RUN/WALK

MOTION by Sadler seconded by Collison to approve the Special Event Permit – Imlay City Athletic Boosters Run/Walk to be held Saturday, March 16, 2024 from 9:30 AM-11:00 AM at Imlay City High School as presented.

MOTION CARRIED UNANIMOUSLY

F. RESOLUTION 2024-01 ENACT FLEX TIME TO THE CLERK FOR ADDED DUTIES AND RESPONSIBILITIES FROM PROPOSAL 2022-02

MOTION by Yockey seconded by Ramirez to approve Resolution 2024-01 to enact flex time to the Clerk for added duties and responsibilities from Proposal 2022-02 as presented.

ROLL CALL VOTE

Ayes: Yockey, Ramirez, Sadler, Tanis, Collison, DeLuca, Kempf

Nays: None

Absent: None

MOTION CARRIED

G. RESOLUTION 2024-02 SUPPORTING A GRANT APPLICATION FOR THE SPARK GRANT

MOTION by Collison seconded by Sadler to approve Resolution 2024-02 supporting the grant application for the Spark Grant as presented.

ROLL CALL VOTE

Ayes: Collision, Sadler, Tanis, DeLuca, Yockey, Ramirez, Kempf

Nays: None

Absent: None

MOTION CARRIED UNANIMOUSLY

10. CITIZENS FROM THE FLOOR

None

11. CLOSED SESSION

None

12. CITY MANAGER REPORT

City Manager Horton informed that all items that he wished to discuss at this time were already accomplished on the agenda.

13. CITY COMMISSIONER TIME

Commissioner Collison said thank you to all that are involved in moving the City properties forward as this has been a long time coming.

Commissioner Tanis stated he agreed with Commissioner Collison and said let's get this behind us and GO LIONS!

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Commissioner DeLuca questioned the possibility of obtaining contracted outside snow removal for the sidewalks downtown, in front of businesses. *Malzahn* addressed the question stating that the Ordinance Enforcement Officer visited as many businesses as he could, reminding them of the ordinance and their duty to remove the snow and ice within a certain amount of time after a snow event. *Mayor Kempf* said that the Ordinance Enforcement Officer also sent out a flyer regarding this subject.

Commissioner Sadler echoed the other Commissioners on both the snow issue on downtown sidewalks and appreciation for the efforts being set forth on the City properties. *Sadler* continued informing that the next Emergency Event Planning Meeting date will be January 23, 2024 at the Imlay City Fire Hall.

Mayor Kempf supported the previous comments of thank you for the work on the City owned properties.

14. ADJOURNMENT

MOTION by Yockey seconded by Sadler to adjourn at 8:00 PM

MOTION CARRIED UNANIMOUSLY

Next Regular Commission Meeting Date: Tuesday, February 06, 2024 at 7:00 PM

Respectfully submitted by: _____
Dawn Sawicki-Franz, City Clerk

APPROVED: February 06, 2024